

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** June 13, 2011  
**TIME:** 4:30 p.m.  
**PLACE:** Battell Center Community Room  
**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner and Mike Bergin  
**ALSO PRESENT:** Tom Klaer, Carmen Maes, George Fowler, Rick Frye, Joe VanNevel, Rick Springer and Michelle Wotring

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle then called for approval of the minutes from the May 9<sup>th</sup> and May 23<sup>rd</sup> meetings. Mr. Coppens moved to approve the minutes as presented, and Mrs. Teeter seconded the motion. The motion carried unanimously.

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**OLD BUSINESS:**  
None at this time.

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**NEW BUSINESS:**

Mrs. Wotring, Office Manager for the Department, requested payment approval of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
1100179	\$435.00
1100183	\$384.00
1100194	\$899.00
1100195	\$1,285.50
1100201	\$161,752.26

Mrs. Wotring noted that on the main docket, 1100201, approximately \$89,091.85 were expenditures from Non-Reverting funds.

Mrs. Teeter moved to approve the claims as presented on the above dockets. Mr. Shriner seconded the motion. The motion carried unanimously.

Donations for the month of April totaled \$573.21. Mrs. Teeter moved to approve the donations as presented, and Mr. Coppens seconded the motion. The motion carried unanimously.

Item added for discussion on the agenda: The Main Stage Inc. Room Rental Issue. The Facilities and Financial Committees were asked to meet and discuss matters relating to The Main Stage Inc. and its utilization of space at no cost. Attorney Beutter to join in discussions.

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**MONTHLY REPORTS**

Mr. Klaer provided a summary of items being handled by the Department. Items included weekly Summerfest meetings to finalize Summerfest plans, including scheduling putting down mosquito control prior to the event, Mr. Klaer indicated that Mr. Faulkner was still in control of that committee and event. Mr. Klaer also advised the Board that the control cycle is bad at the Merrifield splash pad. While awaiting a new module, maintenance would be manually turning on and off the splash pad.

Ms. Maes reported the recreational activities for the Department which included accepting camper registrations and training of employees for same, having the National Day of Prayer at Battell Center, and attending meetings for Kamm Island Fest and WVPE Blue Friday. With respect to the new day camp, the camp was named through a contest and is now called "Rockin' by the River" Day Camp. *Let's Move*

*Mishawaka* classes in Zumba and Yoga have been added to the camper's weekly schedule and the Boys and Girls Club has also been asked to participate in these classes. Beutter Park concert season started off wet with rain outs on the first two concerts. Deciding whether or not to cancel has been difficult as events have to be called by Noon in order to timely cancel alcohol orders and the sound equipment/technician. Movie Night in June was also cancelled due to rain. As sponsorship had not yet been obtained, the movie in June was bumped to July instead of being rescheduled. Toy Story 3 will be the movie.

Mr. Frye presented the Board with the Pro Shop activities. Once again rain caused lost days of play as well as course flooding. In addition, abnormally hot temperatures coupled with the flood waters contributed to minor turf loss. Good news arrived in the delivery of new golf carts and once the flooding subsided golfers were able to finally get out and see some play. Mr. Frye also indicated the Junior Golf Week was starting and that classes were being kept to a small number to provide more time per child.

Mr. Fowler reported that flooding had kept play to the south side of the river for several days. Aside from the routine maintenance of mowing and trimming, crews fertilized and treated for grass diseases. Greens were professionally deep tined "airified" and then top dressed. Bids were received for a new trim mower for hillsides and slopes and 30 new carts were received.

Mr. Springer discussed the Landscape Division's very busy month of May. Aside from bush trimming, spring clean-up at various locations, planting flowers, spreading mulch, pruning tree, spraying for web worms and planting trees, the Landscape Division saw assistance from many volunteer groups for various projects. Mrs. Shriner's 5<sup>th</sup> grade class from Beiger, the Japanese-American Friendship Club, Mishawaka Historical Society, Mishawaka Lions Club, and Girl Scout Kylee Krueger were a few of those volunteers/groups. Mr. Spring noted that this year was the 14<sup>th</sup> and final year for Mrs. Shriner's 5<sup>th</sup> Grade Class to help as she is retiring; however, Mrs. Shriner has already "found" a replacement class to keep up with the Beiger School tradition. Also of note, the Japanese-American Friendship club has volunteered for 14 years as well.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:12 p.m.

Submitted for Approval to the Board

Michelle L. Wotring  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary