

Mishawaka's 30th Annual Summerfest

June 21 & 22, 2013

Craft/Artist Vendor Information and Application

Application Deadline: June 7, 2013

Information and Vendor Rules

1. **Arts and Crafts**: All entries must be the original work of the artist/crafter renting the space. A photo and list of EACH medium to be displayed must be included with completed application. Only these items will be permitted to be displayed at Summerfest. Pictures will not be returned. Kits, molded items, commercially manufactured goods, resale items, antiques, plants, or any mass-produced goods are NOT allowed. Commercial designs, such as Precious Moments motifs, etc. are not permitted.
2. **Fees**: Space rental: \$40.00 per 10'x10' space. Additional \$25.00 fee for electricity. Electricity availability is limited. Payment by check is preferred form of payment. Check must be made out to the City of Mishawaka.
3. **Application for Entry**: Complete and return page two of this form to the Mishawaka Parks Department. Include submitted pictures with application. Mail/drop off the form and entry fee to: 904 N. Main St. Mishawaka, IN 46545.
4. **Notification**: Applicants will be notified of their acceptance for space rental by the week of June 7, 2013. Once accepted, the space rental fee will be deposited. If applicant is not accepted as a vendor, space rental fee will be returned no later than the week of June 7, 2013.
5. **Refunds**: Registration fees received from accepted artists/crafters are non-refundable.
6. **Space**: Each space is 10' by 10'. All booth set-up and items need to be INSIDE the 10' by 10' area.
7. **Check-In and Set-Up**: Vendors should check in at the Registration Tent located on the corner of Mishawaka Ave and Indiana Ave. Friday and Friday/Saturday Vendor set-up begins Friday at 9:00 am and must be completed by noon. Saturday only set-up begins at 7:00 am and must be completed by 9:00 am.
8. **Closing/Tear Down**: Vendors are to remain open until 7:00 pm each day but may remain open until the end of the night's entertainment each night.
9. **Parking**: Once accepted into the festival a Parking Pass will be mailed with your acceptance letter. After unloading, vehicle must be moved to the Merrifield Pool Parking Lot or outside of the festival area.

Summerfest Craft Vendor Application

Business Name: _____

Craft / Artist Name: _____

Address: _____ City: _____ ST: _____ Zip: _____

Phone: _____ Cell: _____

Email Address: _____ Website: _____

Please indicate which day(s) you would like to participate and also if you would like electricity.

Friday 21st _____ Saturday 22nd _____ Both _____ Electricity: Yes _____ No _____

Describe in detail the items you wish to sell at this event. Each item must also have a picture included with the completed application. Please be specific.

Application and Rules Agreement

I have read and will comply with the rules of the Summerfest Craft Vendor event and I will comply with all applicable laws. By signing I am also stating that all of the items submitted and that will be sold during the festival are handcrafted and original work made by the vendor indicated on the application. I understand that any vendor found selling items not made by them will be asked to leave the festival with no refund of space rental fee.

Craft Vendor Signature: _____

Release and Indemnification Agreement:

For and in consideration of the City of Mishawaka allowing the person applying to participate in the Mishawaka Summerfest on June 21st and 22nd 2013, the participant hereby releases and agrees to indemnify and hold harmless the City of Mishawaka, Indiana, the Mishawaka Parks & Recreation Department, the Mishawaka Summerfest 2013 Committee, their agents, employees and officials from any & all actions, causes of actions, claims, damages, demands, judgments, executions, costs, expenses, including attorney fees, and all other claims for damages whatsoever which may hereafter be made, instituted, filed or recovered against the City of Mishawaka, Indiana, the Mishawaka Parks & Recreation Department, the Mishawaka Summerfest 2013 Committee, their agents, employees, and officials by the undersigned and any other person as a result of participating in this event. The person executing this release is duly authorized to do so on behalf of participant.

Craft Vendor Signature: _____

Office Use Only: Receipt #: _____

Amount Paid: _____