

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
February 18, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 11, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

Bids were opened for Robert C. Beutter Riverfront Park Founders Circle and are summarized below:

CONTRACTOR	BASE BID
The Robert Henry Corporation, South Bend, IN	\$153,098.49
Brown & Brown General Contractors, Wakarusa, IN	\$168,898.00
Larson Danielson Construction Company, LaPorte, IN	\$159,236.00

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Bids were opened for Central Park Picnic Plaza and are summarized below:

CONTRACTOR	BASE BID
The Robert Henry Corporation, South Bend, IN	\$375,291.00
Rieth-Riley Construction Co., South Bend, IN	\$489,700.00
Brown & Brown General Contractors, Wakarusa, IN	\$409,700.00
Gibson-Lewis, Mishawaka, IN	\$385,094.00
Larson Danielson Construction Company, LaPorte, IN	\$401,260.00

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve the promotion of First Class Patrol Officer Michael Woods to the rank of Sergeant to be effective February 18, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Witkowski requested the Board approve the promotion of Second Class Patrol Officers Dustin Boyd, Jacob Craft, and Evan Stahley to the rank of First Class Patrol Officers to be effective February 21, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski presented a correction of the promotion of Probationary Officers Emma Gaipa and Aaron Lower to the rank of Second Class Patrol Officers to be effective retroactively to January 22, 2020 (on January 14, 2020, were incorrectly promoted from Second Class Patrol Officers to First Class Patrol Officers). Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board authorize the purchase of a demo ambulance plus accessories from Crossroads Ambulance Sales & Services of Middlebury, IN, utilizing the Ford GPC Purchase Program for the list price of \$286,000.00 less Ford GPC discount of (\$88,220.00) for a total contract price of \$197,780.00. Chief Woodward said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince on behalf of Parks Department Superintendent Phil Blasko requested the Board's authorization to purchase two golf course lawnmowers with attachments from Burris Equipment of Joliet, IL, utilize the Sourcewell Purchase Program for the list price of \$155,476.00 less Sourcewell discount of (\$40,424.00) less trade-ins of (\$17,500.00), plus freight and prep fee of \$2,732.00 for a total contract price of \$100,284.00. Mr. Prince said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec presented Change Order #1 with Kokosing Industrial for miscellaneous Wastewater Treatment Plant Improvements (new influent screen, yard piping, sodium hypochlorite storage tank, CSO 009 flow monitoring, hazardous air monitoring, site work, and influent flow meter) for an increase of \$29,154.50 for a new contract amount of \$1,206,154.50. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Kopec requested the Board accept the Certificate of Substantial Completion from Kokosing Industrial for miscellaneous Wastewater Treatment Plant Improvements (new influent screen, yard piping, sodium hypochlorite storage tank, CSO 009 flow monitoring, hazardous air monitoring, site work, and influent flow meter). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Water Division Manager Dave Majewski presented a Water Main Extension Agreement with Kline Custom Homes for Kline Creek Estates in the amount of \$70,797.60. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Street Department Superintendent Tim Ryan requested the Board authorize the purchase of two (2) tandem axle chassis with dump body and front plow from Selking International, South Bend, utilizing the Sourcewell Purchase Program for the list price of \$374,953.54 less Sourcewell discount of (\$5,592.20) less chassis early payoff of (\$2,016.00) for a total contract price of \$367,345.34. Mr. Ryan said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Christy Schoenthaler on behalf of IT Director Patrick Stokes requested authorization to purchase seventy-three (73) computers and monitors from Electronic Strategies, Indianapolis, IN utilizing the Dell MHEC Purchase Program for the list price of \$68,193.68 less Dell MHEC discount of (\$13,561.21) for a total contract price of \$54,632.47. Ms. Schoenthaler said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is

able to receive a dollar or percentage discount of the established price. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented Supplemental Agreement #2 with Lawson-Fisher Associates for Various Sites in Downtown Mishawaka (bounded by Lincolnway, West River, and Main) for an increase of \$6,000.00 for a new not-to-exceed amount of \$176,415.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for design services for redirection of Charlotte Street Sewer on Fairmount Avenue (Charlotte Street to Benton Street) for the not-to-exceed amount of \$40,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Arkos Design for site and landscape architectural services for hotel and island race development for public improvements for the not-to-exceed amount of \$21,050.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claim docket in the amount of \$4,741,655.95, and moved for its approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request from Sunburst Committee to utilize Mishawaka Parks and Riverwalk on Saturday, June 6, 2020, for the half-marathon event from 6:30 a.m. to 10:00 a.m., subject to normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:16 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board