

CITY OF MISHAWAKA 2013 BUDGET David A. Wood, Mayor

TABLE OF CONTENTS

DEPARTMENT/FUND	PAGE
BOND REDEMPTION FUND	28
BUILDING DEPARTMENT	11
CEMETERY	19
CENTRAL SERVICES DEPARTMENT	17
CLERK	4
CODE ENFORCEMENT	10
CONTROLLER	2
COUNCIL	8
COMPARISON/CITY BUDGET	33
COUNTY ECONOMIC DEVELOPMENT INCOME TAX FUND (CEDIT)	30
CUMULATIVE FUNDS	20
A. CAPITAL DEVELOPMENT	29 29
B. FIRE EQUIPMENT	29 29
C. SEWER	29
ENGINEERING FIRE/ EMERGENCY MEDICAL SERVICE	12
FIRE PENSION FUND	31
INFORMATION TECHNOLOGY	6
HUMAN RESOURCES	5
LAW DEPARTMENT	7
LAW ENFORCEMENT CONTINUING EDUCATION FUND	26
LOCAL ROAD AND STREET FUND	22
MAYOR	1
MISHAWAKA UTILITY BUDGET	34
MOTOR VEHICLE HIGHWAY	20
PARK AND RECREATION FUND	23
PARK AND RECREATION NON-REVERTING FUND	25
PLANNING/ BZA	16
POLICE	14
POLICE PENSION FUND	32
PUBLIC SAFETY	27
RECYCLING	19
REDEVELOPMENT	18
SALARY ORDINANCES	58

MAYOR 101-01		2013 Budget	
Salaries 411-01	NAL SERVICES <u>and Wages</u> Mayor Administrative Assistant Secretary	72,757.00 37,167.00 <u>31,028.00</u>	140,952.00
2 SUPPLIE Office St 421-90		1,500.00	1,500.00
Commu	SERVICES AND CHARGES nication and Transportation Travel and Training	1,000.00	,
Printing 433-01	and Advertising Printing	500.00	
439-03 439-04	ervices and Charges Subscriptions, Dues, etc. Leadership Memorial Day AL/VFW/DAR Community Promotion	750.00 1,795.00 1,500.00 6,500.00	12,045.00 154,497.00

	NTROLLE	ER .	2013	
101	-02		Budget	
1	PERSO	NAL SERVICES		
		and Wages		
		Controller	70,917.00	
		Deputy Controller	48,210.00	
		Bookkeeper A	35,454.00	
		Payroll Clerk	34,592.00	
		Purchasing Agent	35,837.00	
		Accountant	38,079.00	
	411-03		15,000.00	
	111 00	, are time	,	278,089.00
	Other Se	ervices Personal		•
		FTO (Flexible Time Off) Plan	30,000.00	
	11101	The Charles Thine only the	,	30,000.00
	Employe	ee Benefits		,
		Social Security	185,000.00	
		Medicare	45,000.00	
		PERF 13.0%	375,000.00	
	413-04		40,000.00	
	413-05		1,600,000.00	
	413-06	, ,	4,000.00	
	410 00	Employee End meanance	.,	2,249,000.00
			Γ	2,557,089.00
,	eunni.	Ee	L	2,001,000.00
4	SUPPLI			
	Office S		15,000.00	
	421-90	Office Supplies/Misc Supplies	10,000.00	15,000.00
		SERVICES AND CHARGES		10,000.00
•		ional Charges		
		Animal Control	160,000.00	
	431-05	Consulting	15,000.00	
	431-07	IACT	11,000.00	
	431-07	WNIT Public Access	10,000.00	
	Commu	nication and Transportation	10,000.00	
	432-02	Postage	20,000.00	
	432-02	Travel and Training	2,500.00	
	432-04	Telephone	75,000.00	
	702-04	Coopitotic	. 5,555.55	

CONTROLLE 101-02	ER	2012 Budget	
	and Advertising Publications	13,000.00	
<u>Insuranc</u> 434-90	e <u>e</u> Insurance Premiums/ Deductible	825,000.00	
	ervices MU Charges NIPSCO	600,000.00 120,000.00	
<u>Repairs</u> 436-01	and Maintenance Building/ Equipment/Software Maintenance/Service Contracts	60,000.00	
439-03	ervices and Charges Subscription, Dues, etc. Miscellaneous Charges	1,000.00 1,500.00	
		:	1,914,000.00 4,486,089.00

CITY CLERK 101-03		2013 Budget	
<u>Salaries</u>	ES PERSONAL and Wages City Clerk Chief Deputy Clerk I Chief Deputy Clerk II	51,104.00 36,749.00 35,601.00	123,454.00
2 SUPPLI			
Office S			
421-90	Office Supplies	1,500.00	
<u>Operatir</u>	ng Supplies		
422-01	Violations Bureau Supplies	<u>1,000.00</u>	
			2,500.00
	SERVICES AND CHARGES		
	onal Services		
	Attorney Fees	1,000.00	
431-04	•	8,000.00	
	BIS Digital	7,857.00	
<u>Commu</u>	nication and Transportation		
432-03	Travel and Training	2,000.00	
	and Maintenance		
436-01	Equipment Repair	4,000.00	
Other S	ervices and Charges		
439-03	Subscriptions, Dues, etc.	1,500.00	
439-92	Community Promotion	<u>500.00</u>	
		=	24,857.00
			150,811.00

HUMAN RESOURCES 101-04	2013 Budget	
1 PERSONAL SERVICES Salaries and Wages		
411-01 Director	51,677.00	
411-02 Assistant Director	35,820.00	
411-03 Temporary Help	<u>15,000.00</u>	
		102,497.00
2 SUPPLIES		
Office Supplies	4 500 00	
421-90 Supplies	<u>1,500.00</u>	4 500 00
3 OTHER SERVICES AND CHARGES		1,500.00
Professional Services		
431-06 Consulting	500.00	
431-08 Employee Assistance Program	16,000.00	
431-09 Health Screenings/ Vaccines/		
Testing/Wellness	16,000.00	
Communication and Transportation	4 000 00	
432-03 Travel and Training	1,000.00	
Printing and Advertising		
433-01 Printing/ Advertising	1,000.00	
- -		
Repairs and Maintenance Supplies	500.00	
436-01 Equipment Repair	500.00	
Other Services and Charges		
439-03 Subscription, Dues, etc.	450.00	
439-20 Staff Development	<u>2,000.00</u>	
	:	37,450.00
		141,447.00

INFORMATION TECHNOLOGY 101-05	2013 Budget	
1 PERSONAL SERVICES		·
Salaries and Wages		
411-01 Director	58,620.00	
411-02 System Specialist IV Server	48,174.00	
GIS Coordinator	46,982.00	
System Specialist IV Network	40,194.00	
System Specialist II Desktop	38,736.00	
System Specialist III Web	<u>40,722.00</u>	
		273,428.00
2 SUPPLIES		
Operating Supplies		
422-01 Operating Supplies	<u>2,000.00</u>	
		2,000.00
3 OTHER SERVICES AND CHARGES		
Communication and Transportation		
432-03 Travel and Training	5,000.00	
•		
Other Services and Charges		
439-03 Subscriptions, Dues, etc.	<u>1,000.00</u>	
		6,000.00
	•	281,428.00

DEPARTMENT OF LAW 101-06	2013 Budget	
1 PERSONAL SERVICES Salaries and Wages		
411-01 Corporation Counsel	33,165.00	
411-02 Staff Attorney	57,523.00	
Deputy	13,954.00	10101000
- 011BB11E2		104,642.00
2 SUPPLIES		
Office Supplies 421-03 Professional Books	1,000.00	
	,	
421-90 Office Supplies	<u>500.00</u>	4 500 00
A OTHER CERVICES AND CHARGES		1,500.00
3 OTHER SERVICES AND CHARGES		
<u>Professional Services</u> 431-04 Legal Secretarial Service	10,000.00	
431-04 Legal Secretarial Service	10,000.00	
Communication and Transportation		
432-03 Travel and Training	2,000.00	
	,	
Insurance		
434-90 Payment of Claims/Litigation	12,000.00	•
Other Services and Charges		
439-03 Subscriptions, Dues, etc.	1,000.00	
439-09 Miscellaneous Charges	<u>1,500.00</u>	00 500 00
	=	26,500.00
		132,642.00

CITY COUNCIL 101-07		2013 Budget	
Salaries 411-04	NAL SERVICES and Wages Council members 9 @ 9,192	82,729.00 13,954.00	
411-02	Council Attorney	13,954.00	96,683.00
2 SUPPLI	ES		•
Office S	upplies		
421-90	Office Supplies	<u>250.00</u>	
			250.00
3 OTHER	SERVICES AND CHARGES		
<u>Commu</u>	nication and Transportation		
432-03	Travel for Council	3,135.00	
	Travel for Attorney	1,000.00	
Other S	ervices and Charges		
439-92	Community Promotion	<u>5,000.00</u>	
		_	9,135.00
		-	106,068.00

ENGINEERING DEPARTMENT 101-13	2013 Budget
1 PERSONAL SERVICES	
Salaries and Wages	
411-01 Director of Engineeri	
411-02 Assistant Director	58,642.00
Project Coordinator	35,582.00
Project Manager	49,490.00
Traffic Manager	48,223.00
411-03 Temporary help	15,000.00
	277,854.00
Other Personal Services	E 000 00
411-65 PE Bonus	<u>5,000.00</u> 5,000.00
	282,854.00
O CLIDDLIEC	262,634.00
2 SUPPLIES	
Office Supplies 421-90 General Supplies	<u>4,000.00</u>
421-90 General Supplies	4,000.00
3 OTHER SERVICES AND CHA	•
Professional Services	
431-06 Consulting	5,000.00
101 00 00	,
Communication and Transpor	tation
432-03 Travel and Training	1,750.00
Repairs and Maintenance	
436-01 Equipment Repair	3,000.00
Other Services and Charges	
439-03 Subscriptions, Dues	
	10,250.00
	297,104.00

CODE ENFORCEMENT DEPARTMENT 101-14	2013 Budget	
1 PERSONAL SERVICES		
Salaries and Wages		
411-01 Director of Code Enforcement	53,265.00	
411-02 Code Enforcement Officers	470 450 00	
4 @43114	<u>172,456.00</u>	225,721.00
2 SUPPLIES		225,721.00
Operating Supplies		
422-01 Operating Supplies	3,500.00	
, , ,		3,500.00
3 OTHER SERVICES AND CHARGES		ŕ
Communication and Transportation		
432-03 Travel and Training	1,700.00	
Repairs and Maintenance		
436-01 Equipment Repair	1,000.00	
Other Continue and Chauses		
Other Services and Charges 439-10 Clean up, Board up, Disposal, etc.	22,000.00	
439-10 Clean up, Board up, Disposal, etc.	22,000.00	24,700.00
	=	253,921.00
		,

