

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
January 21, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of January 14, 2020, and accept them as circulated. Mr. Prince seconded; motion carried.

Quote Opening:

Quotes were opened for the demolition and removal of 426 Laurel Street and are summarized below:

Contractor	Base Quote	Time to Complete
Ritschard Bros., South Bend, IN	\$77,849.00	20 days
R & R Excavating, Mishawaka, IN	\$48,900.00	Per spec
John Boettcher Sewer & Excavating, Mishawaka, IN	\$42,693.56	30 days
C & E Excavating, Elkhart, IN	\$55,288.00	30 days
Indiana Earth, Osceola, IN	\$55,000.00	14 cal days
Jackson Services, Rochester, IN	\$27,900.00	30 days

Mr. Prince said these quotes would be forwarded to the Redevelopment Department.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward requested the Board accept the voluntary retirement of Brent Mishler who has served the Mishawaka Fire Department for 37 years, effective January 27, 2020, and, the voluntary retirement of Jeffry Regina who has served the Mishawaka Fire Department for 27 years, effective January 28, 2020. Ms. Miller moved for the Board's approval to accept the voluntary retirement of Brent Mishler and Jeffry Regina. Mr. Prince seconded; motion carried.

Chief Woodward requested the Board promote Joshua Courtney from Lieutenant to the rank of Captain, effective January 28, 2020, and, the promotion of Shawn Clucker and Shawn Houser from 1st Class Firefighter to the rank of Lieutenant, effective January 28, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 1306 Prospect Drive. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #2 Final with C&E Excavating for Elmwood Avenue Realignment for a decrease of (\$17,772.16) for a final contract amount of \$904,474.28.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claims docket in the amount of \$118,539.00, and moved for its approval. Mr. Prince seconded; motion carried.

Hearings:

Mr. Prince opened the Public Hearing for Secondhand Store License for Paula Barnette, Vint2Mod at 1220 E. Borley Avenue.

Ms. Barnette said she sells items online and needs the Tax ID to buy wholesale.

Mr. Prince asked if anyone travels to your home. Ms. Barnette said no, it was online sales only.

Ms. Miller said Tax ID number is applied for through the State of Indiana Department of Revenue.

Mr. Hundt said if you ever decide to have the public come to your home to purchase items, you would need the Fire and Building Departments to inspect the home.

Mr. Prince said there would also be a matter of zoning as retail sales in single family residential zoning is not permitted. Ms. Barnette said she understood.

Mr. Prince closed the Public Hearing.

Mr. Prince moved to approve the Secondhand Store License Application for Paula Barnette. Ms. Miller seconded; motion carried.

New Business:

Requests for administrative renewal of Secondhand Store Licenses has been received from the following:

Alan Jackson, Disc Replay, 5916 Grape Road
Martha Guerra, Mowers and More, 3925 Fir Road

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board