

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
May 26, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. Mr. Watson moved to dispense with the reading of the minutes of May 19, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Quote Opening:

Mr. Prince said the quote opening for Energy Recovery Makeup Air Unit for the Water Department will not be opened today as an addendum has been issued. The one quote received will be returned unopened to the quoter.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting, but indicated there would be a staff meeting immediately following.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Probationary Patrol Officer Miles Andrews to the rank of Second Class Patrol Officer to be effective May 21, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board promote David Bennett from Lieutenant to the rank of Captain to be effective May 26, 2020; and Andrew Breden and Warner John McMillen, Jr., from 1st Class Firefighter to the rank of Driver/Operator, also to be effective May 26, 2020. Ms. Miller moved to approve the promotions as presented. Mr. Watson seconded; motion carried.

Parks Department Superintendent Phil Blasko presented a Professional Services Agreement with Spear Corporation for Central Park Splash Pad Mechanical Room Update for the not-to-exceed amount of \$88,473.00. Mr. Prince moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for Linden Area LTCP – Division M – Phase 1B to John Boettcher Sewer & Excavating, the lowest most responsive and responsible bidder, for the base bid of \$2,713,672.14. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board reject all quotes received on May 19, 2020, for South Race Tainter Gate Replacement. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for construction services for Linden Area LTCP – Division M – Phase 1B for the not-to-exceed amount of \$238,650.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #2 Final with Walsh & Kelly for 2019 Community Crossing Patch, Mill, and Overlay of Edison Lakes Parkway and Grape Road for an increase of \$96,509.04 for a final contract amount of \$1,681,729.61. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented Resolution 2020-03 Approving the Tax-Exempt Lease Purchase Financing Proposal of US Bancorp Government Leasing and Financing, Inc. for 25 police vehicles, 5 year lease, \$200,018.78 annually (\$1,000,093.90 total) and designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Ms. Miller presented Data Services Agreement and Specialty Network Health Plan Services Agreement with SEMMA for specialty drugs, claims administration \$500 per month and \$400 per patient, per month, retroactive to May 22, 2020, and designate the Controller as signatory, and moved for its approval. Mr. Watson seconded; motion carried.

Ms. Miller requested the Board approve a 2-year extension of an agreement with Gibson for insurance consulting and brokerage services effective June 1, 2020 through May 31, 2022 in the amount of \$54,000.00 annually (\$4,500.00 monthly), and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with ACM Engineering & Environmental Services for environmental testing at the former Liberty Mutual building for asbestos building inspection for the not-to-exceed amount of \$14,880.00, and XRF lead-base paint inspection for the not-to-exceed amount of \$2,460.00, and moved for its approval. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board approve Subrecipient Agreement for the Northern Indiana Regional Development Authority to accept \$114,000.00 in project funds, retroactive to May 20, 2020, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

There were no claims to approve.

Hearings:

A public hearing was set for Tuesday, June 2, 2020, for Transient Merchants License for TNT Fireworks for sale of fireworks at 3610 Bremen Highway (Meijer) from June 22, 2020 through July 5, 2020, 10:00 a.m. to 10:00 p.m.

New Business:

Mr. Prince moved to approve a request to close Seventh Street between Smith and Cleveland for a block party on Saturday, July 4, 2020, between 2:00 p.m. and 11:00 subject to normal conditions of approval for public safety and also per directive from Governor Holcomb on size of public gatherings. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:10 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board