

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** February 9, 2015  
**TIME:** 4:30 p.m.  
**PLACE:** Community Room, Battell Community Center  
**PRESENT:** Reg Wagle, John Coppens, Ellen West, Tony Violi, Mike Faulkner  
**NOT PRESENT:** Carolyn A. Teeter  
**ALSO PRESENT:** Terry Zeller, Yvonne Teeter, Robert C. Beutter, Esq.

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Board Vice President, John Coppens called the regularly scheduled meeting to order at 4:34 p.m. The Pledge of Allegiance was led by Mr. Violi. Mr. Coppens called for a motion to approve the minutes of the January 26<sup>th</sup> meeting as presented. Mrs. West moved to approve the minutes and Mr. Violi seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

Mr. Zeller discussed drafting a policy for Facility Rentals and Waiver of Fees.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2015-00000036	\$16,698.89
2015-00000038	\$2,250.77

Mr. Coppens moved to approve the claims as presented and Mr. Faulkner seconded it. The motion carried unanimously.

Mr. Zeller presented the Battell Center donations for January as \$519.37. Mrs. West moved to approve the donations as presented. Mr. Violi seconded the motion. The motion carried unanimously.

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**SUPERINTENDENT'S REPORT:**

Mr. Zeller shared with the Board he had a renovation meeting on the Battell Center Bond Study, and Troyer Group is putting together what to include in the Bond.

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**DIRECTOR REPORTS:**

None at this time.

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**OPEN FORUM:**

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

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**ADJOURNMENT:**

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Violi and seconded by Mr. Coppens. The motion carried unanimously. The meeting was adjourned at 4:59 p.m.

Submitted for Approval to the Board

A handwritten signature in black ink that reads "Yvonne Teeter". The signature is written in a cursive, flowing style.

Yvonne Teeter  
Office Coordinator, Parks & Recreation

Approved:

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Carolyn A. Teeter, Board Secretary