

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: January 13,2014
TIME: 4:30 p.m.
PLACE: Community Room, Battell Center
PRESENT: Reg Wagle, Carolyn Teeter, Ellen West, Bill Pemberton, Mike Faulkner
NOT PRESENT: John Coppens
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board Attorney, Mr. Beutter, called the meeting to order at 4:30 PM. The pledge of allegiance was recited followed by the swearing in of the newest Board Member, Michael P. Faulkner. Mr. Beutter then opened the floor to accept nominations for the various elected Park Board positions. Below is a summary of that:

<u>Motion Made By</u>	<u>To Nominate</u>	<u>for Position of</u>	<u>Motion Seconded By</u>
Ellen West	Reg Wagle	President	Mike Faulkner
Ellen West	John Coppens	Vice President	Mike Faulkner
Ellen West	Carolyn Teeter	Secretary	Mike Faulkner

As there were no further proposals made for nominees, Mr. Pemberton moved to close the nominations and Mrs. West seconded the motion. The motion carried unanimously. Having had the election of officers, Mr. Pemberton then moved to accept the positions as elected and Mrs. West seconded his motion. That motion also carried unanimously. Therefore, these positions, having nominations made, seconded and unanimously carried, constitute the 2014 elected officers of the Board of Parks and Recreation.

Mr. Wagle, 2014 elected Park Board President, designated the following committee assignments for the 2014 Park Board members:

<u>Committee Assignment</u>	<u>Member Assigned</u>
Golf Course Recreation Facilities Budget Board Attorney	John Coppens, Bill Pemberton Carolyn Teeter, Mike Faulkner Reg Wagle, Ellen West Reg Wagle, Bill Pemberton City Legal Council

Following the designation of committee assignments, Mr. Wagle then called for a motion to approve the minutes of the December 23, 2013, Park Board meeting. Mrs. Teeter moved to approve the minutes as submitted and Mr. Pemberton seconded it. The motion carried unanimously.

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OLD BUSINESS:
None at this time.

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NEW BUSINESS:

St. Monica Catholic Church requested the use of the Battell Bandshell at no charge for its annual Parrish Picnic. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Mr. Zeller discussed the EBSCO advertising request with the Board. Battell Center would house a variety of magazines in special covers. The special covers would advertise a particular local business who is also the sponsor for the special covers and magazine subscription. Battell's responsibility is simply to exchange magazines when new ones come. Mrs. Teeter moved to approve the advertising concept presented with Mr. Zeller as signatory for the transaction. Mr. Pemberton seconded Mrs. Teeter's motion. The motion carried unanimously.

Shauna DelRegno, Aquatics/Pool Manager at Merrifield Complex, requested that Merrifield be allowed to host a special Valentine's Day event, a couple's skate, and charge \$10.00 per couple to attend. Couples could consist of any combination of two persons and the fee would include admission, skates if needed, hot cocoa and popcorn. Public skate would be shortened on this date from 8 PM to 5 PM so that the event could be held from 5-8 PM. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Mrs. Wotring requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2014-00000008	\$100.00
2014-00000010	\$8,741.18

Mrs. Teeter moved to approve the claims as presented and Mrs. West seconded it. The motion carried unanimously.

Mr. Zeller presented to the Board donations for Battell Center for December, 2013, totaling \$712.42. Mrs. Teeter moved to accept the donations as stated and Mrs. West seconded the motion. The motion carried unanimously.

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Superintendent's Report

Mr. Zeller provided the Board with a two page update including highlights for 2013 by division, upcoming capital improvements, and Departmental goals for 2014. He briefly discussed a few items on his report, including the progress on the Balcony Study for Battell Center, which he hoped would be wrapped up soon.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. CAP member, John Goeller, asked for an update on the security camera system along the Riverwalk. A discussion on the progress followed.

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mrs. West. The motion carried unanimously.

Meeting was adjourned at 5:05 p.m.

Submitted for Approval to the Board



Michelle L. Wotring
Office Manager, Parks & Recreation

Approved: _____
Carolyn A. Teeter, Board Secretary