BUILDING DEPARTMENT 101-15	2013 Budget	
1 PERSONAL SERVICES <u>Salaries and Wages</u> 411-01 Building Commissioner	54,531.00	
411-02 Administrator	31,499.00	
Inspector A 2 @ 52190	<u>104,380.00</u>	
		190,410.00
2 SUPPLIES		
Operating Supplies 422-01 Operating Supplies	3,000.00	
422 01 Operating Supplies	<u> </u>	3,000.00
3 OTHER SERVICES AND CHARGES		_,
Professional Charges		
431-10 Exam Fees	350.00	
Communication and Transportation		
432-03 Travel and Training	2,500.00	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	
Other Services and Charges		
439-03 Subscription, Dues, etc.	400.00	
439-09 Miscellaneous Charges	<u>500.00</u>	2750.00
	=	3,750.00
		197,160.00

FIRE/EMS DE 101-19	PARTMENT	2013 Budget	
1 DEDSO	NAL SERVICES		
	and Wages Fire Chief	66,074.00	
	Assistant Chief	00,074.00	
411-02		120,192.00	
	2 @60,096.00 Chief Fire Prevention	57,312.00	
	Battalion Chief	31,312.00	
		230,328.00	
	4 @ 57,582	•	
	Captains 15 @ 55,646	834,690.00	
	Shift Supervisors 3 @ 55,108	165,324.00	
	Lieutenants	054.040.00	
	12 @ 54,568.00	654,816.00	
	Fire Inspectors	100 701 00	
	3 @ 54,568	163,704.00	
	Paramedics 9 @ 54,568	491,112.00	
	Driver Operator		
	30 @ 53,522	1,605,660.00	
	Master Firefighters		
	12 @ 52,811	633,732.00	
	1st Class Firefighter		
	21 @50,811	1,067,031.00	
			6,089,975.00
	Specialty Pay	160,327.00	
	Civilian		
	Executive Secretary	31,296.00	
	·		191,623.00
Other F	ersonal Services		,
	Overtime	550,000.00	
	Uniform Allowance 113- 1250.00	141,250.00	
		38,400.00	
411-67	Pension Equalization	<u> 30,400.00</u>	729,650.00
r	Danasita		129,000.00
	ee Benefits	42 000 00	
413-01	Social Security	42,000.00 120,000.00	
413-02		,	
413-03		85,000.00	
413-05		2,232,000.00	
413-06	· · · · · · · · · · · · · · · · · · ·	15,000.00	
413-09	77 Pension 22.7%	<u>1,240,000.00</u>	0.704.000.00
			3,734,000.00
		Γ	10,745,248.00

FIRE/EMS D 101-19	EPARTMENT	2012 Budget	
2 SUPPLI	ES		
Office S	Supplies		
421-90	Office Supplies	4,000.00	
<u>Operati</u>	ng Supplies		
422-01	Operating Supplies	180,000.00	
Othe <u>r S</u>	upplies		
**	Public Education		
	Training/ Seminar		*
	Supplies/Refreshments	<u>4,000.00</u>	188,000.00
3 OTHER	SERVICES AND CHARGES		188,000.00
Profess	ional Services		
431-10	New Hire Testing/Physicals	100,000.00	
Commu	inication and Transportation		
432-03		20,000.00	
Repairs	and <u>Maintenance</u>		
	Building/ Equipment Repair	90,000.00	
	Service Contracts	160,000.00	
436-91		3,500.00	
Other S	Services and Charges		
439-03		<u>3,000.00</u>	
	•		376,500.00
		And the second s	11,309,748.00

POLICE DEF 101-20	ARTMENT	2013 Budget	
1 PERSON	IAL SERVICES		
	and Wages	66,498.00	
	Police Chief Assistant Chief	00,490.00	
-111 044	3 @ 61,330	183,990.00	
	Captains 7 @ 56,071	392,497.00	
	Lieutenants	659,904.00	
	12 @ 54,992 Sergeants	659,904.00	
	20 @ 53,947	1,078,940.00	
	Corporals		
	52 @ 53,235	2,768,220.00	
	Patrol Officer	512,350.00	
	10 @ 51,235	312,000.00	
			5,662,399.00
	Civilian	24 206 00	
	Executive Secretary	31,296.00	
	Administrative Secretary	31,028.00	
	Secretary 2 @ 30,604	61,208.00 539,220.00	
	Dispatcher 15 @ 35,948	30,604.00	
	Parking Personnel	34,499.00	
	Property Manager	39,409.00	
	Dispatch Coordinator	35,657.00	
	Services Administrator	145,509.00	
	Crossing Guards 21 @ 6929	2,000.00	
444.00	Summer School @ 20.00 day per guard	4,000.00	
411-03	Substitute Crossing Guard	15,000.00	
	Temporary Help/Part-time	15,000.00	969,430.00
Other D	ersonal Servi <u>ces</u>		000, 100.00
411-60	Overtime/ Court-time Officer	450,000.00	
		100,000.00	
411-66	Uniform Allowance	177,320.00	
	21@170, 1@500, 105@1,650	370.00	627,690.00
Chamles	IDACS Specialist	<u>570.00</u>	027,000.00
	ee Benefits	72,000.00	
413-01	Social Security	107,000.00	
413-02	Medicare	127,000.00	
413-03	PERF 13.0%	2,372,910.00	
413-05	Health Insurance	9,000.00	
413-06	Life Insurance 77 Pension 22.7%	1,230,000.00	
413-10	/ / FEIISIUII 22./ /0	1,230,000.00	<u>3,917,910.00</u>
			11,177,429.00
	1.4		11,171,120.00

POLICE DEPARTMENT 101-20	2012 Budget	
2 SUPPLIES		
Operating Supplies		
422-01 Operating Supplies	70,000.00	
Other Supplies		
429-11 Seminars/ Community Relations	<u>1,000.00</u>	71,000.00
3 OTHER SERVICES AND CHARGES		71,000.00
Professional Services	•	
431-09 New Hire Testing/Vaccines/Physicals	22,000.00	
Communication and Transportation		
432-03 Travel and Training	4,000.00	
Printing and Advertising		
433-01 Printing	1,800.00	
Repairs and Maintenance		
436-01 Building Repair/ Maintenance		
Service Contracts	75,000.00	
Other Services and Charges		
439-03 Subscriptions, Dues, etc.	5,000.00	
439-11 Special Expense	13,000.00	
439-12 Canine Expenses	4,000.00	
439-16 Crime Stoppers Program	<u>5,000.00</u>	400 000 00
		129,800.00
		11,378,229.00

CITY PLANNING 2013 101-21 Budget	
1 PERSONAL SERVICES <u>Salaries and Wages</u> 411-01 City Planner 67,755.00 411-02 Senior Planner 43,602.00 Administrative Planner 36,757.00 Associate Planner 41,325.00	189,439.00
411-06 Plan Commission 9 @ \$600 5,400.00 BZA Members 5 @ \$375 1,875.00	<u>7,275.00</u> 196,714.00
2 SUPPLIES	
Operating Supplies	
422-01 Operating Supplies <u>3,900.00</u>	3,900.00
3 OTHER SERVICES AND CHARGES <u>Professional Services</u> 431-06 Consulting/ Professional Services 10,000.00	3,900.00
Communication and Transportation 432-03 Travel and Training 2,500.00	
Repairs and Maintenance 436-01 Equipment Repair 1,400.00	
Other Services and Charges 439-03 Subscriptions, Dues, etc. 1,700.00	15,600.00 216,214.00

CENTRAL SER 101-22	VICES DEPARTMENT	2013 Budget	
—	NAL SERVICES		
	and Wages Assistant 4 @ 48241 Fleet Maintenance Technician	192,964.00	
	6 @ 19.22*2088	240,800.00	
	Group 1: 4 @ 18.24*2088	152,350.00	
	PT maintenance 1040 hrs @ 11.00	11,440.00	
	Reimburse MVH Director 5%	2,871.00	COO 405 00
011 0	t Damanal		600,425.00
	ervices Personal Overtime	15,000.00	
	Night Bonus .60/.55 per hour	5,000.00	
411-62	·	3,830.00	23,830.00
411-03	Longevity	0,000.00	20,000.00
			624,255.00
2 SUPPLII	ES	_	
Office S	 		
421-90	Office Supplies	2,000.00	
Operatin	ng Supplies		
•	Gas, Oil, etc.	925,000.00	
	Equipment/ Vehicle/Maint Supplies	100,000.00	
Other St		4 000 00	
429-08	Uniform/ Supplies	<u>4,000.00</u>	1,031,000.00
2 OTHER	SERVICES AND CHARGES		1,001,000.00
	ional Services		
	Health Screenings/ Vaccines	1,000.00	
	•		
	nication and Transportation	4 500 00	
432-03	Travel and Training	1,500.00	
Renairs	and Maintenance		
436-01	Building Repair / Equipment/Maint	60,000.00	
Rentals		E 000 00	
437-05	Uniforms	5,000.00	
Other S	ervices and Charges		
	Miscellaneous Charges	<u>2,000.00</u>	
		=	69,500.00
			1,724,755.00

REDEVELOPMENT 101-28	2013 Budget	
1 PERSONAL SERVICES Salaries and Wages 411-01 Director 411-02 TIF Construction Manager Program Construction Manager NSP Coordinator Program Coordinator	60,002.00 56,791.00 51,428.00 47,048.00 36,022.00	
		251,291.00
2 SUPPLIES Office Supplies 421-90 Office Supplies	1,000.00	
3 OTHER SERVICES AND CHARGES Professional Services	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,000.00
431-04 Professional Services	241,500.00	
Communication and Transportation 432-03 Travel and Training	2,000.00	243,500.00
		495,791.00

CEMETERY 101-29 2013 Budget

3 OTHER SERVICES AND CHARGES Other Services and Charges

439-09 Maintenance

20,000.00

20,000.00

RECYCLING 101-30

2 SUPPLIES

Operating Supplies

422-01 Operating Supplies

5,000.00

5,000.00

3 OTHER SERVICES AND CHARGES

Other Services and Charges

439-10 Disposal Charges

<u>15,000.00</u>

15,000.00

20,000.00

MOTOR VEHI 201-50	CLE HIGHWAY	2013 Budget	
	IAL SERVICES and Wages		
411-01		57,419.00	
411-02	Office Manager	31,028.00	
	Secretary	30,604.00	
	Group 1: 32 @ 18.24*2088	1,218,724.00	
	CS reimburse 1.55 for assts.	74,774.00	4 440 540 00
م المام المام	r deep Derechal		1,412,549.00
<u>Other Se</u> 411-60	ervices Personal Overtime	81,500.00	
		8,000.00	
411-62 411-63	•	15,970.00	
411-64		8,000.00	113,470.00
411-04	1 TO (Hexible Time On) Flam	<u> </u>	, , , , , , , , , , , , , , , , , , , ,
Employe	e Benefits		
413-01		92,000.00	
413-02	Medicare	25,000.00	
413-03	PERF 13.0%	190,000.00	
413-04	Unemployment	5,000.00	
413-05	Employee Ins Benefits	520,000.00	
413-06	Life Insurance	2,200.00	834,200.00
			2,360,219.00
2 SUPPLI	ES	•	
Office Si			
421-90	Office Supplies	1,500.00	
	O walka a		
	ng Supplies	180,000.00	
422-02	Gas, Oil, etc.	100,000.00	
Renair a	and Maintenance Supplies		
423-01	Street Materials	120,000.00	
423-03	Equipment/ Parts, Supplies	160,000.00	
	, , ,		
Other Si	<u>upplies</u>		
429-08	Uniform Supplies	4,000.00	
429-13	Traffic Supplies	36,000.00	
4 29-91	Salt	224,000.00	
			725,500.00

