

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** August 17, 2015  
**TIME:** 4:30 p.m.  
**PLACE:** Community Room, Battell Community Center  
**PRESENT:** John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner  
**NOT PRESENT:** Reg Wagle  
**ALSO PRESENT:** Terry Zeller, Yvonne Teeter, Robert C. Beutter, Esq.

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Board Vice President, John Coppens called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was led by Mr. Violi. Mr. Coppens called for a motion to approve the minutes of the July 27<sup>th</sup> meeting as presented. Mrs. Teeter moved to approve the minutes and Mrs. West seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

Mr. Zeller presented a request for Items to be Declared Surplus. Mrs. Teeter moved to approve the request and Mr. Faulkner seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

| <u>Docket #</u> | <u>Amount</u> |
|-----------------|---------------|
| 2015-00000328   | \$285.00      |
| 2015-00000334   | \$1,192.65    |
| 2015-00000340   | \$454.35      |
| 2015-00000345   | \$368.55      |
| 2015-00000346   | \$14,304.02   |
| 2015-00000348   | \$2,053.30    |

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

Mr. Zeller presented the Battell Center donations for July as \$395.28. Mrs. Teeter moved to approve the donations as presented and Mr. Violi seconded it. The motion carried unanimously.

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**SUPERINTENDENT'S REPORT:**

Mr. Zeller shared with the Board he is looking forward to the September Director's Reports.

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**DIRECTOR REPORTS:**

None at this time.

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**OPEN FORUM:**

Mr. Coppens called for additional questions and/or comments from those in attendance. Don Crawford of Mishawaka expressed his concerns about the watering of trees at Shiojiri Garden, and the need for two bridges to be varnished.

David Garen of Mishawaka expressed his disappointment in there not being picnic tables in the park at Henry Frank.

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**ADJOURNMENT:**

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Violi. The motion carried unanimously. The meeting was adjourned at 4:55 p.m.

Submitted for Approval to the Board



Yvonne Teeter  
Office Coordinator, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn A. Teeter, Board Secretary