

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
July 3, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of June 26, 2018, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood thanked Mr. Blasko and his staff for their hard work to make Independence Day Festival a big success.

Mayor Wood reminded everyone of fireworks at dusk tomorrow evening.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Wastewater Division Manager Karl Kopec requested the Board award the contract for the demolition and removal of buildings located at 906 and 912 Lincolnway West to John Boettcher Sewer & Excavating, Mishawaka, the lowest most responsive and responsible quoter, in the amount of \$68,982.50. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award one (1) new 2019 4WD standard-cab contractor dump truck to Jordan Ford, Mishawaka, the sole bidder, for the base bid of \$67,699.00 less trade-in of \$1,200.00 for a total award of \$66,499.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Springman presented a Professional Services Agreement with Spectrum Engineering for design services for Citywide 12 KV Distribution Upgrade for the not-to-exceed amount of \$25,000.00 and designate the Electric Department Manager as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Controller Rebecca Miller requested the Board authorize a two-year extension of bank services with Lake City Bank until July 31, 2020, with existing pricing and interest rate and designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order #1 from John Boettcher Sewer & Excavating for demolition and removal of structure located at 407 E. Mishawaka Avenue for an increase of \$3,954.50 for a final contract amount of \$24,711.30, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented Change Order #3 from Larson-Danielson Construction for Battell Park East End – Phase 1, Rosemary's Garden, for an increase of \$1,094.50 for a new contract amount of \$151,509.50, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with CBRE Hotels for market analysis for proposed hotel in the 400 block of North Main Street, for the not-to-exceed amount of \$11,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a letter to the Penn Family acknowledging property donation to the City, and requested its approval. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$9,340,171.45, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve Riverfront Development Project Area Liquor License Eligibility request from Catch 22 Pub and Grubb located at 701 W. Fourth Street. Ms. Miller seconded; motion carried.

Old Business:

Mr. Prince moved to deny a request from NewGroup Media to close Mishawaka Ave from Niles Ave to Indiana Ave on Friday, July 13, 2018 from 9:30 am to 11:00 am to reduce background traffic noise during video recording in Shiojiri Garden. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of
Public Works and Safety/Utility Board