MOTOR VEH 201-50	ICLE HIGHWAY	2012 Budget	
3 OTHER	SERVICE AND CHARGES		
Profession	onal Services		
431-04	Snow Removal	5,000.00	
431-09	Health Screenings/ Vaccines	6,000.00	
	nication and Transportation		
432-03	Travel and Training	5,000.00	
432-04	Telephone/ Paging	5,000.00	
	and Advertising		
433-02	Publications	250.00	
<u>lnsuranc</u>			
434-90	Insurance Premiums/Deductibles	150,000.00	
Utility Se		440.000.00	
435-01		110,000.00	
435-02	NIPSCO	27,000.00	
	and Maintenance	400 000 00	
436-01	9 , ,	160,000.00	
436-93	Signal Maintenance	100,000.00	
<u>Rentals</u>		0.000.00	
437-05	Uniforms	8,000.00	
	ervices and Charges		
439-09	Miscellaneous Charges	<u>3,000.00</u>	579,250.00
			4 · · · , — · · · · ·
	L OUTLAY		
	ments other than Buildings	500 000 00	
442-01	Summer Street Program	500,000.00	
	ery and Equipment	000 000 00	
445-02	Street Equipment	200,000.00	
445-03	Office Equipment	<u>1,000.00</u>	704 000 00
		=	701,000.00
			4,365,969.00

LOCAL ROAD AND STREET 202-50

2013 Budget

4 CAPITAL OUTLAYS
Improvements other than Buildings
442-01 Street Repair/Summer Program

500,000.00

500,000.00

PARK AND R 204-50	ECREATION	2013 Budget	
1 PERSON	NAL SERVICES		
Salaries	and Wages		
	Department Head	61,354.00	
411-02	Regular Employees	445,000.00	
	Group 1: 15 @18.24*2088	572,000.00	
	Reimburse CS Assts. 1.25	60,301.00	
	Reimburse MVH director 5%	2,871.00	1,141,526.00
411-03	Temporary/Summer Help	357,000.00	
			1,498,526.00
	ervices Personal	50,000,00	
411-60		53,000.00	
	Night Bonus	5,000.00	
	Longevity	14,820.00	
411-64	FTO	21,000.00	00 000 00
<u> </u>	- D-n-site		93,820.00
	ee Benefits	102,000.00	
	Social Security	25,500.00	
	Medicare	165,000.00	
	PERF 13%	5,000.00	
	Unemployment	510,000.00	
	Employee Insurance Benefits Life Insurance	2,200.00	
413-00	Life insurance	2,200.00	809,700.00
			2,402,046.00
2 SUPPLI	EC		2,402,040.00
Office S			
	Office Supplies	5,000.00	•
421-90	Office oupplies	0,000.00	
Operatir	ng Supplies		
422-02		50,000.00	
722 02	ous, on, rans, ou	# - ,	
Other S	upplies		
429-09	Merrifield Complex Supplies	50,000.00	
429-14	Maintenance Supplies	80,000.00	
429-15	Program Supplies	25,000.00	
429-17	Landscaping, Chemical Supplies	80,000.00	·
429-18	Athletic Event Supplies	16,000.00	
429-20	Golf Course Supplies	30,000.00	
429-21	Concessions	60,000.00	
			396,000.00

PARK AND R 204-50	ECREATION	2012 Budget	
-	SERVICES AND CHARGES onal Services		
	Consulting	75,000.00	
	Health Screenings/Vaccines	8,000.00	
451-05	Health Screenings/ vaccines	0,000.00	
Commu	nication and Transportation		
	Postage and Freight	2,000.00	
	Travel and Training	3,000.00	
	Telephone/Pager	7,000.00	
	3	,	
Printing	and Advertising		
	Printing/Newsletter etc.	7,500.00	
	_		
Insuranc	<u>ce</u>		
434-90	Insurance Premiums/Deductibles	110,000.00	
Utility Se	<u>ervices</u>		
	MU/AEP Charges	285,000.00	
435-02	NIPSCO	50,000.00	
Repairs	and Maintenance		
436-01	Equipment/Facility Repair	30,000.00	
436-90	Service Contracts	65,000.00	
<u>Rentals</u>			
437-05	Uniforms/Port-o-lets	11,500.00	
_			
	ervices and Charges	4 400 00	
439-03	Subscription, Dues, etc.	1,400.00	
439-09	Miscellaneous/Charges	1,000.00	
439-18	Instructor Fees	25,000.00	
439-19	Official/Referee Fees	5,000.00	
439-21	Recreation Event/Entertainment	18,000.00	
439-93	Sales Tax	25,000.00	700 400 00
		=	729,400.00
			3,527,446.00

PARK AND RECR 214-50	EATION NON-REVERTING	2013 Budget	
2 SUPPLI Other Su 429-17		30,000.00	30,000.00
4 CAPITA	L OUTLAYS		
<u>lmprove</u>	ments Other than Buildings		
443-94	Softball Field/Diamond Improve.	10,000.00	
443-95	Cart Path Improvements	10,000.00	
Machine	ry and Equipment		
444-11	Pool/Rink Equipment	25,000.00	
444-12	Golf Equipment/Carts	<u>130,000.00</u>	
		=	175,000.00
			205,000.00

LAW ENFORCEMENT CONTINUING EDUCATION 210-50	2013 Budget	
2 SUPPLIES Operating Supplies 422-36 Ammunition	20,000.00	20,000.00
3 OTHER SERVICES AND CHARGES <u>Communication and Transportation</u> 432-03 Travel and Training	20,000.00	20,000.00
4 CAPITAL OUTLAYS Machinery and Equipment 445-08 Equipment/Furnishings	10,000.00	10,000.00

PUBLIC SAFET	Y	2013 Budget	
211-50		Budget	
<u>Profession</u> Repairs	SERVICES AND CHARGES onal Services and Maintenance Radio System Maintenance Contract	476,000.00	
Other Se 438-01	ervices and Charges Revenue Bond Payment Local BB Fire Station Lease Payment	80,800.00 <u>343,000.00</u>	899,800.00
	L OUTLAYS		•
	ments Other than Building		
443-93	Fire Dept Improvements	20,000.00	
443-97	Police Dept Improvements	20,000.00	
<u>Machine</u>	ery and Equipment		
445-08	Police Equipment	120,000.00	
445-09	Police Cars-(5) with equipment	325,000.00	
445-13	Fire Department Equipment	360,000.00	
	Ambulance/Vehicles	<u>300,000.00</u>	
			1,145,000.00
		-	2,044,800.00

MUNICIPAL BON	D REDEMPTION	2013	
301-50		Budget	
3 OTHER	SERVICES AND CHARGES		
Debt Se	rvice		
438-01	2004 Police Refunding Bond Principal	310,000.00	
	2005 Radio Bond Principal	540,000.00	
	2006 Park Bond Principal	245,000.00	
	2007 Radio Bond Principal	<u>405,000.00</u>	
			1,500,000.00
438-02	2004 Police Refunding Bond Interest	15,783.00	
	2005 Radio Bond Interest	73,281.00	
	2006 Park Bond Interest	11,935.00	
	2007 Radio Bond Interest	<u>55,400.00</u>	
			156,399.00
Other S	ervices and Charges		
438-03	Registrar Fees	<u>2,000.00</u>	
		_	2,000.00
		-	1,658,399.00

2013 CUMULATIVE CAPITAL DEVELOPMENT Budget 417-50 4 CAPITAL OUTLAYS Machinery and Equipment 445-11 Computer Equipment/Software 500,000.00 500,000.00 CUMULATIVE FIRE EQUIPMENT FUND 429-50 4 CAPITAL OUTLAYS Machinery and Equipment 50,000.00 449-01 Fire Equipment 50.000.00 **CUMULATIVE SEWER FUND** 432-50 3 OTHER SERVICES AND CHARGES Professional Services 431-04 Professional Services 250,000.00 250,000.00 **4 CAPITAL OUTLAYS** Other Capital Outlays Storm/Sanitary Reconstruction 250,000.00 250,000.00 500,000.00

CEDIT 430-50		2013 Budget	
430-30		2 a a g o c	
3 OTHER	SERVICES AND CHARGES		
·	and Maintenance Supplies		
436-01	Service Contracts		
	Software Maintenance	448,000.00	
	ervices and Charges		
438-01	Revenue Bond Payment Local BB	155,290.00	603,290.00
4 CADITA	L OUTLAYS		003,290.00
	ments Other than Buildings		
442-04			
, ,	Sidewalk Improvements	600,000.00	
443-97	Police Department Sprinkler	8,000.00	
443-99	Merrifield Complex Improvements	100,000.00	
Machine	ery and Equipment		
	Street Equipment	29,000.00	
445-05	Other City Equipment	50,000.00	
445-06	Central Services Equipment	15,000.00	
445-08	Police Dept Office Equip/Furnishings	16,000.00	
445-14	Park Equipment/Sweeper	110,000.00	
	Park Office Equip/Furnishings	10,000.00	
Othor C	api <u>tal Outlays</u>		
	Park Capital Improvement Plan	295,000.00	
	City Building Improvements	1,500,000.00	
449-01	City building improvements	1,000,000.00	2,733,000.00
		=	3,336,290.00
			5,555,255.00

FIRE PENSION 702-50	2013 Budget	
1 PERSONAL SERVICES		
Salaries and Wages 411-02 Secretary Salary Pension Board Members	3,000.00	
5 @ 750.00 per yr	3,750.00	
411-05 Pension Benefits Retired Firefighters Eligible Firefighters	2,561,031.00	
Dependents		
411-07 Death Benefits	<u>36,000.00</u>	2,603,781.00
2 SUPPLIES		
Office Supplies		
429-09 Misc Supplies	1,000.00	1,000.00
3 OTHER SERVICES AND CHARGES		
Professional Services	0.000.00	
431-01 Legal Fees	2,000.00	
Communication and Transportation 432-03 Travel and Training	500.00	
Repairs and Maintenance		
436-01 Equipment Repair	<u>500.00</u>	
•		3,000.00
	=	2,607,781.00

POLICE PENSIO 703-50	NC	2013 Budget	
<u>Salaries</u> 411-02	NAL SERVICES and Wages Secretary Salary Pension Benefits Retired Officers Eligible Officers	3,000.00 1,558,511.00	
411-07	Dependents Death Benefits	36,000.00	1,597,511.00
3 OTHER	SERVICES AND CHA	RGES	
<u>Professi</u>	<u>onal Services</u>		
431-01	Legal Fees	2,500.00	
<u>Commu</u> 432-03	nication and Transport Travel and Training	ation 450.00	2,950.00
			1,600,461.00

