

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 1, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Ms. Miller moved to dispense with the reading of the minutes of August 25, 2020, and accept them as circulated. Mr. Watson seconded; motion carried.

Bid Openings:

One bid was received for Wastewater Treatment Plan Digester Cleaning and is summarized below:

<b>BIDDER</b>	<b>BASE BID</b>
Merrell Bros., Kokomo, IN	\$797,969.00

Mr. Prince said this bid would be forwarded to the consultant for their review and evaluation.

One bid was received for two (2) or more 2020 ¾ ton Cargo Vans for the Street Department and is summarized below:

<b>BIDDER:</b>	
Jordan Automotive, Mishawaka, IN	
MODEL: 2020 Ford Transit 250 AWD	<b>BASE BID:</b> \$35,315.00 ea
OPTION #1: GC Service Pkg	\$ 4,258.63
OPTION #2: Electrician Service Pkg	\$ 5,007.45
OPTION #3: Roof Ladder Option – Single	\$ 1,579.89*
OPTION #4: Roof Ladder Option – Double	\$ 2,597.45*
*Add \$100 for add'l crossbar if ladder is less than 8'	
DELIVERY: 90-100 days	
DISCOUNT: 30%	

Mr. Prince said this bid would be forwarded to the Street Department for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski presented Steve Roeder, Johnathan Phipps, Jaymes Heare, and Brent Vanderzwaag as Mishawaka Police Officers of the 1<sup>st</sup> Quarter, 2020.

Chief Witkowski said the officers were dispatched to a motel on University Drive on March 29, 2020, where they located a room with four subjects and upon search of the room and vehicle, found several backpacks containing a large quantity of methamphetamines, marijuana, three handguns and cash.

Chief Witkowski said the initiative of Officers Roeder, Phipps, Heare, and Vanderzwaag shows their dedication and commitment to policing by fighting the narcotics traffickers and removing them from the streets of Mishawaka, helping to make our City a safer place.

Mayor Wood acknowledged Officers Roeder, Phipps, Heare, and Vanderzwaag as Officers of the 1<sup>st</sup> Quarter.

Chief Witkowski requested the Board promote Lieutenant Eric Beckham to the rank of Captain to be effective September 1, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Fire Chief Bryon Woodward requested the Board approve the purchase of two (2) new LIFEPAK 15 (V15-4) Monitor Defibrillators from Stryker Medical for the list price of \$66,180.00 less trade-in value of \$33,090.00 for a total purchase price of \$33,090.00, and designate the Fire Chief as signatory. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Woodward requested the Board approve the purchase of one (1) Power-Pro XT Cot from Stryker Medical for the list price of \$23,008.00 less discount of \$5,521.91 for a total purchase price of \$17,486.08, and designate the Fire Chief as signatory. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Code Enforcement Director Joe Van Nevel requested the Board authorize the additional purchase of rear axle anti-slip for the new 2021 Dodge Ram 1500 ½ ton crew cab SSV truck from Community CDJR utilizing the State of Indiana QPA contract, for an increase of \$495.00 for a new contract amount of \$29,120.60. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Parks Department Superintendent Phil Blasko presented Supplemental Agreement #1 with Sandy Lane Construction for two (2) pavilions at Twin Branch Park for an increase of \$1,010.00 for a new not-to-exceed amount of \$49,710.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Blasko requested to close Ironworks Avenue between Mill Street and Hill Street on Friday, October 16, 2020, between 12:00 p.m. and 11:00 p.m. for Monster Dash and Bash. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Electric Division Manager Rick Springman requested the Board award the contract for General Station Construction – Union Street Substation to Herrman & Goetz, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$1,403,254.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award CDBG Infrastructure Phase VI to Rieth-Riley, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$68,384.75 plus Alternates 1 and 5 for a total award of \$337,730.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Miller presented Change Order #4 with C & E Excavating for Ironworks Plaza Improvements – Phase I, for a decrease of \$175,803.34 for a new contract amount of \$4,517,584.18. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Approval of Claims:

There no claims to approve.

Hearings:

Mr. Prince set a public hearing for September 8, 2020, for a Transient Merchant's License for T.C. Tree Farms at 4917 Grape Road.

New Business:

There was no new business.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:22 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board