

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: March 22, 2016
TIME: 4:30 p.m.
PLACE: City Council Chambers, City Hall
PRESENT: Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner

NOT PRESENT:

ALSO PRESENT: Terry Zeller, Yvonne Teeter, Robert C. Beutter, Esq., Carmen Carpenter, Jacob Crawford, George Fowler, Sally Johnson, Brad Mick, Andrew Roop

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Mr. Coppens. Mr. Wagle called for a motion to approve the minutes of the February 22nd Park Board meeting. Mrs. Teeter moved to approve the minutes as presented. Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Carmen Carpenter, Director of Recreation/Special Events, presented a request for approval of new recreation program and activity fees. Mrs. Teeter moved to approve the request and Mr. Coppens seconded it. The motion carried unanimously.

Mr. Zeller discussed with the Board initial skate park concepts and the process.

Mr. Zeller discussed with the Board attendance and income/expense data at Mary Gibbard between the years of 2003-2015.

Mr. Zeller presented a request for approval of new storage agreement and Battell Center fees. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2016-93	\$370.30
2016-94	\$400.00
2016-95	\$646.70
2016-100	\$54,053.91
2016-103	\$4,464.22

Mr. Coppens moved to approve the claims as presented and Mrs. Teeter seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller reported to the Board Priorities and Projects to be completed in 2016.

Full report is on file.

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DIRECTOR REPORTS:

Carmen Carpenter, Director of Recreation and Special Events, shared with the Board the free baseball clinic was a huge success.

Andrew Roop, Director of Golf Operations, reported to the Board the Golf Course opened on March 15th, and they are gearing up for a good season.

George Fowler, Superintendent of Golf Maintenance, reported to the Board applications for seasonal employees have been received and reviewed. So far, four seasonal workers are on staff.

Bradleah Mick, Director of Ice Rink/Aquatics, shared with the Board Practice on the Pond was very well attended again this year.

Jacob Crawford, Landscape/Urban Forestry Manager, shared with the Board he is putting the finishing touches on a Assistance Grant for Urban Forestry.

Full Division reports are on file.

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OPEN FORUM:

Mr. Wagle called for additional questions and/or comments from those in attendance. John Goeller of Mishawaka, IN requested the Gardens be cleaned up and ready for prom. Mr. Goeller also suggested setting out picnic tables and grills by Camp LaSalle at Merrifield Park.

Melanie Como of Granger, IN discussed with the Board her concerns regarding her shows the first three weekends in November.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Violi and seconded by Mrs. Teeter. The motion carried unanimously. The meeting was adjourned at 6:17 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved: _____
Carolyn A. Teeter, Board Secretary