

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** July 10, 2017  
**TIME:** 4:30 p.m.  
**PLACE:** City Council Chambers  
**PRESENT:** Reg Wagle, Carolyn A. Teeter, Ellen West, Michael P. Faulkner  
**NOT PRESENT:** John Coppens, Tony Violi  
**ALSO PRESENT:** Phil Blasko, Yvonne Teeter, Robert C Beutter, Esq., Louis Hazen, Clare Kopec

\* \* \* \* \*

Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:34 p.m. The Pledge of Allegiance was led by Carolyn Teeter. Mr. Wagle called for a motion to approve the minutes of the June 26<sup>th</sup> Park Board meeting. Mrs. Teeter moved to approve the minutes as presented and Mrs. West seconded the motion. The motion carried unanimously.

\* \* \* \* \*

**OLD BUSINESS:**

None at this time.

\* \* \* \* \*

**NEW BUSINESS:**

Phil Blasko presented a request for approval, on behalf of Carmen Carpenter, Director of Recreation/Special Events, of a camp field trip non-reverting line. Mrs. Teeter moved to approve the request as presented and Mr. Faulkner seconded it. The motion carried unanimously.

Phil Blasko presented a request for approval, on behalf of Steven Gleissner, Manager of Recreation/Special Events, of a ten (10) dollar drop-in fee with a seventy-thirty split for the Cross Country Club. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Clare Kopec, Community Center Director, presented a request for approval of a new Mom-Mom sale fee to go into a non-reverting line. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Phil Blasko presented a request for approval of new park rental fees at Castle Manor, Mary Gibbard and Merrifield. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Phil Blasko presented a request for approval of Central Park half day rentals. Mr. Faulkner moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2017-295	\$1,690.50
2017-298	\$1,160.58
2017-306	\$3,000.00
2017-307	\$3,024.00
2017-309	\$73,021.37
2017-310	\$137.00

Mrs. Teeter moved to approve the claims as presented and Mrs. West seconded it. The motion carried unanimously.

\* \* \* \* \*

**DIRECTOR'S REPORTS:**

None at this time.

\* \* \* \* \*

**CENTRAL SERVICES' REPORT:**

Louis Hazen, Grounds Manager for the Central Services Dept., shared with the Board Central Service crews working at Kamm Island, cutting down trees and grinding the stumps. Mr. Hazen reported they are getting caught up on mowing with the short week.

\* \* \* \* \*

**POLICE DEPARTMENT REPORT:**

None at this time.

\* \* \* \* \*

**SUPERINTENDENT REPORT:**

Mr. Blasko reported to the Board the Golf Course is going to start reseeding some of the greens.

\* \* \* \* \*

**OPEN FORUM:**

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

\* \* \* \* \*

**ADJOURNMENT:**

As there were no further questions or comments to be made, a motion for adjournment was made by Mr. Faulkner and seconded by Mrs. Teeter. The motion carried unanimously. The meeting was adjourned at 5:06 p.m.

Submitted for Approval to the Board



*Yvonne Teeter*, Office Coordinator  
Parks & Recreation Department

Approved: \_\_\_\_\_  
Carolyn A. Teeter, Board Secretary