

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
November 13, 2018

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:01 a.m. in the Common Council Chambers. The meeting started in the Council Chambers to allow the families of the Fire Fighters being sworn in to attend. All members were present except Mr. Watson and Clerk Myers. Ms. Miller moved to dispense with the reading of the minutes of November 6, 2018, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mr. Prince asked Chief Woodward to proceed with the swearing in. Chief Woodward requested that Joseph Braniff, Jessica Hostetler, Brandon Johnson, Max Olinger, Travis Schori, and Randi Sotelo be appointed to the City of Mishawaka Fire Department as probationary firefighters effective November 13, 2018. Mr. Prince moved to approve, Ms. Miller seconded; motion carried. Mayor Wood swore each recruit in, said a few words, and thanked the families for attending and allowing the recruits to serve the City.

Mr. Prince temporarily adjourned the meeting to relocate to Room 205 to allow for pictures to be taken in the Council Chambers. The meeting was immediately reconvened in Room 205.

Department Head Reports:

Police Chief Ken Witkowski requested the promotion of Patrol Officers Second Class Kendy Majors, Andrew Sark, and Chad Winger to the Rank of Patrol Officers First Class, retroactive starting November 10, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Wastewater Division Manager Karl Kopec requested that the Board authorize the receipt of bids for Miscellaneous Wastewater Treatment Plant Improvements (new influent screen, yard piping, sodium hypochlorite storage tank, CSO 009 flow monitoring, hazardous air monitoring, site work, and influent flow meter). Bids would be opened on December 18, 2018. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Kopec requested that the Board enter into a one year elevator service agreement with Abell Elevator International, with a not to exceed cost of \$1,600.00, and that the Board designate the Wastewater Division Manager as signatory. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order 2 Final with Walsh and Kelly for Patch, Mill, and Overlay of Various City Streets (2018 Community Crossing Projects), this is a decrease of \$269,263.60 for a Final Contract Amount of \$1,310,465.96. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #2 with Troyer Group for Lincolnway Cross Sections as part of the City's effort to partner with INDOT to restripe Lincolnway between Capital Avenue and Logan Street. This is an increase of \$4,200.00 for a new not to exceed amount of \$37,300.00. Mr. Prince moved to approve, Ms. Miller seconded; motion carried.

Mr. Prince presented Change Order 2 with Ziolkowski Construction for the Central Park Band Shell/stage project. This was for multiple changes including a change of the structural system for the stage. This is a proposed increase of \$71,630.00 for a New Contract Amount of \$878,930.00. Mr. Prince moved to approve, Ms. Miller seconded; motion carried.

Mr. Prince presented a professional service agreement with DLZ for design services for the proposed Central Park Biergarten/Picnic Area. This includes conceptual design, utility location, construction

document preparation, and construction administration services, for a contract amount of \$51,965.00 Mr. Prince moved to approve, Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims

New Business:

There was no new business.

Unfinished Business:

Mayor Wood indicated that a staff meeting would follow the Board Meeting.

There being no additional business brought before the Board, the meeting was adjourned at 10:26 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board and acting Clerk for the meeting minutes

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board