

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
March 31, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. at Battell Center. All members were present except Mr. Watson. Ms. Miller moved to dispense with the reading of the minutes of March 24, 2020, and accept them as circulated. Mr. Prince seconded; motion carried.

Bid Openings:

There were no bid openings.

Department Head Reports:

Police Chief Ken Witkowski announced that Jordan Annis, Megan Borrelli, Andrew Branson, Kian Kilbride, Ronald Thornton, and Brian Walker have completed all department testing, investigation and doctor's physical and psychological examinations and recommended they be sworn in as Probationary Patrol Officers effective March 31, 2020. Ms. Miller moved for the approval of Jordan Annis, Megan Borrelli, Andrew Branson, Kian Kilbride, Ronald Thornton, and Brian Walker be sworn in as Probationary Patrol Officers. Mr. Prince seconded; motion carried.

Mayor Wood swore in Recruits Annis, Borrelli, Branson, Kilbride, Thornton, and Walker.

Parks Department Superintendent requested the Board award the contract for Unisex Toilet with Chase and Sloped Style Roof with Overhang for Twin Branch Park to Norwalk Concrete Industries for Alternate #1 quote of \$81,350.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Electric Department Manager Rick Springman requested the Board award the contract for one (1) new 2020 one ton 4WD extended cab utility body truck to Jordan Ford, Mishawaka, the sole bidder, for the base bid of \$56,680.00, no trade in. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for Linden Area LTCP – Division M – Phase 1A to HRP Construction, South Bend, for the base bid of \$2,671,750.73. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for construction services for Linden Area LTCP – Division M – Phase 1A for the not-to-exceed amount of \$202,000.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for CIPP Sewer Rehabilitation – Various Locations 2020 to be opened April 28, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Charlotte-Fairmount Sewer Redirection to be opened April 28, 2020. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose requested the Board approve Acceptance for Perpetual Maintenance and Accept 3 Year Maintenance Bond from John Boettcher Sewer and Excavating for Shepherd's Cove Section IV (sanitary sewer). Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

Ms. Jamrose presented a Project Coordination Contract with INDOT for Cedar Street Bridge Widening, Federal funds of \$80% up to \$3,500,000.00. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented Change Order #1 with Robert Henry Corporation for Central Park Picnic Plaza for an increase of \$5,279.00 for a new contract amount of \$380,570.00, and moved for its approval. Ms. Miller seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with ChoiceLight for new conduit and fiber for redundancy for Biergarten for the not-to-exceed amount of \$37,050.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented one (1) claim docket in the amount of \$633,986.75, and moved for its approval. Mr. Prince seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:33 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board.