

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 11, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of February 2, 2020, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Pfc. Kim Sheldon who has served the Mishawaka Police Department for 21 ½, effective February 12, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Witkowski requested the Board declare eight (8) lounge chairs as surplus for disposal. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Bryon Woodward requested the Board accept the resignation of Joshua Perkins to be effective retroactively to February 5, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Chief Woodward presented a Professional Services Agreement with Rooney and Co., LLC, to prepare Indiana Medicaid Freestanding Governmental Ambulance Provider Cost Report for year ending December 31, 2019 for the not-to-exceed amount of \$4,000.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #2 with C & E Excavating for Ironworks Plaza Improvements – Phase I, for an increase of \$521,707.01 for a new contract amount of \$4,607,924.81. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented Change Order #6 with C & E Excavating for Douglas Road Improvements Phase II for an increase of \$84,335.17 for a new contract amount of \$6,570,944.49. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for design and construction services for 2020 CIPP Rehabilitation Various Locations for the not-to-exceed amount of \$118,000.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Controller Rebecca Miller requested the Board declare thirty-eight (38) miscellaneous office items as surplus for disposal, auction, or department transfer, and moved for its approval. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with ChoiceLight for new conduit and fiber for Biergarten at Ironworks Plaza for the not-to-exceed amount of \$36,650.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince requested the Board approve a revision to purchase equipment and furniture for Ironworks Plaza from Landscape Forms of Kalamazoo, MI, utilizing the NCPA purchase program for an increase of \$112,722.33 for a new not-to-exceed amount of \$572,929.16, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty-one (21) claim dockets in the amount of \$6,874,825.93, and moved for their approval. Mr. Prince seconded; motion carried.

New Business:

A request from Sunburst Committee to utilize Mishawaka Parks and Riverwalk on Saturday, June 6, 2020, for the half-marathon event was taken under advisement.

The Board acknowledged receipt of a grievance from the Firefighters Union.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:07 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board