

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
March 3, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of February 25, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Parks Department Superintendent Phil Blasko requested the Board authorize quotes for Golf Course Chemicals and Fertilizers for 2020 to be opened March 17, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Sewer Maintenance Department Manager Tom Dolly requested the Board award the contract for one (1) ½ ton 4 X 4 crew cab pick-up to Jordan Ford, Mishawaka, the lowest most responsive and responsible bidder, for the base bid amount of \$28,770.00 less trade in of (\$7,500.00) for a total award of \$21,270.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Dolly requested the Board award the contract for one (1) one ton 4 X 4 regular cab pick-up with front plow to Jordan Ford, Mishawaka, deemed the lowest most responsive bidder due to the amount of savings to be garnered by the extra discount on parts, for the base bid of \$35,719.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Wastewater Division Manager Karl Kopec presented a Professional Services Agreement with DLZ for design and construction services for two projects: Anaerobic Digester Tank Cleaning and Aeration Basin Diffuser Membrane Replacement for the not-to-exceed amount of \$48,900.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman requested the Board authorize the receipt of bids for one (1) or more new 2020 one ton 4WD extended cab utility body truck to be opened March 24, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested approval of the extension of the 2019 Summer Landscape Maintenance South Side prices with Thompson Landscaping for the 2020 season per IC 5-22-17-4. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Linden Area LTCP – Division M – Phase 1A to be opened March 24, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #3 with Lawson-Fisher Associates for Various Sites in Downtown Mishawaka (bounded by Lincolnway, West, River, and Main) for an increase of \$111,750.00, for a new not-to-exceed amount of \$288,165.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with JCS Fireplace and Stone for fire pits for Beutter Park for the not-to-exceed amount of \$20,885.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with US Signcrafters for signage for Ironworks Plaza for the not-to-exceed amount of \$28,775.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

Mr. Prince moved to approve a request from Villa Macri for a Waiver of Noise Ordinance on Saturday, March 14, 2020, from 5:00 p.m. to 11:00 p.m. to hold a St. Patrick's Day Tent Party, subject to normal conditions of approval. Ms. Miller seconded; motion carried.

Mr. Prince moved to approve Riverfront Development Project Area Liquor License Eligibility for Table 97, 112 N. Main Street. Mr. Watson seconded; motion carried.

A request from Martin's Super Markets for Waiver of Noise Ordinance for Roofsit 2020 at Heritage Square from June 22 through June 26 including a 40' X 40' tent was taken under advisement.

Open Items:

Mr. Prince requested the Board stay action on the Grievance from the Firefighters Union until resolution of the lawsuit. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board