

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
July 28, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Clerk Myers was absent. Mr. Watson moved to dispense with the reading of the minutes of July 21, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board approve the voluntary demotion of Sergeant Joshua Mortimore to the rank of First Class Patrol Officer to be effective retroactively to July 26, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board declare twenty-two (22) items as surplus for sale at auction or disposal if not sold. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Wastewater Division Manager Karl Kopec requested the Board authorize the receipt of bids for Wastewater Treatment Plant Digester Cleaning, MWW-20-009, to be opened August 18, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Street Commissioner Tim Ryan requested the Board approve a two-year contract extension for Gasoline and Diesel Fuel Supply and Delivery with National Oil & Gas, Bluffton, IN, beginning August 1, 2020 and ending July 30, 2022. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Ryan requested the Board declare forty-seven (47) items as surplus for sale at auction or disposal if not sold. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with Lawson Fisher for design services for Cedar Street Improvements from Madison Street to Mishawaka Avenue for the not-to-exceed amount of \$41,700.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve the Final Acceptance of work performed and Accept 3 Year Maintenance Bond from C & E Excavating for Douglas Road Improvements Phase II, ENT-18-008, bond to be in effect until July 13, 2023. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board authorize the receipt of bids for 2020 CDBG Infrastructure Improvements Phase VI, RED-20-001, to be opened August 25, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Prince moved that the Board accept the Certificate of Substantial Completion from Ziolkowski Construction for Ironworks Plaza Improvements – Phase II, PLT-19-005. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented eighteen (18) claim dockets in the amount of \$9,482,361.38, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

There was no new business.

Unfinished Business:

A request was received from Soul Winning Committee of Church of Pentecost for a police escort for a "Walk for Jesus Christ" from Church of Pentecost located at 526 W. Edison Rd. to downtown Mishawaka (Main and Lincolnway) and back utilizing public rights of way and sidewalks along Edison Rd. and Main St. on Saturday, August 15, 2020 beginning at 8:00 am. Chief Witkowski stated that his department, after many attempts, has been unable to reach the applicant by phone or in person to discuss the request for a police escort; therefore, the police will not provide an escort. Mr. Prince moved to approve the walk without a police escort, subject to participants following all traffic laws. Mr. Watson seconded; motion carried.

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Janel Cook – Acting Clerk of the Board of  
Public Works and Safety/Utility Board