

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
April 21, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Mr. Watson moved to dispense with the reading of the minutes of April 14, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

Bids were opened for City Towing and are summarized below:

	<b>Toot-N-Tellem, Mishawaka, IN</b>	<b>RKG Holdings/dba City Wide Towing, Mishawaka, IN</b>	<b>Vic's Towing &amp; Recovery, South Bend, IN</b>
<b>Item #1</b>	\$150.00	\$150.00	\$125.00
<b>Item #2</b>	\$125.00	\$125.00	\$125.00
<b>Item #3</b>	\$30.00	\$30.00	\$25.00
<b>Item #4</b>	\$25.00 \$100.00/hr	\$25.00	\$25.00
<b>Item #5</b>	\$25.00	\$25.00	\$10.00
<b>Item #6</b>	\$25.00	\$25.00	\$25.00
<b>Item #7</b>	\$50.00	\$50.00	\$50.00
<b>Item #8</b>	\$25.00 \$100.00/hr	\$25.00	\$45.00

Mr. Prince said these bids would be forwarded to the Police Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced today's staff meeting would be held via conference call at 10:30.

Mayor Wood said we would continue to follow Governor Holcomb's orders through May 1.

Department Head Reports:

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 614 W. Lawrence Street. The tree has been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Blasko requested the Board approve plans and authorize the receipt of bids for Twin Branch Park Phase 3 Renovation to be opened May 12, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with DLZ for construction services for Community Crossing 2019-2 Project for the not-to-exceed amount of \$134,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve plans and authorize the receipt of bids for Linden Area LTCP – Division M – Phase 1B to be opened May 19, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented a Professional Services Agreement with Baker Tilly for financial advisory services for update of Comprehensive Financial Plan for the not-to-exceed amount of \$20,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order #2 with Robert Henry Corporation for Central Park Picnic Plaza for an increase of \$407.00 for a new contract amount of \$380,977.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented seventeen (17) claims docket in the amount of \$6,508,431.95, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board