

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: September 14, 2015
TIME: 4:30 p.m.
PLACE: Community Room, Battell Community Center
PRESENT: Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner
NOT PRESENT: Reg Wagle, John Coppens
ALSO PRESENT: Terry Zeller, Yvonne Teeter, Andrew Roop, George Fowler, Brad Mick, Steven Gleissner

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Board Secretary, Carolyn Teeter called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Mr. Faulkner. Mrs. Teeter called for a motion to approve the minutes of the August 24th meeting as presented. Mrs. West moved to approve the minutes and Mr. Violi seconded it. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller presented a request of Approval of the 2016 Salary Resolution. Mr. Faulkner moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Mr. Zeller presented a request for Items to be Declared Surplus. Mrs. West moved to approve the request and Mr. Faulkner seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2015-00000383	\$217.25
2015-00000387	\$636.00
2015-00000402	\$1,096.30
2015-00000408	\$66,774.33
2015-00000409	\$17,451.22
2015-00000412	\$683.10

Mr. Violi moved to approve the claims as presented and Mrs. West seconded it. The motion carried unanimously.

Mr. Zeller presented the Battell Center donations for August as 251.75. Mr. Violi moved to approve the donations as presented and Mr. Faulkner seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller shared with the Board it has been a busy season for the Parks Department - with the opening of the newly renovated Central Park, the Battell Center renovations, and working with Vortex to fix splash pads at other locations.

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DIRECTOR REPORTS:

Andrew Roop, Director of Golf Operations, shared with the Board Eberhart hosted the third round of the South Bend Men's Metro this year. There was a total of ninety plus players and only two broke seventy.

George Fowler, Superintendent of Golf Maintenance, shared with the Board the spring weather set the tone for the summer at Eberhart this year, but the maintenance crew stood up to the challenge and kept the course in good shape for the patrons.

Brad Mick, Director of Ice Rink/Aquatics, reported to the Board around one hundred people were in attendance for this year's dive in movie at Merrifield Pool.

Steven Gleissner, Manager of Recreation and Special Events, reported to the Board the Summer Concert Series were very well attended this year. Total this year, there were thirty free concerns for patrons to enjoy.

Terry Zeller reported to the Board, on behalf of the Landscape Division, four hundred perennials were planted at Beutter Park.

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OPEN FORUM:

Mrs. Teeter called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Faulkner and seconded by Mr. Violi. The motion carried unanimously. The meeting was adjourned at 5:35 p.m.

Submitted for Approval to the Board



Yvonne Teeter
Office Coordinator, Parks & Recreation

Approved: _____
Carolyn A. Teeter, Board Secretary