

REGULAR MEETING OF THE MISHAWAKA  
BOARD OF PUBLIC WORKS AND SAFETY/UTILITY BOARD  
October 6, 2020

The regular meeting of the Board of Public Works and Safety/Utility Board was called to order by President Ken Prince at 10:00 a.m. in the Council Chambers. All members were present. Mr. Watson moved to dispense with the reading of the minutes of September 22 and September 29, 2020, and accept them as circulated. Ms. Miller seconded; motion carried.

Bid Opening:

Bids were opened for Holy Cross Parkway Lift Station Screening Improvements for the Wastewater Department and are summarized below:

<b>CONTRACTOR</b>	<b>BASE BID</b>
HRP Construction, South Bend, IN	\$793,000.00
Selge Construction, Niles, MI	\$834,190.00
Kokosing Industrial, Westerville, OH	\$794,000.00

Mr. Prince said these bids would be forwarded to the consultant for their review and evaluation.

Mayor's Comments:

Mayor Wood announced a staff meeting would follow today's Board meeting.

Department Head Reports:

Police Chief Ken Witkowski requested the Board promote Sergeant Ryan Corbett to the rank of Lieutenant to be effective retroactively to September 29, 2020, and,

Chief Witkowski requested the Board promote First Class Patrol Officer James Bartlett to the rank of Sergeant to be effective retroactively to September 29, 2020. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Chief Witkowski requested the Board promote First Class Patrol Officer Jacob Craft to the rank of Sergeant to be effective October 6, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Assistant Fire Chief Greg Hunt on behalf of Chief Bryon Woodward requested the Board promote Alex Escobedo, Andrew Lauer, Adam Murray, and Benjamin Smith from Probationary Firefighter to the rank of Master Firefighter to be effective October 8, 2020. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Chief Hunt requested the Board approve a Sole Source Special Purchase of four (4) AeroClave RDS 3110 decontamination systems from AeroClave for the total amount of \$61,300.00. Chief Hunt said Indiana Code 5-22-10-12 provides that a purchasing agent may make a special purchase when the market structure is based on price, but the governmental body is able to receive a dollar or percentage discount of the established price. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Engineer/Director Chris Jamrose presented a Professional Services Agreement with Lawson-Fisher Associates for survey services for Helen Avenue, Delorenzi Avenue, Fourth

Street, and Third Street for the not-to-exceed amount of \$29,900.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose presented a Professional Services Agreement with First Group Engineering for design services for 2020-2 Community Crossing Matching Grant for the not-to-exceed amount of \$29,100.00. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose presented a Memorandum of Understanding between the City of Mishawaka and MACOG for MACOG to provide traffic counting services July 1, 2020 through June 30, 2021, for the not-to-exceed amount of \$2,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept Termination of Sanitary Sewer Easement from Hellenic Senior Living of Mishawaka which releases sewer easement which wasn't utilized because sewer main was able to be extended within the right-of-way of Logan Street. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Ms. Jamrose requested the Board accept Deed of Dedication of Right-of-Way from the City of Mishawaka for dedication of additional 10' of right-of-way to the east half of Logan Street for a total of 30' half right-of-way. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Ms. Jamrose requested the Board accept Dedication of Water Main Easement from Hellenic Senior Living of Mishawaka for dedication of 25' water main easement near the northeast corner of Logan Street and Dragoon Trail. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

City Controller Rebecca Miller presented Policy for the Review of the Schedule of Expenditures of Federal Awards (SEFA), and moved for its approval. Mr. Watson seconded; motion carried.

City Planner Ken Prince on behalf of Parks Department Superintendent Phil Blasko presented a Professional Services Agreement with Sandy Lane Construction for one pavilion at Hums Park for the not-to-exceed amount of \$32,000.00. Mr. Watson moved to approve as presented. Ms. Miller seconded; motion carried.

Mr. Prince on behalf of Mr. Blasko presented Change Order #1-Final from Northern Indiana Construction for Twin Branch Park Improvements, Phase 3, for an increase of \$38,734.76 for a final contract amount of \$246,959.25. Ms. Miller moved to approve as presented. Mr. Watson seconded; motion carried.

Mr. Prince requested the Board accept 20-Year Limited Warranty from Peterson Aluminum Corporation for roof at Biergarten with limited warranty in effect until June 8, 2040, and moved for its approval. Mr. Watson seconded; motion carried.

#### Approval of Claims:

City Controller Rebecca Miller presented twenty-five (25) claim dockets in the amount of \$5,447,898.92, and moved for their approval. Mr. Watson seconded; motion carried.

#### New Business:

A request from Get Wet for a Vet for motorcycle ride using Jefferson Boulevard, State Road 331, and various County roads on Sunday, October 11, 2020, with registration beginning at

9:30 a.m. and kick stands up at 11:15 a.m., including closure of Jefferson Boulevard from Maplehurst to Lynn Streets from 8:45 a.m. to 11:45 a.m., and police escort is requested (previously approved for Saturday, August 1, 2020). Mr. Prince moved to approve as presented subject to normal conditions of approval for public safety. Ms. Miller seconded; motion carried.

Unfinished Business:

There being no additional business brought before the Board, the meeting was adjourned at 10:15 a.m.

Ken Prince – President of the Board of  
Public Works and Safety/Utility Board

Kari Myers – Clerk of the Board of  
Public Works and Safety/Utility Board