

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 14, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of January 7, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood swore in Board Members and Department Heads

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Officer Robert Reppert on behalf of Chief Ken Witkowski requested the Board approve the promotion of Second Class Patrol Officers Emma Gaipa and Aaron Lower to the rank of First Class Patrol Officers, to be effective January 22, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Officer Reppert on behalf of Chief Witkowski requested authorization to advertise for the receipt of bids for up to eighteen (18) 2020 SUV hybrid four-door all-wheel police patrol vehicles and up to seven (7) 2020 hybrid four-door pursuit rated sedans, with lease options for all vehicles, to be opened January 28, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec presented a Professional Services Agreement with Lawson-Fisher Associates for design and construction services for Holy Cross Parkway Lift Station Bar Screen for the not-to-exceed amount of \$79,175.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented Change Order #2 with HRP Construction for Tank 1 Facility Improvements – DP2 – Water Main Extension for a decrease of (\$33,952.74) for a new contract amount of \$830,989.76. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented Utility Board Resolution 2020-01 Amending Resolution 2019-05 and Amending the Schedule of Compensation for Certain Employees of Mishawaka Utilities and the Sewer Maintenance Department for 2020, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with bo-mar Industries for design services for Fish Sculpture at Ironworks Plaza for the not-to-exceed amount of \$9,500.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Listing Contract with Cressy Commercial Real Estate for 100 Lincolnway West, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented preventative maintenance contracts for the former Liberty Mutual building as follows:

Innovative Control Systems, HVAC controls, \$5,745.00 annually, 1/15/20-12/31/20
Buckeye Power Sales for generator and ATS, \$4,205.00 annually, 1,15/20-1/15/23
Otis for elevators, \$5,280.00 annually, 1/15/20-1/15/25
Chardon Labs for heating and cooling fluids, \$1,200.00 annually, 1/15/20-1/15/21
OJS Building Services, HVAC, \$12,400.00 annually, 1/15/20-1/15/21
Johnson Controls, fire protection systems, \$4,686.00 annually, 1/15/20-1/15/21
Republic Services, trash pick up services contract, on call

Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented seventeen (17) claim dockets in the amount of \$6,943,347.33, and moved for their approval. Mr. Watson seconded; motion carried.

Hearings:

Mr. Prince set a hearing for January 21, 2020, for a Secondhand Store License for Paula Barnette, Vint2Mod at 1220 E. Borley Avenue.

New Business:

A request for administrative renewal of Tattoo and Body Piercing permit has been received from Emily Manbeck, Sola Salon, 6501 Grape Road, for applying permanent make-up. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Requests for administrative renewal of Secondhand Store Licenses has been received from the following:

Kid's Konsignment, Etc., 2324 Miracle Lane, Mishawaka
Tom Klopfenstein, Tom's Vintage Toys, 1127 Lincolnway East

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve the Findings of Fact and Conclusions regarding the grievance filed by Randy Usenick and forwarded to the Firefighters Union. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:13 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board