

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBIC WORKS AND SAFETY/UTILITY BOARD  
March 24, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of March 17, 2020, and accept them as circulated.

Mayor's Comments:

Mayor Wood recognized Mary Ellen Hazen upon her retirement from the Clerk's Department and declared March 24, 2020, as "Mary Ellen Hazen Day".

Mayor Wood announced a staff meeting would follow today's Board meeting.

Bid Openings:

One bid was received for one (1) or more new 2020 one ton 4WD extended cab utility body truck for the Electric Department and is summarized below:

**BIDDER**

Jordan Ford, Mishawaka, IN

MODEL: 2020 F350 4X4 supercab chasis

TRADE IN:

**TOTAL BID:**

DELIVERY: 125-140 days

DISCOUNT: 30%

**BASE BID: \$56,680.00 ea**

**- 2,500.00**

**\$54,180.00**

Mr. Prince said this bid would be forwarded to the Electric Department for their review and evaluation.

Bids were opened for Linden Area LTCP Division "M" – Phase 1A and are summarized below:

**CONTRACTOR**

C & E Excavating, Elkhart, IN

Walsh & Kelly, South Bend, IN

HRP Construction, South Bend, IN

Selge Construction, Niles, MI

John Boettcher Sewer & Excavating, Mishawaka, IN

**BASE BID**

\$2,778,450.00

\$2,743,500.00

\$2,671,750.73

\$3,054,625.15

\$3,359,449.95

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Bids were received for Flush Unisex Toilet w/Chase and Roof w/Overhang for the Parks Department and are summarized below:

**BIDDER**

Norwalk Concrete Industries, Norwalk, OH

**BASE BID: Gable Style Roof w/overhang**

**ALT #1: Slope Roof**

**\$79,150.00**

**\$81,350.00**

Quality Precast, Inc., Kalamazoo, MI

**BASE BID: Gable Style Roof w/overhang**

**ALT #1: Slope roof**

**\$93,500.00**

**\$93,500.00**

Mr. Prince said these bids would be forwarded to the Parks Department for their review and evaluation.

Department Head Reports:

City Attorney Pat Hinkle presented joint BPWS and Utility Board Resolution 2020-02 Regarding Compliance with Executive Order 20-08 Issued by the Governor of Indiana on March 23, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Fire Chief Bryon Woodward requested the Board accept the voluntary retirement of Michael Walters who has served the Mishawaka Fire Department for over 28 years, effective April 6, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Parks Department Superintendent Phil Blasko requested the Board award the contract for Golf Course Chemicals and Fertilizers to Advance Turf Solutions, the sole quoter, for the base quote of \$75,203.57. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Blasko presented a Professional Services Agreement with John Boettcher Sewer & Excavating for Merrifield Pool Dive Tower Removal for the not-to-exceed amount of \$92,050.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Mr. Blasko requested the Board approve a sole source special purchase for a 350' slide for George Wilson Park from Scherba Industries of Brunswick, OH for \$40,000.00 plus freight. . Mr. Blasko said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Water Division Manager Dave Majewski presented Supplemental Agreement #2 with DLZ for Ireland Trail Water Tanks, Phase 1, for a decrease of (\$11,390.00) for a new not-to-exceed amount of 319,110.00; and

Supplemental Agreement #1 with DLZ for Ireland Trail Water Tanks, Phase 2, for an increase of \$48,000.00 for a new not-to-exceed amount of \$230,000.00, ;and

Supplemental Agreement #1 with DLZ for Ireland Trail Water Tanks, Phase 3, for an increase of \$130,060.00 for a new not-to-exceed amount of \$648,860.00. Ms. Miller moved to approve all three as presented. Mr. Prince seconded; motion carried.

Electric Division Manager Rick Springman presented a Small Cell Facilities License Attachment Agreement with Mobilitie in the amount of \$50.00 per attachment per year for five (5) years (until 3/24/25). Mr. Prince moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Springman presented a Joint Use Pole Agreement with ChoiceLight with application fee of \$35.00 and rental fee of \$21.45 per pole per year for five (5) years (until 1/1/25). Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried. Mr. Prince indicated he is on the ChoiceLight Board, but has no financial interest.

Mr. Springman presented a Joint Use Pole Agreement with Uniti Fiber with application fee of \$35.00 and rental fee of \$21.45 per pole per year for five (5) years (until 1/1/25). Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Street Department Superintendent Tim Ryan presented a Professional Services Agreement with Innovative Control Systems to update the front end building control system for the former Liberty Mutual Building for the not-to-exceed amount of \$17,936.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board approve a Purchase Agreement, Deed of Dedication of Right-of-Way, and Closing Documents for an 8' path on Grape Road at 2533 Grape

Road (Nyloncraft portion). Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #1 with DLZ for Douglas and Grape Road Eastbound Right Turn Lane for an increase of \$3,091.95 for a new not-to-exceed amount of \$152,391.95. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve plans for construction of public infrastructure for Mishawaka High School Parking Expansion. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claims docket in the amount of \$8,539,561.65, and moved for their approval. Mr. Prince seconded; motion carried.

Hearings:

Mr. Prince set a public hearing for April 14, 2020, for Tattoo License for Myleah Slagle employed by Sola Salon at 6501 Grape Road.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:32 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board