	Expenditure Budget Comparison 'General Fund					
Department	2012	Budget	2013 Budget	\$ Change	% Change	% of 2013 Total Budget
Mayor		151,733	154,497	2,764	1.8%	0.30%
Controller	4	,178,675	4,486,089	307,414	7.4%	8.58%
Clerk		148,393	150,811	2,418	1.6%	0.29%
Human Resources		139,232	141, 44 7	2,215	1.6%	0.27%
IT		326,066	281,428	(44,638)	-13.7%	0.54%
Law		120,590	132,642	12,052	10.0%	0,25%
Council		104,173	106,068	1,895	1.8%	0.20%
Engineering		291,699	297,104	5,405	1.9%	0.57%
Code		249,493	253,921	4,428	1.8%	0.49%
Building		193,427	197,160	3,733	1.9%	0,38%
Fire	10	,719,872	11,309,748	589,876	5.5%	21.62%
Police	10	,705,526	11,378,229	672,703	6.3%	21.75%
Planning		212,299	216,214	3,915	1.8%	0,41%
CMP/Central Services	1	,691,015	1,724,755	33,740	2.0%	3.30%
Redevelopment		490,864	495,791	4,927	1.0%	0.95%
Cemetery		20,000	20,000	-	0.0%	0.04%
Recycling		20,000	20,000	-	0.0%	0.04%
	Fund Totals 29	,763,057	31,365,904	1,602,847	5.4%	

	Civil City Budget Comparison 'All Appropriated Funds					
were a set of the field of the letter field of the				1	% of 2013	
Fund 2	U12 Budget 2	v i s Buagei	≱ Change _{i :7}	o Cildilde	i otai pudge	
General	29,763,057	31,365,904	1,602,847	5,4%	59.96	
Park and Recreation	3,202,605	3,527,446	324,841	10.1%	6.74	
Other Operating Funds						
Law Enforcement Con't Ed	50,000	50,000	-	0.0%	0.10	
Park Non- Reverting	213,000	205,000	(8,000)	-3.8%	0.39	
Public Safety	1,284,400	2,044,800	760,400	59.2%	3,91	
Pension Funds						
Fire Pension	2,479,972	2,607,781	127,809	5,2%	4.99	
Police Pension	1,536,007	1,600,461	64,454	4.2%	3.06	
MVH Funds						
Local Road & Street	500,000	500,000	-	0.0%	0.96	
Motor Vehicle Highway	3,760,687	4,365,969	605,282	16.1%	8,35	
Cumulative Sewer	500,000	500,000	-	0.0%	0.96	
Capital Fund						
Cum. Cap. Development	450,000	500,000	50,000	11.1%	0,96	
Cumulative Fire	80,000	50,000	(30,000)	-37.5%	0.10	
CEDIT	2,250,400	3,336,290	1,085,890	48.3%	6.38	
Internal Service Funds						
Selffunding Insurance			-	0.0%	0.00	
Bond & Lease Funds						
Municipal Bond	1,648,617	1,658,399	9,782	0.6%	3.17	
Gross Totals	47,718,745	52,312,050	4,593,305	9.63%		
Internal Service Charges: Operating Transfers:						
Net Totals	47,718,745	52,312,050	4,593,305	9.63%	100,00	
	I City Doo		ania an D	·· Catas	orv	
	-	get Comp			-	
	ppropriate	-			-	
A	-	ed Funds	- with Ad	justmen	ts	
A Department	ppropriate	ed Funds	- with Ad	justmen	ts Total Budg	
Department 2 100 - Personal Services	ppropriate 2012 Budget : 34,051,896	ed Funds 2013 Budget	- with Ad \$ Change	justmen % Change	ts	
Department : 100 - Personal Services 200 - Suppiles	ppropriate 2012 Budget : 34,051,896 2,411,650	2013 Budget 36,056,224 2,507,150	- with Ad \$ Change 2,004,328	justmen % Change 5.9%	ts Total Budg 68.9	
Department 2 100 - Personal Services	ppropriate 2012 Budget : 34,051,896	2013 Budget 36,056,224	with Ad \$ Change 2,004,328 95,500	ustmen % Change 5.9% 4.0%	Total Budg	

Mishawaka Utilities 2013 Budget

Electric Division

MISHAWAKA ELECTRIC UTILITY COMPARATIVE BUDGET-OPERATING REVENUE

	2012	2012 2012	2013
	Budget	Estimated	Budget
Operating Revenue:			
Residential Sales	\$11,100,000	\$10,584,183	\$11,000,000
Customer Charge	2,020,000	\$2,017,118	2,060,117
Commercial Sales	2,570,000	\$2,462,288	2,580,000
Commercial Heating	300,000	\$205,509	210,000
Commercial Power	19,257,000	\$18,618,905	19,118,000
Municipal Sales	1,300,000	\$1,232,193	1,265,193
Municipal Street Lighting	375,000	\$385,776	387,000
Outdoor Protective Lighting	177,500	\$174,044	180,000
Cablevision	2,250	\$2,028	3,375
Tracker-Related Revenue	15,100,000	\$15,418,478	15,900,000
Penalty/Forfeited Discount	230,000	\$211,442	220,000
Interest Income	3,000	\$1,109	2,000
Miscellaneous Revenues	550,000	\$568,355	600,000
Total Operating Revenues	\$52,984,750	\$51,881,425	\$53,525,685
Purchased Power	(\$41,000,000)	(\$40,867,841)	(\$41,000,000
Net Revenue	\$11,984,750	\$11,013,585	\$12,525,685
% of Revenue	22.6%	21.2%	23.4%

MISHAWAKA ELECTRIC UTILITY COMPARATIVE BUDGET-OPERATING EXPENSES

	2012	2012	2013
Operating Expenses:	Budget	Estimated	Budget
Salaries & Wages	\$2,527,000	\$2,458,560	\$2,496,000
Social Security Taxes	193,400	\$199,434	190,950
Pension Benefits	265,066	\$288,090	320,295
	740,200	\$823,080	813,700
Fringe Benefits Structures	15,000	\$16,613	15,000
	40,500	\$49,475	40,100
Substation Equipment Overhead Lines	75,000	\$94,059	90,000
Underground Lines	140,000	\$160,595	125,000
Transformers	15,000	\$85,100	15,000
Street Lights	80,000	\$74,915	75,000
	25,000	\$30,096	25,000
Meters, Meter Testing	70,000	\$95,000	90,000
General Equipment/Services	1,000	\$93,000	1,000
Stores Equipment	45,000	\$30,101	45,000
Uniforms, Safety Equipment	140,000	\$167,336	145,000
Plant Operation Expense	10,000	\$16,727	16,000
Computer Expenses Distribution Construction	20,000	\$11,402	16,000
	40,000	\$44,369	40,000
Small Tools Equipment/Repair Transportation Expense	95,000	\$96,828	95,000
Office Supplies/Equipment	7,500	\$2,757	6,00
Motorola Lease	82,628	\$82,632	83,45
Legal/Professional Fees	40,000	\$77,582	50,000
Consulting Expense	2,500	\$0	2,50
Apprentice Program	20,000	\$2,082	20,000
Education/Travel	30,000	\$41,006	30,000
Energy Savings Contract	11,056	\$11,341	11,14
Dues, Fees, Subscriptions	30,000	\$39,230	31,50
Insurance - Property, Auto, WC	192,000	\$192,000	192,000
Contracted Services - Line Clearing	225,000	\$220,000	225,000
Contracted Services - OH Lines	400,000	\$281,099	350,000
Contracted Services - UG Lines	200,000	\$198,645	215,00
Contracted Services - Substations	235,000	\$239,519	290,00
Indiana Gross Income Tax	600,000	\$641,336	650,00
Central Services	65,650	\$0	66,90
PiLoT	403,150	\$497,904	510,99
Transfer to City	750,000	\$750,000	750,00
Total Operating Expenses	\$7,831,650	\$8,018,906	\$8,138,54
% of Revenue	14.8%	15.5%	15.2
		10.070	
Support Services Allocation	\$1,408,260	\$1,384,458	\$1,444,59
% of Revenue	2.7%	2.7%	2.7
Total Net Expense	\$9,239,910	\$9,403,364	\$9,583,13
% of Revenue	17.4%	18.1%	17.99

MISHAWAKA ELECTRIC UTILITY COMPARATIVE BUDGET-CAPITAL EXPENDITURES

	2012	2012	2013
	Budget	Estimated	Budget
Capital Expenditures:			
Structures/Improvements	\$134,000	\$89,365	\$90,000
Substation Equipment	319,953	\$192,103	339,000
Transformers	500,000	\$197,547	500,000
Distribution Lines	1,000,000	\$504,984	1,000,000
Meters	130,000	\$215,000	55,000
Office Furniture, Equipment	5,000	\$0	5,000
Computer Equipment/GIS	56,300	\$0	67,800
Transportation Equipment	70,000	\$0	110,000
Power Operated Equipment	70,000	\$0	235,000
Tools/Garage/Shop Equipment	15,000	\$18,700	20,000
Testing Equipment	10,000	\$0	10,000
Fiber Optic Network & Communications Equipt	\$50,000	\$9,759	50,000
Territory Transfer	0	\$0	. 0
Miscellaneous	0	\$0	0
Total Capital Expenditures	\$2,360,253	\$1,227,458	\$2,481,800
% of Revenue	4.5%	2.4%	4.6%

MISHAWAKA ELECTRIC UTILITY COMPARATIVE BUDGET-DIVISION SUMMARY

	2012 Budget	2012 Estimated	2013 Budget
Gross Revenue	\$52,984,750	\$51,881,425	\$53,525,685
Less: Purchased Power	(41,000,000)	(40,867,841)	(41,000,000)
Net Revenue	\$11,984,750	\$11,013,585	\$12,525,685
% of Gross Revenue	22.6%	21.2%	23.4%
Net Expense	\$9,239,910	\$9,403,364	\$9,583,134
Capital	2,360,253	1,227,458	2,481,800
Total Net Budget	\$11,600,163	\$10,630,822	\$12,064,934
% of Gross Revenue	21.9%	20.5%	22.5%
Net Surplus/Deficit	\$384,588	\$382,763	\$460,751
% of Gross Revenue	0.7%	0.7%	0.9%

Water Division

MISHAWAKA WATER UTILITY COMPARATIVE BUDGET-OPERATING REVENUE

	2012	2012	2013
·	Budget	Estimated	Budget
Operating Revenue:	···		
Unmetered Sales	\$3,350	\$2,730	\$3,350
Residential Metered Sales	3,642,574	\$4,015,355	4,100,000
Commercial Metered Sales	1,005,000	\$1,085,667	1,269,000
Public Fire Protection	240,000	\$232,016	270,000
Private Fire Protection	675,000	\$670,641	750,000
Other Sales/Public Authorities	158,000	\$198,566	160,370
Clay Water Consumption	1,800,000	\$1,922,532	1,900,000
Penalty/Forfeited Discount	35,345	\$36,279	35,345
Interest Income	3,820	\$4,317	3,800
Water Tower Attachments	82,525	\$80,000	82,500
Miscellaneous Revenue	171,894	\$235,461	176,900
Total Operating Revenues	\$7,817,508	\$8,483,563	\$8,751,265
Advances/Construction	\$300,000	\$109,667	\$150,000
Total Operating Revenues	\$8,117,508	\$8,593,229	\$8,901,265

