

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
February 25, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 18, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

Bids were opened for one or more ½ ton 4X4 crew cab pick-up truck for the Sewer Department and are summarized below:

**BIDDER**

Jordan Ford, Mishawaka, IN		
MODEL: 2020 Ford F150 Crewcab Pick-up	<b>BASE BID</b>	<b>\$28,770.00 ea</b>
TRADE-IN:		<b>- 7,500.00</b>
DELIVERY: 85-100 days		
DISCOUNT: 30%		

Gates Chevy World, Mishawaka, IN		
MODEL: 2020 Silverado 1500 Crew Cab	<b>BASE BID</b>	<b>\$32,600.00 ea</b>
TRADE-IN:		<b>- 9,000.00</b>
DELIVERY: 120 days		
DISCOUNT: 10%		

Martin Country Chevrolet, Plymouth, IN		
MODEL: 2020 Silverado 1500	<b>BASE BID</b>	<b>\$30,692.00 ea</b>
TRADE-IN:		<b>-</b>
DISCOUNT: 15%		

Mr. Prince said these bids would be forwarded to the Sewer Department for their review and evaluation.

Bids were opened for one or more One ton 4X4 regular cab pick-up with front plow for the Sewer Department and are summarized below:

**BIDDER**

Jordan Ford, Mishawaka, IN		
MODEL: 2020 Ford F350 4X4 Pick Up	<b>BASE BID</b>	<b>\$35,719.00 ea</b>
DELIVERY: 85-100 days		
DISCOUNT: 30%		

Gates Chevy World, Mishawaka, IN		
MODEL: 2020 Silverado 3500 HD	<b>BASE BID</b>	<b>\$39,400.00 ea</b>
DELIVERY: 120 days		
DISCOUNT: 10%		

Martin Country Chevrolet, Plymouth, IN		
MODEL: 2020 Ram 3500	<b>BASE BID</b>	<b>\$35,626.00 ea</b>
DELIVERY: 90 days		
DISCOUNT: 15%		

Mr. Prince said these bids would be forwarded to the Sewer Department for their review and evaluation.

Mayor's Comments:

Mayor Wood said the Youth Council won a \$5,000.00 leadership award at Youth Summit last weekend.

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Fire Chief Bryon Woodward requested the Board approve the voluntary demotion of Benjamin Higgins from Lieutenant to the rank of 1<sup>st</sup> Class Firefighter, to be effective February 25, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski requested the Board accept the Certificate of Substantial Completion from HRP Construction for Tank 1 Facility Improvements – DP 2 – Water Main Extension. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Brent Chupp on behalf of Patrick Stokes, IT Director, presented a Professional Services Agreement with Presidio for additional camera along the Riverwalk for the Biergarten for the not-to-exceed amount of \$10,766.35. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Chupp presented a Professional Services Agreement with Presidio for door security at the former Liberty Mutual building for the not-to-exceed amount of \$7,965.64. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve the extension of the 2018 Miscellaneous Summer Street and Alley Paving prices with Walsh & Kelly for the 2020 construction season per I.C. 5-22-17-4. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve the extension of the 2019 Summer Landscape Maintenance North Side prices with Michiana Contracting Services for the 2020 season per I.C. 5-22-17-4. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve Resolution #2020-01 Authorizing Eminent Domain proceedings to obtain an easement for CSO 023A at 108 Manchester Drive. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for general engineering, project administration, and construction services for 2020 Wastewater Engineering and GIS Updates for the not-to-exceed amount of \$120,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince requested the Board award the contract for Central Park Picnic Plaza to Robert Henry Corporation, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$375,291.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board award the contract for Robert C. Beutter Riverfront Park Founders Circle to Robert Henry Corporation, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$153,098.49, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince requested the Board approve the extension of the Seasonal Grass Mowing Services for the Department of Community Development prices with Michiana Contracting Services for the 2020 season per I.C. 5-22-17-4, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with JRP, South Bend, for Downtown Mishawaka Streetscape Master Plan for the not-to-exceed amount of \$42,840.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented thirteen (12) claims docket in the amount of \$2,619,545.15, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request from Villa Macri for a Waiver of Noise Ordinance on Saturday, March 14, 2020, to hold a St. Patrick's Day Tent Party at Villa Macri, was taken under advisement.

Old Business:

Mr. Prince requested the Board stay action on the Grievance from the Firefighters Union until resolution of the lawsuit. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:14 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board