

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
June 23, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Mr. Watson moved to dispense with the reading of the minutes of June 16, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Lieutenant Scott Parker to the rank of Captain to be effective June 23, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Water Division Manager Dave Majewski presented a Water Main Extension Agreement with KLT Properties for All Secure Self Storage project near Bremen Highway and Elmwood Avenue in the amount of \$57,766.92. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented Change Order #2 Final with Walsh & Kelly for Fourth Street Improvements – Phase II, for an increase of \$3,166.65 for a final contract amount of \$1,138,785.40. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented Change Order #1 Final with Walsh & Kelly for Milburn Boulevard Area Improvements – Somerset Avenue and Logan Street, for an increase of \$238,071.64 for a final contract amount of \$1,720,971.64. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented Supplemental Agreement #1 with DLZ for Ironworks Utilities Phase II for an increase of \$23,955.00 for a new not-to-exceed amount of \$49,840.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept an Escrow Agreement for retainage to be held at Lake City Bank for Inland Waters Pollution Control for CIPP Sewer Rehabilitation – Various Locations 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented a Notice of Recognition of Encroachment for a 5' chain link fence to be installed 0-2' behind the sidewalk. Mr. Prince moved to approve a 7' encroachment, with the fence being located 5' behind the sidewalk. Mr. Watson seconded; motion carried.

Mr. Prince presented a Professional Services Agreement with Lake City Bank for administrative/loan services for COVID-relief Loan Program for the not-to-exceed amount of \$15,000.00, and moved for its approval. Ms. Miller seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented two (2) claims dockets in the amount of \$492,795.06, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

Mr. Prince moved to approve a request to close Prairie Avenue between Third Street and the alley south of Lincolnway for a block party on Saturday, July 4, 2020, between 12:00 p.m. and 12:00 a.m., subject to normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

Mr. Prince moved to approve a request from Southern Trucking for an oversize and overweight load to travel through Mishawaka using Bremen Highway/Union Street/Church Street/Main Street, Jefferson Boulevard, and Benton Street on Tuesday, June 23, 2020. Ms. Miller seconded; motion carried.

Old Business:

Mr. Prince moved to approve a request to close Fifth Street between Smith and Taylor on Saturday, July 4, 2020, between 10:00 a.m. and 11:00 p.m. subject to normal conditions of approval for public safety. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:07 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board