MISHAWAKA WATER UTILITY COMPARATIVE BUDGET-OPERATING EXPENSES

	2012	2012 Estimated	2013
Operating Expenses:	Budget	Estimated	Budget
Salaries & Wages	\$1,494,819	\$1,493,192	\$1,524,700
Social Security Taxes	114,353	\$118,559	116,640
Pension Benefits	162,286	\$187,997	204,445
Fringe Benefits	472,200	\$445,071	500,350
Electricity	506,000	\$512,879	531,300
Natural Gas Purchases	35,000	\$32,685	34,000
Chemicals/Water Treatment	207,000	\$256,671	256,700
Materials & Supplies	215,000	\$291,432	324,000
Contractual Svcs/Accounting	6,100	\$6,572	6,100
Contractual Svcs/Legal	1,000	\$5,679	5,000
Contractual Svcs/Other	239,000	\$423,360	443,618
Transportation Expense	80,000	\$99,741	99,745
Insurance Property, Auto, WC	173,000	\$171,000	173,000
Motorola Lease	71,755	\$71,580	72,475
Education/Travel	2,600	\$2,018	3,600
Energy Savings Contract	17,344	\$17,263	16,918
Dues, Fees, Subscriptions	25,000	\$34,260	34,260
Indiana Gross Income Tax	106,000	\$102,200	106,000
Central Services	41,030	\$0	41,850
PiLoT	585,100	\$590,100	632,140
Debt Service	2,193,561	\$2,061,888	2,065,645
Miscellaneous Expenses	3,000	\$43,487	34,600
Total Operating Expenses	\$6,751,148	\$6,967,631	\$7,227,086
% of Revenue	83.2%	81.1%	81.2%
Support Services Allocation	\$704,130	\$598,764	\$722,296
% of Revenue	8.7%	7.0%	8.1%
Total Net Expense	\$7,455,278	\$7,566,395	\$7,949,382
% of Revenue	91.8%	88.1%	89.3%

MISHAWAKA WATER UTILITY COMPARATIVE BUDGET-CAPITAL EXPENDITURES

	2012	2012	2013
	Budget	Estimated	Budget
Capital Expenditures:			
Structures & Improvements	\$45,000	\$0	\$65,000
Wells & Springs	60,000	\$8,692	15,000
Supply Mains	0	\$0	95,000
Pumping Equipment	40,000	\$0	35,000
Water Treatment Equipment	21,500	\$0	35,000
Trans/Distribution Mains	45,000	\$62,916	55,000
Materials/New Services	7,500	\$2,370	25,000
Meters/Meter Installations	114,000	\$103,752	120,000
Hydrants	1,500	\$16,640	22,464
Other Plt & Misc. Equip-Water Treat	5,000	\$16,634	35,000
Office Furn/Equip/Computer	9,450	\$10,320	14,000
Transportation Equipment	247,000	\$211,418	60,000
Tools, Shop, Garage	9,500	\$0	32,000
Laboratory Equipment	25,000	\$0	30,000
Power Operated Equipment	0	\$0	207,500
Communication Equipment	9,500	\$0	45,000
Security/HVAC/Saftey	12,500	\$0_	0
Total Capital Expenditures	\$652,450	\$432,742	\$890,964
% of Revenue	8.0%	5.0%	10.0%

MISHAWAKA WATER UTILITY COMPARATIVE BUDGET-DIVISION SUMMARY

	2012 Budget	2012 Estimated	2013 Budget
Gross Revenue	\$8,117,508	\$8,593,229	\$8,901,265
Net Expense	\$7,455,278	\$7,566,395	\$7,949,382
Capital	652,450	432,742	890,964
Total Net Budget	\$8,107,728	\$7,999,137	\$8,840,346
% of Gross Revenue	99.9%	93.1%	99.3%
Net Surplus/Deficit	\$9,780	\$594,093	\$60,920
% of Gross Revenue	0.1%	6.9%	0.7%

Wastewater Division

MISHAWAKA WASTEWATER UTILITY COMPARATIVE BUDGET - OPERATING REVENUE

	2012 Budget	2012 Estimated	2013 Budget
Operating Revenue:			
Commercial/Industrial Sales	\$3,035,678	\$4,040,564	\$4,040,564
Residential Sales	9,163,717	\$7,955,159	7,955,159
Municipal Sales	262,613	\$268,190	268,190
Commercial Pretreatment Sales	58,716	\$97,337	97,337
Industrial Pretreatment Sales	28,737	\$26,609	26,609
Municipal Pretreatment Sales	2,133	\$3,105	3,105
Clay Wastewater	143,000	\$135,608	135,608
Penalty/Forfeited Discount	171,366	\$179,868	179,868
Penalty/Pretreatment	500	\$641	641
Interest Income	25,000	\$88,704	88,704
Connection Fees	12,000	\$28,811	28,811
Inspection Fees	5,000	\$2,258	2,258
T. I. F. Credit	3,360,000	\$3,320,000	3,320,000
Miscellaneous Revenue	19,000	\$1,091	1,091
Total Operating Revenues	\$16,287,460	\$16,147,940	\$16,147,945

MISHAWAKA WASTEWATER UTILITY COMPARATIVE BUDGET - OPERATING EXPENSES

	2012	2012	2013
	Budget	<u>Estimated</u>	Budget
Operating Expenses:	#1 000 000	\$1.200.0Z0	Ø1 245 000
Salaries & Wages	\$1,333,393	\$1,389,059	\$1,345,000
Social Security Taxes	102,005	\$106,265	102,893
Pension Benefits	151,466	\$178,698	184,000
Fringe Benefits	469,800	\$482,553	498,150
Operation Supplies/Maintenance	80,000	\$75,161	67,850
Electricity	400,000	\$448,391	490,833
Natural Gas	100,000	\$70,787	90,000
Water	50,000	\$48,198	61,600
Lab Supplies/Equipment	31,500	\$28,887	36,500
Outside Lab Analysis	10,000	\$11,967	13,000
Hypochlorite Solution	70,000	\$54,092	60,000
Sodium Bisulfite	65,000	\$52,864	55,000
Polymer	75,000	\$76,305	80,000
Ferrous Chloride & Parts	55,000	\$43,292	55,000
Transportation Expense	9,500	\$8,619	10,000
Pretreatment Materials	500	\$11	500
Disinfection Equipment	1,200	\$419	5,000
Digester System	4,000	\$3,914	8,000
Primary Tank	1,000	\$14,783	3,500
Secondary Tank	1,000	\$2,135	1,000
Grit System	2,000	\$237	2,000
Screening Equipment	1,000	\$26,994	1,000
Blowers	500	\$650	500
Pumps & Motors	10,000	\$55,802	10,000
Buildings & Grounds	20,000	\$17,168	25,000
Equipment Tools	27,500	\$174	25,000
Sludge Thickening	2,000	\$1,544	2,000
Biosolids Dewatering	3,500	\$12,783	5,000
Biosolids Land Application	100,000	\$112,752	100,000
Lift Station Maintenance	10,000	\$8,393	10,000
SCADA - Telemetry System	0	\$0,373	5,000
• •	2,000	\$9,446	13,500
Office Supplies/EquipMaint	14,700	\$22,050	14,700
Permit Fees Level/Professional/Contract Street	325,000	\$213,000	200,000
Legal/Professional/Contract Svcs	•	\$6,246	3,000
Safety Equipment/Expense	3,000	\$0,240 \$18,947	
Energy Savings Contract	27,110	•	24,882
Education /Travel / Dues & Fees	10,000	\$3,368	10,000
Uniforms	9,500	\$8,915	9,500
Motorola Lease	19,569	\$34,704	20,000
Property Insurance	196,500	\$196,500	196,500
Central Services	32,850	\$0	33,500
Debt Service	7,185,189	\$7,185,189	6,413,795
PiLoT	950,750	\$950,750	1,269,344

Miscellaneous General Expense	1,500	\$11,169	1,500
Total Operating Expenses	\$11,964,532	\$11,993,172	\$11,563,547
% of Revenue	73.5%	74.3%	71.6%
Support Services Allowcation	\$704,130	\$598,764	\$722,296
% of Revenue	4.3%	3.7%	4.5%
Total Net Expenses	\$12,668,662	\$12,591,936	\$12,285,843
% of Revenue	77.8%	78.0%	76.1%

SEWER MAINTENANCE DEPARTMENT OPERATING EXPENSES

	2012 Budget	2012 Estimated	2013 Budget
Operating Expenses:	Duager	<u> </u>	Budget
Salaries & Wages	\$690,748	\$658,688	\$707,841
Social Security Taxes	52,842	\$50,309	54,150
PERF	55,950	\$80,124	76,700
Health/Life/ Insurance/EAP	230,900	\$224,201	254,450
Insurance - Workers Comp	37,100	\$37,050	37,100
Uniform Expense	6,500	\$6,110	6,500
Equipment Maintenance	32,000	\$43,143	35,000
Transportation Expense	40,000	\$42,593	45,000
Pipe Lining/Rehab	400,000	\$372,799	400,000
Sewer Line Maintenance	250,000	\$225,001	250,000
Education/Travel	1,000	\$1,500	5,000
Dues/Fees/Subscriptions	100	\$0	1,000
Motorola Lease	15,220	\$0	15,374
Equipment Rental	1,000	\$125	500
Office Supplies/Equipment	2,500	\$1,541	2,000
Safety Equipment	2,000	\$1,434	1,000
Tools	2,000	\$1,169	2,000
Buildings & Grounds/Utilities	5,000	\$4,443	5,000
Lease Expenses	48,580	\$48,000	48,580
Central Services	8,200	\$0	8,350
Miscellaneous Expense	6,500	\$6,015	6,500
Total Operating Expenses	\$1,888,140	\$1,804,241	\$1,962,045
% of Revenue	11.6%	11.2%	12.2%

SEWER MAINTENANCE DEPARTMENT CAPITAL EXPENDITURES

***************************************	2012	2012	2013
	Budget	Estimated	Budget
Capital Expenditures:			
Equipment Purchased	\$10,000	\$0	\$152,000
Machinery & Equipment	0.00	\$0	0.00
Camera Equipment	0.00	\$0	0.00
Sewer Repair/Replace	350,000.00	\$335,000	350,000.00
Transportation Equipment	60,000.00	\$69,441	87,000.00
Total Capital Expenditures	\$420,000	\$404,441	\$589,000
Total Sewer Dept Expenses	\$2,308,140	\$2,208,682	\$2,551,045
% of Wastewater Revenue	14.2%	13.7%	15.8%

