

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
March 10, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of March 3, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Patrol Officer Travis Kukla to the rank of First Class Patrol Officer, retroactive to February 26, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko requested the Board authorize the receipt of quotes for Flush Unisex Toilet with Chase Sloped Style Roof with Overhang for Twin Branch Park to be opened March 24, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested authorization to purchase one (1) ½ ton 4X4 crew cab pick up truck from Jordan Ford, Mishawaka, for \$28,770.00 (bid awarded March 3, 2020 for Sewer Dept). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Kopec requested the Board declare four (4) chemical recirculation pumps and (25) CSI seal kits as surplus for disposal. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Kopec on behalf of Water Division Manager Dave Majewski requested authorization to purchase one (1) ½ ton 4X4 crew cab pick up truck from Jordan Ford, Mishawaka, for \$28,770.00 (bid awarded March 3, 2020 for Sewer Dept). Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Director of Engineering Adam Bowden on behalf of City Engineer/Director Chris Jamrose requested the Board accept Right of Entry, Sanitary Sewer Utility Easement, Storm Sewer Utility Easement, and Electric Utility Easement from PITA, LLC, to City of Mishawaka for new and relocated facilities between the alley and railroad at 303 S. Byrkit Avenue. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Bowden presented an Agreement and Permit with Norfolk Southern Railway Company for one sewer main to cross the railroad west of Byrkit Avenue, One-Time License and Risk Management Fee of \$38,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Adams Remco for digital display for Biergarten for the not-to-exceed amount of \$3,461.65, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Art Works Sign Company for six (5) fish sculptures for Ironworks Plaza for the not-to-exceed amount of \$69,000.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince requested the Board terminate the Professional Services Agreement with bo-mar Industries for design services for fish sculptures at Ironworks Plaza, design only amount of \$2,500.00 (original not-to-exceed \$9,500.00), and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented nineteen (19) claims docket in the amount of \$5,786,045.34, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Old Business:

Mr. Prince moved to approve a request from Martin's Super Markets for Waiver of Noise Ordinance for Roofsit 2020 at Heritage Square from June 22 through June 26 including a 40' X 40' tent subject to normal conditions of approval. Mr. Watson seconded; motion carried.

Open Items:

Mr. Prince requested the Board stay action on the Grievance from the Firefighters Union until resolution of the lawsuit. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board