

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
April 14, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. Mr. Watson moved to dispense with the reading of the minutes of April 7, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting. Mr. Prince said today's staff meeting would be held via conference call at 10:30.

Department Head Reports:

Police Chief Ken Witkowski requested the Board accept the voluntary retirement of Joseph Kasznia who has served the Mishawaka Police Department for 29 years, effective April 17, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented a Professional Services Agreement with Arcadis for Risk and Resilience Plan and update our Emergency Response Plan and optional ERP training service for the not-to-exceed amount of \$115,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Street Department Commissioner Tim Ryan requested the Board award the contract for one (1) one ton 4X4 crew cab pick-up to Jordan Ford, Mishawaka, the sole bidder, for a base bid of \$40,075.00 less trade-in of (\$3,000.00) for a total award amount of \$37,075.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board authorize the receipt of bids for 2020 Curb and Sidewalk Program to be opened May 5, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept Deed of Dedication of Sanitary Sewer Easement at 108 Manchester Drive. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

Mr. Prince moved to reschedule the hearing for Myleah Slagle for Tattoo and Body Piercing Permit from April 14, 2020 to April 28, 2020. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:05 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board