

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 7, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. The Board organization was determined for 2020.

Mr. Watson moved to nominate Ken Prince as President of the Board of Public Works and Safety, Rebecca Miller as Vice-President, and Ronald Watson as Member. Ms. Miller seconded; motion carried.

Mr. Watson moved to reappoint Kari Myers as Clerk of the Board. Mr. Prince seconded; motion carried.

Mr. Watson moved to dispense with the reading of the minutes of December 31, 2019, and accept them as circulated. Ms. Miller seconded; motion carried.

Mayor's Comments:

Mayor Wood asked for a moment of silence for former Mayor Robert Beutter who passed away last week.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski announced that Maria Duncan and Travis Kukla have completed all department testing, investigation and doctor's physical and psychological examinations and recommended they be sworn in as Probationary Patrol Officers effective January 7, 2020. Chief Witkowski said recruit Kukla comes to Mishawaka with police experience as a lateral transfer from the South Bend Police Department. Mr. Watson moved for the approval of Maria Duncan and Travis Kukla to be sworn in as Probationary Patrol Officers. Ms. Miller seconded; motion carried.

Mayor Wood swore in Recruits Duncan and Kukla.

Chief Witkowski requested the Board approve the promotion of Probationary Patrol Officer Elijah Arias to the rank of First Class Patrol Officer, to be effective retroactively to December 21, 2019. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the board approve the promotion of Probationary Patrol Officers Zachary Alfrey and Kyle Lindzy to the rank of Second Class Patrol Officer to be effective retroactively to December 20, 2019. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Ken Witkowski requested the Board accept the voluntary retirement of Sgt. Cindy Reed who has served the Mishawaka Police Department for 37 years, effective January 11, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board declare one office desk as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote Bradford Tyskiewicz from Probationary Firefighter to the rank of Master Firefighter, effective January 8, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board approve Change Order #1 with Robert E. Crosby for Final Clarifier Trough Replacement for time extension of 600 days and a decrease of (\$28,096.00) for a new contract amount of \$368,904.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Assistant Director of Engineering Adam Bowden on behalf of Chris Jamrose request the Board approve plans and authorize the receipt of bids for 2019-2 Community Crossing Resurface over asphalt pavement of Grape road and University Drive to be opened January 28, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner requested the Board authorize the receipt of quotes for demolition and removal of structure located at 425 Laurel Street to be opened January 21, 2020, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claims docket in the amount of \$353,819.09, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Requests for renewal of Tattoo and Body Piercing permits have been received from the following:

- Lindsay Bowerman at 228 W. Edison Rd. for applying permanent make-up
- Jordan Bowerman at 228 W. Edison Rd. for applying permanent make-up
- Amber Olsen at 236 W. Edison Rd., Ste 2 for tattoo artist
- Reyna Eaton at 236 W. Edison Rd., Ste 2 for tattoo artist

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

A request for administrative renewal of Secondhand Store License has been received from Guitar Center Stores #620, 5825 Grape Road. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Prince moved to reappoint Dale Freeman to the Mishawaka Plan Commission for a one-year term effective January 1, 2020 through December 31, 2020. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board