

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: August 26, 2013
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Ellen West, Bob Shriner & Bill Pemberton
NOT PRESENT: Robert C. Beutter, Esq.
ALSO PRESENT: Terry Zeller, Michelle Wotring

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was then recited. Mr. Wagle called for a motion to approve the minutes of the August 12th regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented and Mr. Coppens seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

Terry McBride of Michiana Youth Ministries refreshed the Board on the nature of the fee waiver request for use of the Battell Center auditorium (previously submitted and tabled at the July 8th regularly scheduled meeting). After Mr. McBride completed his reiteration of the request, Mr. Wagle described the Board's policy for waiving fees. The intent of the policy is to provide the finest possible programming whereby the Mishawaka community is best served. In light of this policy, the Board could not then approve a waiver of the fees for an event in which the participants were not primarily from the Mishawaka Community because the Mishawaka tax payers would essentially be supporting/offsetting a non-community based event using public funds. Following Mr. Wagle's explanation of the Board's policy, Mrs. Teeter moved to deny the request for a waiver of the fees for use of the Battell Center auditorium and Mr. Coppens seconded it. The motion carried unanimously.

Mr. Zeller gave a recap of The Company's fee waiver request which sought for preparation purposes additional space/rooms at no charge. Such rooms were over and above what was permitted at no charge in the contract. Mr. Coppens moved to deny the fee waiver request made by The Company and Mrs. Teeter seconded it. The motion carried unanimously.

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NEW BUSINESS:

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2013-00000285	\$404.00
2013-00000289	\$403.75
2013-00000295	\$2,413.80
2013-00000296	\$124.75
2013-00000297	\$20,045.53
2013-00000300	\$737.10

Mrs. Teeter moved to approve the claims as presented on the above dockets and Mr. Shriner seconded the motion. The motion carried unanimously.

Mr. Zeller presented the Board with two \$100.00 donations toward the restoration of the Battell Rock Garden area. Mrs. Teeter moved to accept the donations made by the Mishawaka Garden Club and the Nappanee Home and Garden group as presented and Mr. Shriner seconded it. The motion carried unanimously.

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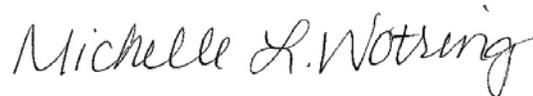
SUPERINTENDENT'S REPORT:

Mr. Zeller had a few items to share with the Board. The first was to advise that the ordinance language sent to Council was approved for Municipal Code Section 50-3A8. Signage is being crafted for installation at various park locations. Mr. Zeller discussed the closing of the pool facilities and indicated a season end report would be provided at the September 29th meeting along with the other departmental managers' reports. A short discussion led by Mr. Coppens was then had on matters pertaining to Eberhart Clubhouse operations and its employees. Mr. Zeller ended his report by advising the Board that he had already replied via email to numerous questions submitted by The Company following the tabled request from the last meeting.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:05 p.m.

Submitted for Approval to the Board



Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____

Carolyn Teeter, Board Secretary