MISHAWAKA WASTEWATER UTILITY COMPARATIVE BUDGET - CAPITAL EXPENDITURES

	2012	2012	2013
	Budget	Estimated	Budget
Capital Expenditures:			
Biosolids - Equipment	\$0	\$0	\$0
Lift Station Structures	50,000	\$0	555,950
Plant Structures and Improvements	108,045	\$94,568	0
Primary Tank Mechanism	0	\$0	81,500
Laboratory Equipment	0	\$0	0
Plant Auxiliary Equipment	15,000	\$0	0
Safety Equipment	0	\$0	25,000
Transportation Equipment	0	\$0	54,000
Total Capital Expenditures	\$173,045	\$94,568	\$716,450
% of Revenue	1.1%	0.6%	4.4%

MISHAWAKA WASTEWATER UTILITY COMPARATIVE BUDGET - DIVISION SUMMARY

	2012 Budget	2012 Estimated	2013 Budget
Gross Revenue	\$16,287,460	\$16,147,940	\$16,147,945
Wastewater Operating Expenses	\$12,668,662	\$12,591,936	\$12,285,843
Sewer Operating Expenses	1,888,140	1,804,241	1,962,045
Net Expenses	\$14,556,802	\$14,396,177	\$14,247,888
Capital	\$593,045	\$499,009	\$1,305,450
Total Net Budget	\$15,149,847	\$14,895,186	\$15,553,338
% of Gross Revenue	93.0%	92.2%	96.3%
NET Surplus/Deficit	\$1,137,613	\$1,252,755	\$594,608
% of Gross Revenue	7.0%	7.8%	3.7%

Support Services

MISHAWAKA UTILITIES COMPARATIVE BUDGET-SUPPORT SERVICES

	2012 Budget	2012 Estimated	2013 Budget
Operating Expenses:			
Salaries & Wages	\$1,470,875	\$1,495,000	\$1,500,300
Social Security Taxes	112,520	\$114,368	114,775
Pension Benefits	151,466	\$197,567	204,445
Fringe Benefits	449,800	\$441,208	451,775
Utilities	26,000	\$25,605	26,000
Telephone	10,000	\$6,995	8,000
General Office Supplies	13,000	\$11,690	9,800
Office Forms	30,000	\$33,263	24,700
General Plant Expenses	20,000	\$19,415	20,000
Miscellaneous Equipment Expenses	4,500	\$3,842	4,500
Postage	155,000	\$138,599	145,000
Cashier Shortages/Overages	100	\$0	100
Legal/Professional Services	10,000	\$9,488	8,000
Education & Travel	5,000	\$4,723	5,000
Computer Expenses	8,000	\$6,913	8,000
Dues, Fees, Subscriptions	2,600	\$2,504	2,600
Utility Promotion Expense	11,000	\$9,432	11,000
City Contract - HR	69,000	\$69,500	70,723
City Contract - Controller	0	\$0	0
Hardware Maintenance Contracts	8,000	\$6,753	8,000
Software Maintenance Contracts	23,000	\$26,021	23,000
City Contract - IT Dept.	138,033	\$138,524	140,714
Safety Program	8,000	\$7,509	8,000
Central Services	16,425	\$0	16,750
Total Operating Expenses	\$2,742,319	\$2,768,916	\$2,811,182
% of MU Consolidated Revenue	3.5%	3.6%	3.6%

MISHAWAKA UTILITIES COMPARATIVE BUDGET-CAPITAL EXPENDITURES

	2012	2012	2013
	Budget	Estimated	Budget
Capital Expenditures:			
Land and Land Rights	\$0	\$0	\$0
Structures & Improvements	30,000	0	30,000
Office Computer Equipment	0	0	20,000
Remote Capture System	35,000	0	0
Automated Courtesy Calls	0	0	0
Computer Equipment/Upgrades	0	0	2,500
Americans with Disabilities Act	0	0	15,000
New Printer/replace IBM's	6,200	0	6,500
New Cashier Printers	3,000		4,000
Total Capital Expenditures	\$74,200	\$0	\$78,000
% of MU Consolidated Revenue	0.1%	0.0%	0.1%

MISHAWAKA UTILITIES COMPARATIVE BUDGET-SUPPORT SERVICES SUMMARY

	2012 Budget	2012 Estimated	2013 Budget
Net Expenses	\$2,742,319	\$2,768,916	\$2,811,182
Capital	74,200	0	78,000
Total Net Budget	\$2,816,519	\$2,768,916	\$2,889,182
% of MU Consolidated Revenue	3.6%	3.6%	3.7%
Support Services Allocation	2012	2012	2013
Electric @ 50%	\$1,408,260	\$1,384,458	\$1,444,59
Water @ 25%	704,130	692,229	722,290
Wastewater @ 25%	704,130	692,229	722,290
_	\$2,816,519	\$2,768,916	\$2,889,182

Consolidated

MISHAWAKA UTILITIES COMPARATIVE BUDGET-CONSOLIDATED

	2012 Budget	2012 Annualized	2013 Budget
Gross Revenue	\$77,389,718	\$76,622,594	\$78,574,895
Purchased Power	(\$41,000,000)	(\$40,867,841)	(\$41,000,000)
Net Revenue	\$36,389,718	\$35,754,754	\$37,574,895
Net Expense	\$31,251,989	\$31,365,936	\$31,780,403
Capital	3,605,748	2,159,209	4,678,214
Net Budget	\$34,857,737	\$33,525,144	\$36,458,617
% of Gross Revenue	45.0%	43.8%	46.4%
% of Net Revenue	95.8%	93.8%	97.0%
Net Surplus/Deficit	\$1,531,981	\$2,229,610	\$1,116,278
% of Gross Revenue	2.0%	2.9%	1.4%
% of Net Revenue	4.2%	6.2%	3.0%

PROPOSED ORDINANCE NO. 2012-20

ORDINANCE NO. 5355

AN ORDINANCE FIXING THE SALARIES OF CERTAIN ELECTED OFFICIALS OF THE CITY OF MISHAWAKA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MISHAWAKA, INDIANA, THAT:

<u>Section 1.</u> The annual salaries of the following elected officials of the City of Mishawaka, Indiana, for the fiscal year beginning January 1, 2013 shall be payable in 26 equal biweekly pay periods beginning January 04, 2013 in the following amounts:

	2013 Annualized	Per biweekly pay period Beginning January 04, 2013
Mayor	\$ 72,757.00	\$ 2,798.33
Clerk	51,104.00	1,965.54
Council member	9,192.00	353.55

<u>Section 2.</u> Any prior ordinances in conflict herewith are hereby repealed.

<u>Section 3.</u> This ordinance shall be in full force and effect from and after its publication, passage, signing and due attestation.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana, on this <u>17th</u> day of <u>September</u>, 2012, at <u>8:01</u> o'clock, <u>p</u>.m.

John J. Roggeman /s/ Presiding Officer

AT	ΓEST:	

Deborah S. Block /s/
Deborah S. Block, IAMC, MMC, City Clerk

PRESENTED BY ME to the Mayor this <u>18th</u> day of <u>September</u>, 2012, at <u>11:02</u> o'clock, <u>a</u>.m.

Deborah S. Block /s/
Deborah S. Block, IAMC, MMC, City Clerk

APPROVED BY ME this 20th day of <u>September</u>, 2012, at <u>3:09</u> o'clock, <u>p</u>.m.

David A. Wood /s/ David A. Wood, Mayor

AS AMENDED

PROPOSED ORDINANCE NO. 2012-43

ORDINANCE NO. 5377

AN ORDINANCE FIXING THE SALARIES OF ALL EMPLOYEES OF THE CITY OF MISHAWAKA EXCEPT THE MISHAWAKA PARK DEPARTMENT, ELECTED OFFICIALS AND THE MISHAWAKA UTILITIES FOR THE CITY OF MISHAWAKA, INDIANA, FOR THE YEARS BEGINNING JANUARY 1, 2013 AND JANUARY 1, 2014 **AS AMENDED**.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MISHAWAKA, INDIANA, THAT:

<u>Section 1</u>. The annual salaries of all employees of the City of Mishawaka(as amended) except the Mishawaka Park Department, Elected Officials and The Mishawaka Utilities for the year beginning January 1, 2013 and shall be payable in 26 bi-weekly pay periods commencing on January 4, 2013.

SALARIES	2013	Bi-Weekly Salary Beginning January 4,2013
MAYOR'S ADMINISTRATIVE ASSISTANT MAYOR'S SECRETARY	\$37,167 \$31,028	1,429.48 1,193.39
CONTROLLER DEPUTY CONTROLLER ACCOUNTANT PAYROLL CLERK BOOKKEEPER A BOOKKEEPER B BOOKKEEPER C PURCHASING AGENT TEMPORARY HELP	\$70,917 \$48,210 \$38,079 \$34,592 \$35,454 \$30,600 \$28,560 \$35,837 \$7.25-\$25.00 PER HR	2,727.56 1,854.26 1,464.56 1,330.47 1,363.62 1,176.92 1,098.46 1,378.33
CHIEF DEPUTY CLERK I CHIEF DEPUTY CLERK II	\$36,749 \$35,601	1,413.40 1,369.26
HR DIRECTOR ASST DIRECTOR HR OFFICE MANAGER TEMPORARY HELP	\$51,677 \$35,820 \$31,028 \$7.25- \$25.00 PER HR	1,987.59 1,377.70 1,193.39
DIRECTOR OF IT System Specialist IV Server Admin. System Specialist IV Network Engineer System Specialist III Desktop Engineer GIS Coordinator System Specialist III Web	\$58,620 \$48,174 \$40,194 \$38,736 \$46,982 \$40,722	2,254.64 1,852.81 1,545.92 1,489.81 1,807.02 1,566.23

CORPORATE COUNSEL STAFF ATTORNEY DEPUTY	\$33,165 \$57,523 \$13,954	1,275.57 2,212.43 536.63
COUNCIL ATTORNEY	\$13,954	536.63
DIRECTOR OF ENGINEERING ASSISTANT DIRECTOR TRAFFIC MANAGER PROJECT MANAGER CONSTRUCTION COORDINATOR- TECHNICIAN PROJECT COORDINATOR LOCATOR/INSPECTOR OFFICE MANAGER PE BONUS IDEM REVIEW BOARD BONUS	\$70,917 \$58,642 \$48,223 \$49,490 \$43,228 \$42,938 \$35,582 \$36,551 \$31,028 \$5,000 \$4,000	2,727.56 2,255.45 1,854.71 1,903.47 1,662.60 1,651.46 1,368.51 1,405.80 1,193.39 192.31 153.85
DIRECTOR OF CODE ENFORCEMENT OFFICE MANAGER CODE ENF OFFICER A CODE ENF OFFICER B	\$53,265 \$31,028 \$43,114 \$35,970	2,048.68 1,193.39 1,658.22 1,383.47
BUILDING COMMISSIONER ASSISTANT BUILDING	\$54,531	2,097.35
COMMISSIONER ADMINISTRATOR OFFICE MANAGER INSPECTOR A INSPECTOR B PART-TIME INSPECTOR A	\$51,312 \$31,499 \$31,028 \$52,190 \$47,279 \$7.25-\$25.00 PER HR	1,973.54 1,211.48 1,193.39 2,007.34 1,818.44
FIRE CHIEF ASSISTANT CHIEF CHIEF FIRE PREVENTION BATTALION CHIEF CAPTAINS SHIFT SUPERVISOR LIEUTENANTS FIRE INSPECTORS PARAMEDICS DRIVER OPERATOR MASTER FIREFIGHTER 1ST FIREFIGHTERS PROBATION - FF/EMT	\$66,074 \$60,906 \$57,312 \$57,582 \$55,646 \$55,108 \$54,568 \$54,568 \$54,568 \$54,568 \$53,522 \$52,811 \$50,811 \$46,226	2,541.28 2,342.55 2,204.30 2,214.70 2,140.23 2,119.51 2,098.77 2,098.77 2,098.77 2,058.54 2,031.17 1,954.27 1,777.93
UNIFORM ALLOWANCE	\$1,250 PER YR	
SPECIALTY PAY: ADVANCED EMT WATER RESCUE/RECOVERY LEADER WATER DIVE/RESCUE TEAM	\$700 PER YR \$1,000 PER YR	
MEMBER	\$900 PER YR	

