

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: December 14, 2015

TIME: 4:30 p.m.

PLACE: City Hall, City Council Chambers

PRESENT: Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner

NOT PRESENT:

ALSO PRESENT: Terry Zeller, Yvonne Teeter, Robert C. Beutter, Esq., George Fowler, Andrew Roop, Jacob Crawford, Bradleah Mick, Carmen Carpenter

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Board President, Reg Wagle called the regularly scheduled meeting to order at 4:32 p.m. The Pledge of Allegiance was led by Mr. Coppens. Mr. Wagle called for a motion to approve the minutes of the November 23rd meeting as presented. Mrs. Teeter moved to approve the minutes and Mrs. West seconded it. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller requested the Board reappoint Ross Portolese to the Planning Commission. Mrs. West moved to reappoint Mr. Portolese and Mrs. Teeter seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2015-555	\$84,268.75

Mr. Coppens moved to approve the claims as presented and Mrs. Teeter seconded it. The motion carried unanimously.

Park Board members discussed the Park Naming Policy.

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SUPERINTENDENT'S REPORT:

Mr. Zeller shared with the Board updated on the Battell Center renovation.

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DIRECTOR REPORTS:

Carmen Carpenter, Director of Recreation and Special Events, shared with the Board Winterfest at Merrifield Park was very well attended this year. The event collected 120 pounds of non-perishable food items for the Mishawaka Food Pantry.

Bradleah Mick, Director of Ice Rink/Aquatics, shared with the Board the Ice Rink has received its new skate aid trainers and new hockey skates.

Andrew Roop, Director of Golf Operations, reported to the Board 2015 was overall a very successful year, and is looking forward to an outstanding year in 2016.

George Fowler, Superintendent of Golf Maintenance, reported to the Board it has been a great season for golf and maintenance.

Jacob Crawford, Landscape/Urban Forestry Manager, shared with the Board he officially started work on November 23rd.

Full Division reports are on file.

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OPEN FORUM:

Mr. Wagle called for additional questions and/or comments from those in attendance. Lisa Gordon, with the Special Olympics of St. Joe County discussed their upcoming event at Beutter Park.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Coppens and seconded by Mr. Violi. The motion carried unanimously. The meeting was adjourned at 4:19 p.m.

Submitted for Approval to the Board



Yvonne Teeter
Office Coordinator, Parks & Recreation

Approved: _____

Carolyn A. Teeter, Board Secretary