

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: September 11, 2017
TIME: 4:30 p.m.
PLACE: City Council Chambers
PRESENT: Reg Wagle, John Coppens, Carolyn A. Teeter, Ellen West, Tony Violi
NOT PRESENT: Michael P. Faulkner
ALSO PRESENT: Phil Blasko, Yvonne Teeter, Robert C. Beutter, Esq., Louis Hazen, George Fowler, Andrew Roop, Jacob Crawford, Shauna DelRegno, Carmen Carpenter

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Woody Emmons. Mr. Wagle called for a motion to approve the minutes of the August 28th Park Board meeting. Mrs. Teeter moved to approve the minutes as presented and Mrs. West seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Blasko presented a request for approval of park rental fees for non-residents. Mrs. West moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Mr. Blasko presented a request for approval of glow run and frigid 5K fees. Mr. Coppens moved to approve the request and Mrs. Teeter second it. The motion carried unanimously.

Mr. Blasko presented a request for approval of Battell Center fees. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Shauna DelRegno, Director of Aquatics/Ice Rink, presented a request for approval of Merrifield fees. Mrs. Teeter moved to approve the request and Mr. Coppens seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Camp the Island fees. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Memorial Day Dash fees. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Kamm Island Night fees. Unanimously, the Board requested the fee be revised and brought back at the next meeting.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of River Gala fees. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Flannel Formal fees. Mr. Violi moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Mother Son Dance fees. Mr. Coppens moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Youth Tennis fees. Mrs. Teeter moved to approve the request and Mr. Coppens seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Youth Track and Field fees. Mrs. Teeter moved to approve the request and Mr. Violi seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of Adult Wiffleball Tournament fees. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of revised Youth Co-ed T-ball fees. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of revised Cross Country fees. Mrs. West moved to approve the request and Mr. Coppens seconded it. The motion carried unanimously.

Carmen Carpenter, Director of Recreation/Special Events presented a request for approval of all of the fees be a 70/30 split. Mrs. Teeter moved to approve the request and Mrs. West seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2017-398	\$238.10
2017-399	\$449.00
2017-408	\$20,611.34

Mrs. Teeter moved to approve the claims as presented and Mr. Violi seconded it. The motion carried unanimously.

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DIRECTOR'S REPORTS:

Phil Blasko, Superintendent of Parks reported to the Board, on behalf of Community Center Director, Clare Kopec, the Battell Center's Cardio Drumming class is growing rapidly. Previously, they were located in the Dance Studio, but had to be moved to the gym to accommodate the number of attendees.

George Fowler, Superintendent of Golf Maintenance, reported to the Board the storm water pipe project running beneath the fairways at numbers one and eight was completed.

Andrew Roop, Director of Golf Operations, reported to the Board his main focus is 2018 and letting the public know that Eberhart is back!

Jake Crawford, Landscape/Urban Forestry Manager, shared with the Board the Landscape Department did a large invasive plant clearing project with the Summer of Service church group along the hillside between Battell and Central Park. Bethel College also came and cleaned up the raceway this year, as part of their annual project.

Shauna DelRegno, Director of Aquatics/Ice Rink, shared with the Board Merrifield Pool held its' first DJ Night and it was a great success.

Carmen Carpenter, Director of Recreation/Special Events, shared with the Board the Independence Day Celebration was held on July 1st at Beutter and Central Park and was a huge success.

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CENTRAL SERVICES' REPORT:

Louis Hazen, Grounds Manager for the Central Services Dept., reported to the Board paving is done for the season. They are now sending guys out into the parks to play catch up.

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POLICE DEPARTMENT REPORT:

None at this time.

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SUPERINTENDENT REPORT:

Mr. Blasko reported to the Board the Heritage Fest was held on September 3rd and was a success. There were roughly 40 people in the bike parade, and we followed up the event ended with fireworks.

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OPEN FORUM:

Mr. Wagle called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mrs. West. The motion carried unanimously. The meeting was adjourned at 5:27 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved: _____
Carolyn A. Teeter, Board Secretary