

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** June 12, 2017  
**TIME:** 4:30 p.m.  
**PLACE:** City Council Chambers  
**PRESENT:** Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi  
**NOT PRESENT:** Michael P. Faulkner  
**ALSO PRESENT:** Phil Blasko, Yvonne Teeter, Robert C Beutter, Esq., Tim Ryan, Shauna DelRegno, Carmen Carpenter, Jacob Crawford, Andrew Roop

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Ellen West. Mr. Wagle called for a motion to approve the minutes of the May 22<sup>nd</sup> Park Board meeting. Mrs. Teeter moved to approve the minutes as presented and Mr. Coppens seconded the motion. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

Mr. Blasko presented a request, on behalf of Kathy Blumentritt with The Front Porch, for approval of mindfulness practice in the park. Mr. Coppens moved to deny the initial request upon tabling for discussion of a contract and Mrs. Teeter seconded it. The motion carried unanimously.

Andrew Roop presented a request, on behalf of the St. Joseph County Women's Golf Association, for approval of a waiver of greens fees. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

| <u>Docket #</u> | <u>Amount</u> |
|-----------------|---------------|
| 2017-223        | \$916.80      |
| 2017-240        | \$35.00       |
| 2017-242        | \$1,154.80    |
| 2017-244        | \$2,117.50    |
| 2017-257        | \$62,636.26   |
| 2017-259        | \$1,873.68    |

Mr. Violi moved to approve the claims as presented and Mrs. Teeter seconded it. The motion carried unanimously.

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**DIRECTOR'S REPORTS:**

Phil Blasko, Superintendent of Parks presented to the Board, on behalf of Community Center Director, Clare Kopec, the Battell Center has seen an increase in revenue over the last year. New this year, the Battell Center is hosting a camp for ages 3-5 year olds and the turn-out is great.

Andrew Roop, Director of Golf Operations, reported to the Board, on behalf of Superintendent of Golf Maintenance, George Fowler, much of March was spent cutting down and removing dead or dying Ash trees from three (3) woods and left of four (4) fairways. Mr. Roop also shared routine mowing of greens, tees, fairways, rough, green surrounds and all other areas goes on as normal.

Andrew Roop, Director of Golf Operations, reported to the Board despite lack of good weather, the Junior Cavemen Golf Club was able to get their sessions in.

Jake Crawford, Landscape/Urban Forestry Manager, shared with the Board the Adopt-A-Park program has been an enormous success with over a dozen different organizations taking part.

Shauna DelRegno, Director of Aquatics/Ice Rink, shared with the Board the pool kicked off its season by posting the fifth (5<sup>th</sup>) annual Blazin Buffalo Swim Invitational. The three (3) day long event brought in thousands of people daily.

Carmen Carpenter, Director of Recreation/Special Events, shared with the Board at the Easter Egg hunt, held on April 9<sup>th</sup>, five thousand (5,000) eggs were hidden for the one hundred twenty (120) participants. This was a free event to the public.

Full division reports are on file.

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**CENTRAL SERVICES' REPORT:**

Tim Ryan, Street Commissioner for the Central Services Dept., shared with the Board everything is going well. The guys are back to their normal mowing schedule, as well as doing some brick work down at Battell Park.

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**POLICE DEPARTMENT REPORT:**

None at this time.

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**SUPERINTENDENT REPORT:**

Mr. Blasko reported to the Board mulch has been topped off at Hillis Hans and Henry Frank Parks. At Henry Frank, there is no longer a 2 foot drop-off at the slide.

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**OPEN FORUM:**

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

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**ADJOURNMENT:**

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Coppens and seconded by Mrs. Teeter. The motion carried unanimously. The meeting was adjourned at 5:46 p.m.

Submitted for Approval to the Board



*Yvonne Teeter*, Office Coordinator  
Parks & Recreation Department

Approved: \_\_\_\_\_  
Carolyn A. Teeter, Board Secretary