

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 4, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of January 28, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board award the contract for eighteen (18) 2020 SUV Hybrid Four Door All Wheel Drive Police Patrol Vehicles to Jordan Ford, Mishawaka, the sole bidder, for the base bid of \$918,720.00 (\$51,040.00 each); and seven (7) 2020 Hybrid Four Door Pursuit Rated Sedans for the base bid of \$250,600.00 (\$35,800.00 each). Mr. Watson moved to approve as presented. Ms. Miller seconded, and indicated a separate lease agreement will be presented to the Board at a later date. Motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board authorize the receipt of bids for one (1) or more ½ ton 4X4 crew cab pick-up to be opened February 25, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Dolly requested the Board authorize the receipt of bids for one (1) or more one ton 4X4 regular cab pick-up with front plow to be opened February 25, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board declare (17) office chairs, (1) metal four-draw file cabinet, and (1) office desk as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan requested the Board declare three (3) office desks as surplus for disposal. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for 2019-2 Community Crossing Resurface over Asphalt Pavement of Grape Road and University Drive to Walsh & Kelly, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$937,000.00 and Division "B" for the base bid of \$234,000.00 plus Alternates 1 and 2 for a total award of \$1,278,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Final Acceptance of work performed and Accept 3 Year Maintenance bond from Walsh & Kelly for Milburn Area Improvements Divisions K (Queensboro) and M (Hendricks), bond in effect until January 16, 2023. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince requested the Board approve the Notice of Recognition of Encroachment for one (1) 3' X 5' projecting blade side at Arkos Design, 117 Lincolnway West, encroaching 42" into the public right-of-way, 16' above grade, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Requests for administrative renewal of Secondhand Store Licenses has been received from the following:

Plato's Closet, 5942 Grape Road
GameStop #721, 5656 Grape Road
GameStop #4209, 6501 Grape Road, Ste 382

Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:07 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board