

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 19, 2019

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 12, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings:

Mayor's Comments:

Mayor Wood read a letter from a Mishawaka resident thanking a City employee in a Mishawaka Utility truck with a plow who specifically cleaned an area near her mailbox that is often missed by the larger snowplows.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the promotion of Second Class Patrol Officer Daniel Braniff to the Rank of First Class Patrol Officer, retroactive starting February 2, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Electric Division Manager Rick Springman presented a Professional Services Agreement with Spectrum Engineering for design services for bid specifications for substation construction for the not-to-exceed amount of \$25,000.00, and designate the Electric Department Manager as signatory. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for design services for Linden Area LTCP – Division M, for the not-to-exceed amount of \$586,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with DLZ for design services for Cedar Street Bridge Widening for the not-to-exceed amount of \$671,550.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #3 Final with Rieth-Riley Construction for Church-Union Improvements Phase II for a decrease of (\$322,299.26) for a final contract amount of \$4,764,091.32. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #2 Final with HRP Construction for Milburn Boulevard Area Improvements – Alabama, Jackson, and Burdette, for an increase of \$42,947.40 for a final contract amount of \$1,542,846.11. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Change Order #2 with HRP Construction for Linden Area LTCP – Divisions N & P, for an increase of \$366,894.42 for a new contract amount of

\$2,857,469.42. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented the following items for approval: Final Acceptance of work performed and Accept 3 Year Maintenance Bond from Rieth-Riley Construction for Church Street Improvements, bond in effect until October 20, 2020; and

Final Acceptance of work performed and Accept 3 Year Maintenance Bond from Rieth-Riley Construction for Church-Union Improvements Phase II, bond in effect until October 20, 2020; and

Final Acceptance of work performed and Accept 3 Year Maintenance Bond from Rieth-Riley Construction for State Road 23 Widening (Grape to Main), bond in effect until October 20, 2020. Ms. Miller moved to approve the three (3) items as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Letter of Authorization for natural gas services review from Tradition Energy, no cost for services, and designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Supplemental Agreement #1 with DLZ for Battell Park Phase II – Veterans Plaza, for an increase of \$16,830.00 for a new not-to-exceed amount of \$97,008.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

A request for renewal of Secondhand Store License has been received from Mowers & More, 3925 Fir Road. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers - Clerk of the Board of  
Public Works and Safety/Utility Board