SELF-CONTAINED BREATHING APPARATUS TEAM TECHNICIAN MECHANIC EMS TRAINING INSTRUCTOR FIREFIGHTER/PARAMEDIC RESERVE FIREFIGHTER/PARAMEDIC CIVILIAN FIREFIGHTER/PARAMEDIC I OR II CERTIFICATION INFORMATION TECHNOLOGY	\$1,000 PER YR \$2,500 PER YR \$1,000 PER YR \$5,000 PER YR \$1,000 PER YR \$500 PER YR \$500 PER YR \$1,500 PER YR	
OUT OF RANK PAY: Firefighter to Driver Driver to Officer Officer to Higher Ranking Officer Firefighter to Officer Fire Apparatus assigned to Ambo	PER OCCURRENCE: \$10.00 \$25.00 \$25.00 \$25.00 \$30.00	
FIRE EXECUTIVE SECRETARY FIRE OFFICE MANAGER	\$31,296 \$31,028	1,203.69 1,193.39
POLICE CHIEF ASSISTANT CHIEF CAPTAINS LIEUTENANTS SERGEANTS CORPORAL PATROLMAN PROBATION	\$66,498 \$61,330 \$56,071 \$54,992 \$53,947 \$53,235 \$51,235 \$46,220	2,557.63 2,358.82 2,156.59 2,115.08 2,074.86 2,047.49 1,970.58 1,793.10
UNIFORM ALLOWANCE	\$1,650 PER YR	
RECRUIT DISPATCHER 6/3 PART-TIME DISPATCHER DISPATCH COORDINATOR-5/2 IDACS SPECIALIST ANNUAL PROPERTY MANAGER EXEC SECRETARY ADMIN SECRETARY SERVICES ADMINISTRATOR PROPERTY CLERK SECRETARY PARKING PERSONNEL	\$40,736 \$35,948 \$16.00 \$39,409 370.00 PER YR \$34,499 \$31,296 \$31,028 \$35,657 \$30,271 \$30,604 \$30,604	1,566.76 1,382.62 1,515.70 1,326.89 1,203.69 1,193.39 1,371.44 1,164.25 1,177.07
PART-TIME HELP PARKING PERSONNEL CLOTHING CROSSING GUARDS	\$7.25 -\$25.00 PER HR \$500 PER YR \$6,929	21 pays@ 329.91
CROSSING GUARD SUBSTITUTE SUMMER SCHOOL CR GUARD CROSSING GUARD CLOTHING	\$20.00 PER DAY \$20.00 PER DAY \$170.00 PER YR	<u> </u>

CITY PLANNER SENIOR PLANNER Redevelopment pays 15% ASSOCIATE PLANNER ADMINISTRATIVE PLANNER Redevelopment pays 20% OFFICE MANAGER PLAN COMMISSON BZA MEMBER	\$67,755 \$37,062 \$6,540 \$41,325 \$29406 \$7,351 \$31,028 \$600.00 PER YR \$375.00 PER YR	2,605.93 1,425.42 251.55 1,589.45 1,130.94 282.74 1,193.39
CENTRAL SERVICES ASSISTANT FLEET MAINTENANCE TECHNICIAN Group 1 Group 2 Group 3 NIGHT BONUS/Shift differential PART TIME PROJECT COORDINATOR	\$48,241 \$19.22 \$18.24 \$17.25 \$16.52 .55/.60 PER HR \$7.25-\$25.00 PER HR 1.00 PER HR	1,855.41
STREET COMMISSIONER OFFICE MANAGER SECRETARY Group 1 Group 2 Group 3 NIGHT BONUS/SHIFT DIFFERENTIAL PART-TIME HELP PROJECT COORDINATOR	\$57,419 \$31,028 \$30,604 \$18.24 \$17.25 \$16.52 .55/.60 \$7.25-\$25.00 PER HR \$1.00 PER HR	2,208.43 1,193.39 1,177.07
DIRECTOR COMMUNITY DEVELOPMENT TIF CONSTRUCTION MANAGER PROGRAM CONSTRUCTION MANAGER PROGRAM COORDINATOR NSP COORDINATOR GRANT SPECIALIST PART-TIME HELP	\$60,002 \$56,791 \$51,428 \$36,022 \$47,048 \$31,616 \$7.25-\$25.00 PER HR	2,307.76 2,184.24 1,978.04 1,385.50 1,809.52 1,216.00

<u>Section 2.</u> The city will contribute the employee portion of 3% to the Public Employees Retirement fund for all employees eligible for participation in the Public Employees Retirement Fund.

Section 3. The city will contribute 3% of the employee portion to the 1977 Police and Fire Pension for all employees eligible for participation in the 1977 Police and Fire Pension Fund.

Section 4. For those current employees who do not qualify or elect to become members of the 1977 Fire Pension fund following the merger January 1, 2002 with the Fire Department, the Pension Equalization Pay (PEP) will be offered to employees as additional wages. The PEP shall be payable in bi-weekly payments with the regular payroll. The annual PEP will be a combination of a base of \$3,300.00 (starting January 1, 2006) and an additional \$100.00 for every full year of continuous EMS service completed by January 1 of each year.

<u>Section 5.</u> Longevity Bonus will be provided annually to the Central Service Pool and Motor Vehicle Highway Teamster employees (as amended). The Longevity Bonus will be offered to the employees as additional pay. The Longevity Bonus shall be payable annually on the first

paycheck following each employees anniversary date with the regular payroll. The annual Longevity Bonus will be based on the following schedule. Said schedule is based upon completed years of service.

Years of Service	Annual Increments	<u>Bonus</u>
1	\$10.00	\$ 10.00
2	\$20.00	\$ 30.00
3	\$30.00	\$ 60.00
4	\$40.00	\$100.00
5	\$50.00	\$150.00
6	\$75.00	\$225.00

An additional \$75.00 will be added for each year of service after the 5th year.

<u>Section 6</u>. The Administration may pay up to 15% less than annual salaries listed to new employees during the first twelve month period, except for those public safety salaries which have been negotiated by the Common Council and all other salaries negotiated as part of a Collective Bargaining Agreement.

<u>Section 7</u>. The annual salaries of all employees of the City of Mishawaka (as amended) except the Mishawaka Park Department, Elected Officials and The Mishawaka Utilities for the year beginning January 1, 2014 and shall be payable in 26 bi-weekly pay periods commencing on January 3, 2014 **AS AMENDED.**

SALARIES	2014	Bi-Weekly Salary Beginning January 3,2014
MAYOR'S ADMINISTRATIVE ASSISTANT MAYOR'S SECRETARY	\$37,724 31,494	\$1,450.92 1,211.29
CONTROLLER DEPUTY CONTROLLER ACCOUNTANT PAYROLL CLERK BOOKKEEPER A BOOKKEEPER B BOOKKEEPER C PURCHASING AGENT TEMPORARY HELP	71,980 48,934 38,650 35,111 35,986 31,059 28,988 36,374 \$7.25-\$25.00 PER HR	2,768.47 1,882.07 1,486.53 1,350.43 1,384.08 1,194.58 1,114.94 1,399.01
CHIEF DEPUTY CLERK I CHIEF DEPUTY CLERK II	37,300 36,135	1,434.60 1,389.80
HR DIRECTOR ASST DIRECTOR HR OFFICE MANAGER TEMPORARY HELP	52,452 36,358 31,494 \$7.25- \$25.00 PER HR	2,017.40 1,398.37 1,211.29
DIRECTOR OF IT System Specialist IV Server Admin. System Specialist IV Network Engineer	59,500 48,896 40,797	2,288.46 1,880.60 1,569.11

System Specialist III Desktop Engineer GIS Coordinator System Specialist III Web	39,316 47,687 41,333	1,512.16 1,834.13 1,589.72
CORPORATE COUNSEL STAFF ATTORNEY DEPUTY	33,662 58,386 14,162	1,294.70 2,245.62 544.68
COUNCIL ATTORNEY	14,162	544.68
DIRECTOR OF ENGINEERING ASSISTANT DIRECTOR TRAFFIC MANAGER PROJECT MANAGER CONSTRUCTION COORDINATOR- TECHNICIAN PROJECT COORDINATOR LOCATOR/INSPECTOR OFFICE MANAGER PE BONUS IDEM REVIEW BOARD BONUS	71,980 59,521 48,946 50,233 43,876 43,582 36,115 37,099 31,494 \$5,000 \$4,000	2,768.47 2,289.28 1,882.53 1.932.02 1,687.54 1,676.23 1,389.04 1,426.88 1,211.29 192.31 153.85
DIRECTOR OF CODE ENFORCEMENT OFFICE MANAGER CODE ENF OFFICER A CODE ENF OFFICER B	54,065 31,494 43,760 36,510	2,079.41 1,211.29 1,683.09 1,404.23
BUILDING COMMISSIONER ASSISTANT BUILDING COMMISSIONER ADMINISTRATOR OFFICE MANAGER INSPECTOR A INSPECTOR B PART-TIME INSPECTOR A	55,349 52,082 31,971 31,494 52,974 47,989 \$7.25-\$25.00 PER HR	2,128.81 2,003.15 1,229.65 1,211.29 2,037.45 1,845.72
FIRE CHIEF ASSISTANT CHIEF CH FIRE PREVENTION BATTALION CHIEF CAPTAINS SHIFT SUPERVISOR LIEUTENANTS FIRE INSPECTORS PARAMEDICS DRIVER OPERATOR MASTER FIREFIGHTER 1ST FIREFIGHTERS PROBATION - FF/EMT	\$67,064 \$61,820 \$58,171 \$58,446 \$56,481 \$55,934 \$55,386 \$55,386 \$55,386 \$55,386 \$54,325 \$53,603 \$51,603 \$46,920	2,579.40 2,377.69 2,237.36 2,247.92 2,172.34 2,151.30 2,130.25 2,130.25 2,130.25 2,089.42 2,061.64 1,984.73 1,804.60

