

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** April 23, 2012  
**TIME:** 4:30 p.m.  
**PLACE:** Battell Center Community Room  
**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Ellen West, & Bob Shriner  
**ALSO PRESENT:** Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was then recited.

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**OLD BUSINESS:**

Mr. Wagle called for any old business. There is none at this time.

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**NEW BUSINESS:**

Amanda Hollis submitted a request for the use of Twin Branch Pavilion at no charge for a fundraiser to benefit London Olympic Hopeful, Mark Hollis. Mr. Coppens moved to deny the request, and Mrs. Teeter seconded the motion. The motion carried unanimously.

The Mishawaka Football Touchdown Club requested the use of Crawford Park Pavilion at no charge for its annual football picnic to kick off the new season. Mr. Shriner moved to approve the Club's request and Mrs. Teeter seconded the motion. The motion carried unanimously.

Lisa Glassburn submitted a request for free passes to Eberhart Golf Course for a fundraiser for Troy Weaver. Staff advised the Board that schools and non-profit organizations have been the only groups typically given free passes for fundraisers, and not individuals. Staff then recommended exchanging the Eberhart free passes for four free pool and free disc golf passes instead. The Board agreed. The Board did not act on the original request.

Logan Center, a non-profit organization, requested the use of the Battell Center Auditorium at no charge for two upcoming theatre performances. The request indicated that Logan Center would be offering two theatre programs during the summer, one for adult clients and one for clients who are children. Performances would be free to the community and Logan Center would only accept donations after performances. Mrs. Teeter moved to approve the request and Mr. Coppens seconded it. The motion carried unanimously.

Mrs. Carpenter requested approval to change fees associate with discs sold at the disc golf course. Former discs sold for \$8 or \$12 each. Mrs. Carpenter's request indicated that the former disc vendor was no longer available and that a new vendor had been chosen. Four new discs would be sold at the rates of \$10, \$14, \$17, and \$18. Mr. Coppens moved to approve the fee changes and Mrs. Teeter seconded it.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000122	\$234.75
2012-00000127	\$391.75
2012-00000130	\$432.96
2012-00000133	\$49,728.27

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Shriner seconded the motion. The motion carried unanimously.

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**SUPERINTENDENT'S REPORT:**

Mr. Zeller reported the following to the Board:

- South Bend Convention & Visitors Bureau magazine came out with several pages devoted to Mishawaka parks and gardens.
- Summerfest meeting is scheduled for Thursday of this week.
- Sound and lights will be installed shortly in the auditorium.
- Reminder that Arbor Day celebration will be at 10 AM at Hums Park

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mr. Coppens moved to adjourn the meeting and Mrs. Teeter seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:58 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary