

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: November 9, 2015
TIME: 4:30 p.m.
PLACE: City Hall, City Council Chambers
PRESENT: John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner
NOT PRESENT: Reg Wagle
ALSO PRESENT: Terry Zeller, Yvonne Teeter, Shauna, Robert C. Beutter, Esq.

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Board Vice President, John Coppens called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Mr. Violi. Mr. Coppens called for a motion to approve the minutes of the October 26th meeting as presented. Mrs. Teeter moved to approve the minutes and Mrs. West seconded it. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller introduced the new Landscape Manager to the Park Board.

Shauna DelRegno, Manager of Aquatics/Ice Rink, presented a request for approval for an additional fee for new Skate Aid Trainers for the Merrifield Ice Rink. Mrs. Teeter moved to approve the request and Mr. Faulkner seconded it. The motion carried unanimously.

Jane Wright, Executive Director of the Mishawaka Education Foundation, presented a request for approval for use of Central Park for a 5K on September 5, 2016. Mrs. Teeter moved to approve Mrs. Wright's request and Mrs. West seconded it. The motion carried unanimously.

Mr. Zeller presented a request for the Setting of Fees for the Central Park Shelters. Mrs. Teeter moved to approve Mr. Zeller's request and Mr. Violi seconded it. The motion carried unanimously. Mr. Faulkner then moved to recommend Mr. Zeller set the non-reverting percentage, keeping it consistent with the current non-reverting fees. Mrs. Teeter moved to approve Mr. Faulkner's motion and Mrs. West seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2015-00000498	\$531.25
2015-00000511	\$15,864.56

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller shared with the Board we are moving forward with the Battell Center renovations, and are currently on target for our move in date.

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DIRECTOR REPORTS:

None at this time.

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OPEN FORUM:

Mr. Coppens called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Faulkner. The motion carried unanimously. The meeting was adjourned at 4:50 p.m.

Submitted for Approval to the Board



Yvonne Teeter
Office Coordinator, Parks & Recreation

Approved:

Carolyn A. Teeter, Board Secretary