

REGULAR MEETING OF THE MISHAWAKA
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD
August 4, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Mr. Watson moved to dispense with the reading of the minutes of July 28, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Requests for Proposal:

Requests for Proposals for Construction Manager as Constructor (CMc) Services for City of Mishawaka City Hall at 100 Lincolnway West were received from the following companies:

Ziolkowski Construction, South Bend, IN
Weigand Construction, South Bend, IN
The Skillman Corporation, Indianapolis, IN
Gibson & Lewis, Mishawaka, IN
Larsen-Danielson, South Bend, IN

Mr. Prince said these proposals will be forwarded to the Planning Department for their review and evaluation.

Mayor's Comments:

Mayor Wood was not available for today's Board meeting.

Mr. Prince announced a brief staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Sergeant Randy Wisler to the rank of Lieutenant to be effective August 4, 2020, and promote First Class Patrol Officers Donald Siders and Dave Ruiz to the rank of Sergeant to be effective August 4, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Parks Department Superintendent Phil Blasko submitted a request for tree planting in the tree lawn at 705 W. Lawrence Street. The tree has been analyzed and recommended for planting by the Park Department Landscaper. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Street Commissioner Tim Ryan presented a Professional Services Agreement with Riverpointe Auction for auctioneer services for City auction on August 12, 2020, for the not-to-exceed amount of \$1,200.00 plus 10% of sales. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Ryan requested the Board declare 2005 Chevy Trailblazer, Toro pull-behind blower, and Jacobsen pull-behind blower as surplus for sale at auction or disposal if not sold at auction. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board accept Certificate of Substantial Completion from C & E Excavating for Ironworks Plaza Improvements – Phase I. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for engineering services as Head Design Coordinator of sewers for five years for the not-to-exceed amount of \$1,375,000.00 (approximately \$275,000 annually). Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Planner Ken Prince presented Change Order #1 with Robert Henry Corporation for Robert C. Beutter Riverfront Park Founders Circle for a decrease of \$1,933.50 for a new contract amount of \$151,164.99, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

There were no claims to approve.

New Business:

A request from Bethel University for a Waiver of Noise Ordinance on Sunday, August 16, 2020 for Incoming Freshman Orientation Activities to be held on the athletic fields beginning at 8:00 p.m. and ending at 11:30 p.m. including an outdoor movie. Mr. Prince moved to approve subject to normal conditions of approval for music volume. Ms. Miller seconded; motion carried.

A request from Bethel University for a Waiver of Noise Ordinance on Monday, August 17, 2020, for All Student Welcome Back Party to be held on the athletic fields and other outdoor areas on campus beginning at 5:00 p.m. and ending at 11:30 p.m. including music and videos. Mr. Prince moved to approve subject to normal conditions of approval for music volume. Mr. Watson seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:08 a.m.

Ken Prince – President of the Board of
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of
Public Works and Safety/Utility Board