

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: March 13, 2017
TIME: 4:30 p.m.
PLACE: City Council Chambers
PRESENT: John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi, Michael P. Faulkner
NOT PRESENT: Reg Wagle
ALSO PRESENT: Phil Blasko, Yvonne Teeter, Robert C. Beutter, Esq., George Fowler, Andrew Roop, Jacob Crawford, Carmen Carpenter, Paula Garis

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Board Vice President, John Coppens, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Carolyn A. Teeter. Mr. Coppens called for a motion to approve the minutes of the February 27th Park Board meeting. Mrs. Teeter moved to approve the minutes as presented. Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2017-103	\$35,485.96

Mr. Violi moved to approve the claims as presented and Mrs. Teeter seconded it. The motion carried unanimously.

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DIRECTOR'S REPORTS:

Phil Blasko, Superintendent of Parks reported to the Board, on behalf of the Community Center Director, Paula Garis, we have had several new classes, events and youth sports held this year at the Battell Community Center.

George Fowler, Superintendent of Golf Maintenance, reported to the Board work is almost fully complete at the Eberhart-Perto Golf Course. Mr. Fowler and his staff have also been adding some animal control fencing, and taking other measures to deter the geese from approaching the course.

Andrew Roop, Director of Golf Operations, shared with the Board he's been working diligently on GPS and the advertising to go with the GPS system. Mr. Roop is excited the GPS should be arriving to the course at any time now.

Jacob Crawford, Landscape/Urban Forestry Manager, shared with the Board the Adopt-a-Park program has really taken off. The program is slated for every weekend in April, and likely some at the of March and in May.

Phil Blasko reported to the Board, on behalf of Shauna DelRego, Merrifield Ice Rink has hosted three Veteran's Appreciation Nights, two DJ Nights, and our second annual New Year's Eve Celebration and Valentine's Day Couple's Skate.

Carmen Carpenter, Director of Recreation/Special Events, shared with the Board in early December snow led to an amazing start of the George Wilson Tubing Season. The Hill was open a total of seventeen (17) days during the month of December.

Full reports are on file.

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CENTRAL SERVICES' REPORT:

Tim Ryan, Street Commissioner of Central Services, reported to the Board early clean-up at the Parks has begun. Mr. Ryan and Mr. Blasko have begun assessing the parks and are looking at what can be done to make them more handicap accessible.

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POLICE DEPARTMENT REPORT:

None at this time.

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SUPERINTENDENT REPORT:

Mr. Blasko reported to the Board Paula Garis, the new Community Center Director, started her first day with us today. She comes to us with eleven (11) years at South Bend Parks as the Special Events/Program Supervisor; three (3) years at Goshen Parks as Recreation Supervisor.

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OPEN FORUM:

Mr. Coppens called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Faulkner. The motion carried unanimously. The meeting was adjourned at 5:13 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved: _____
Carolyn A. Teeter, Board Secretary