

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
September 22, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. All members were present. Mr. Watson moved to dispense with the reading of the minutes of September 15, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Openings:

There were no bid openings.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Parks Department Superintendent Phil Blasko submitted a request to remove one tree and stump in the tree lawn at 708 Maple Street, 718 W. Mishawaka Avenue, and 429 Park Avenue. The trees have been analyzed and recommended for removal by the Park Department Landscaper. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

City Engineer/Director Chris Jamrose requested the Board award the contract for East Race Improvements, Phase I, to HRP Construction, South Bend, the lowest most responsive and responsible bidder, for the base bid of \$1,799,664.00 and Alternate #1 of \$190,366.00 for a total contract amount of \$1,990,000.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for construction services for East Race Improvements, Phase I, for a not-to-exceed amount of \$229,700.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board approve Supplemental Agreement #1 with DLZ for Twelfth Street Improvements, Dodge Avenue to Campbell Street (Phase 3), for an increase of \$225,900.00 for a new not-to-exceed amount of \$1,539,650.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board approve plans for the construction of public infrastructure (sewer and water) for Newbury Pointe, Section Six. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept the Certificate of Substantial Completion from Walsh & Kelly for Fourth Street Improvements – Phase II. Ms. Miller moved to approve as presented. Mr. Prince seconded; motion carried.

City Planner Ken Prince presented a Professional Services Agreement with Baker Tilly for TIF Analysis for the not-to-exceed amount of \$15,000.00, and moved for its approval. Mr. Watson seconded; motion carried.

Approval of Claims:

City Controller Rebecca Miller presented twenty (20) claim dockets in the amount of \$6,448,764.94, and moved for their approval. Mr. Watson seconded; motion carried.

New Business:

A request for a disabled parking space has been received from the resident at 814 Somerset Avenue. This request has been reviewed by the Mishawaka Police Department's Traffic Bureau. Upon their review, the Police Department recommends this application be approved. Mr. Prince moved to approve the disabled parking request as presented. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:06 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board