UNIFORM ALLOWANCE \$1,250 PER YR

SPECIALTY PAY:

ADVANCED EMT \$700 PER YR

WATER RESCUE/RECOVERY LEADER WATER DIVE/RESCUE TEAM MEMBER SELF-CONTAINED BREATHING APPARATUS TEAM TECHNICIAN MECHANIC EMS TRAINING INSTRUCTOR FIREFIGHTER/PARAMEDIC RESERVE FIREFIGHTER/PARAMEDIC CIVILIAN FIREFIGHTER/PARAMEDIC I OR II CERTIFICATION INFORMATION TECHNOLOGY	\$1,000 PER YR \$900 PER YR \$1,000 PER YR \$2,500 PER YR \$1,000 PER YR \$5,000 PER YR \$1,000 PER YR \$1,000 PER YR \$1,000 PER YR \$1,000 PER YR	
OUT OF RANK PAY: Firefighter to Driver Driver to Officer Officer to Higher Ranking Officer Firefighter to Officer Fire Apparatus assigned to Ambo	Per occurrence: \$10.00 \$25.00 \$25.00 \$25.00 \$30.00	
FIRE OFFICE MANAGER FIRE EXECUTIVE SECRETARY	31,494 31,765	1,211.29 1,221.75
POLICE CHIEF ASSISTANT CHIEF CAPTAINS LIEUTENANTS SERGEANTS CORPORAL PATROLMAN PROBATION	\$67,496 \$62,249 \$56,913 \$55,817 \$54,756 \$54,033 \$52,033 \$47,320	2,595.99 2,394.20 2,188.94 2,146.81 2,105.98 2,078.21 2,001.27 1,820.00
UNIFORM ALLOWANCE	\$2,050 PER YR	
RECRUIT DISPATCHER 6/3-HR PART-TIME DISPATCHER DISPATCH COORDINATOR-5/2 IDACS SPECIALIST ANNUAL PAY PROPERTY MANAGER EXEC SECRETARY ADMIN SECRETARY SERVICES ADMINISTRATOR PROPERTY CLERK SECRETARY PARKING PERSONNEL PART-TIME HELP PARKING PERSONNEL CLOTHING	\$41,347 \$36,487 \$16.00 39,999 370.00 PER YR 35,017 31,765 31,494 36,192 30,725 31,063 31,063 \$7.25 -\$25.00 PER HR \$500 PER YR	1,590.26 1,403.36 1,538.44 1,346.79 1,221.75 1,211.29 1,392.01 1,181.72 1,194.73 1,194.73
CROSSING GUARDS CROSSING GUARD SUBSTITUTE SUMMER SCHOOL CR GUARD	\$7,032 \$20.00 PER DAY \$20.00 PER DAY	21 pays@334.86

CROSSING GUARD CLOTHING	\$170.00 PER YR	
CITY PLANNER SENIOR PLANNER Redevelopment pays 15% ASSOCIATE PLANNER ADMINISTRATIVE PLANNER Redevelopment pays 20% OFFICE MANAGER PLAN COMMISSION BZA MEMBER	68,770 37,617 6,638 41,946 29,846 7,461 31,494 \$600.00 PER YR \$375.00 PER YR	2,645.02 1,446.80 255.32 1,613.29 1,147.90 286.98 1,211.29
CENTRAL SERVICES ASSISTANT FLEET MAINTENANCE TECHNICIAN Group 1 Group 2 Group 3 NIGHT BONUS/Shift differential PART TIME PROJECT COORDINATOR	48,964 \$19.51 \$18.51 \$17.51 \$16.77 .55/.60 PER HR \$7.25-\$25.00 PER HR 1.00 PER HR	1,883.24
STREET COMMISSIONER OFFICE MANAGER-03 SECRETARY-04 Group 1 Group 2 Group 3 NIGHT BONUS/SHIFT DIFFERENTIAL PART-TIME HELP PROJECT COORDINATOR	58,280 31,494 31,063 \$18.51 \$17.51 \$16.77 .55/.60 \$7.25-\$25.00 PER HR \$1.00 PER HR	2,241.56 1,211.29 1,194.73
DIRECTOR COMMUNITY DEVELOPMENTIF CONSTRUCTION MANAGER PROGRAM CONSTRUCTION MANAGER PROGRAM COORDINATOR NSP COORDINATOR GRANT SPECIALIST PART-TIME HELP	60,902 57,642 52,200 36,563 47,753 32,090 \$7.25-\$25.00 PER HR	2,342.38 2,217.00 2,007.71 1,406.28 1,836.66 1,234.24

<u>Section 8.</u> The City will contribute the employee portion of 3% to the Public Employees Retirement fund for all employees eligible for participation in the Public Employees Retirement Fund.

<u>Section 9.</u> The City will contribute 3% of the employee portion to the 1977 Police and Fire Pension for all employees eligible for participation in the 1977 Police and Fire Pension Fund.

Section 10. For those current employees who do not qualify or elect to become members of the 1977 Fire Pension fund following the merger January 1, 2002 with the Fire Department, the Pension Equalization Pay (PEP) will be offered to employees as additional wages. The PEP shall be payable in bi-weekly payments with the regular payroll. The annual PEP will be a combination of a base of \$3,300.00 (starting January 1, 2006) and an additional \$100.00 for every full year of continuous EMS service completed by January 1 of each year.

<u>Section 11.</u> Longevity Bonus will be provided annually to the Central Service Pool and Motor Vehicle Highway Teamster employees (as amended). The Longevity Bonus will be offered to the employees as additional pay. The Longevity Bonus shall be payable annually on the first paycheck following each employees anniversary date with the regular payroll. The annual Longevity Bonus will be based on the following schedule. Said schedule is based upon completed years of service.

Years of Service	Annual Increments	<u>Bonus</u>
1	\$10.00	\$ 10.00
2	\$20.00	\$ 30.00
3	\$30.00	\$ 60.00
4	\$40.00	\$100.00
5	\$50.00	\$150.00
6	\$75.00	\$225.00

An additional \$75.00 will be added for each year of service after the 5th year.

<u>Section 12</u>. The Administration may pay up to 15% less than annual salaries listed to new employees during the first twelve month period, except for those public safety salaries which have been negotiated by the Common Council and all other salaries negotiated as part of a Collective Bargaining Agreement.

<u>Section 13.</u> This ordinance shall be in full force and effect from and after its signing and attestation.

PASSED BY THE COMMON COUNCIL of the City of Mishawaka, Indiana, on

this <u>17th</u> day of <u>December</u> 2012, at <u>8:15</u> o'clock, p.m.

John J. Roggeman /s/ Presiding Officer

ATTEST:

<u>Deborah S. Block</u> <u>/s/</u> Deborah S. Block, IAMC, MMC, City Clerk

PRESENTED BY ME, to the Mayor on this <u>19th</u> day of <u>December</u>, 2012, at <u>10:05</u> o'clock, a.m.

Deborah S. Block /s/ Deborah S. Block, IAMC, MMC, City Clerk

APPROVED BY ME this 19th day of December 2012, at 12:50 o'clock, p.m.

David A. Wood /s/ David A. Wood, Mayor

2013-2014 SALARY RESOLUTION

SECTION 1. The annual salaries for the year beginning January 1, 2013 shall be payable in 26 equal biweekly pay periods beginning January 4, 2013 And the annual salaries for the year beginning January 1, 2014 shall be payable in 26 equal biweekly pay periods beginning January 3, 2014

	2013	2013	2014	2014
	<u>Annualized</u>	<u>Biweekly</u>	<u>Annualized</u>	Biweekly
PARK SUPERINTENDENT	\$61,354.00	\$ 2,359.77	\$62,274.00	\$ 2,395.17
DIRECTOR OF RECREATION/ SPECIAL EVENTS	\$50,128,00	\$ 1,928.01	\$50,880.00	\$ 1,956.93
GOLF COURSE SUPERINTENDENT	\$49,378.00	\$ 1,899.15	\$50,119.00	\$ 1,927.64
DIRECTOR OF GOLF OPERATIONS	\$44,786.00	\$ 1,722.54	\$45 ,458.00	\$ 1,748.38
DIRECTOR OF AQUATICS/ ICE RINK	\$43,598.00	\$ 1,676.86	\$44,252.00	\$ 1,702.01
ASSISTANT GOLF COURSE SUPERINTENDENT	\$41,925.00	\$ 1,612,52	\$42,554.00	\$ 1,636.71
LANDSCAPE/URBAN FORESTRY MANAGER	\$43,382.00	\$ 1,668.54	\$44,033.00	\$ 1,693.57
EQUIPMENT FOREMAN	\$39,507.00	\$ 1,519.50	\$40,100.00	\$ 1,542.29
AQUATICS/ ICE RINK MANAGER	\$34,500.00	\$ 1,326.92	\$35,017.50	\$ 1,346.83
PROGRAM COORDINATOR	\$33,453.00	\$ 1,286.65	\$33,955.00	\$ 1,305.95
OFFICE MANAGER	\$31,028.00	\$ 1,193.39	\$31,494.00	\$ 1,211.29
SECRETARY	\$30,604.00	\$ 1,177.07	\$31,063.00	\$ 1,194.73
BOARD MEMBER	\$300.00		\$300.00	
	<u> 2013</u>		<u> 2014</u>	
GR 1	\$18.24		\$18.5 1	
GR Z	\$17.25		\$17.51	
GR 3	\$16.52		\$16.77	
SHIFT DIFFERENTIAL/NIGHT BONUS	\$0.60	hour	\$0.60	
Part-time Seasonal	\$7.25-15.00 per hour		\$7,25-15.00 per hour	
Lifeguard	\$7.25-15.00 per hour		\$7.25-15.00 per hour	
Assistant Director of Golf	\$7,25-15.00 per hour		\$7.25-15,00 per hour	
Facility Supervisor	\$7.25-15.00 per hour		\$7.25-15.00 per hour	
Seasonal Landscaper	\$7,25-15.00 per hour		\$7,25-15.00 per hour	

SECTION 2. The Park Board may authorize pay up to 15% less than annual salaries listed to new salaried employees during a twelve month probationary period.

SECTION 3. The City / Park will contribute the employee portion of 3% to the Public Employees Retirement Fund for all those employees eligible for participation in the PERF program.

SECTION 4. Passed this 17th day of September 2012

President of the Board

ATTEST:

Secretary of the Board

RESOLUTION NO. 2012-08

RESOLUTION OF THE CITY OF MISHAWAKA, INDIANA DEPARTMENT OF COMMUNITY DEVELOPMENT, REDEVELOPMENT COMMISSION, FIXING SALARIES FOR THE STAFF OF THE DEPARTMENT EFFECTIVE JANUARY 1, 2013 AND JANUARY 1, 2014

WHEREAS, the Redevelopment Commission, City of Mishawaka, Indiana, having heretofore appointed certain employees should now fix their salaries, with such being effective the 1st day of January, 2013 and January1, 2014.

NOW THEREFORE, BE IT RESOLVED by the City of Mishawaka, Indiana, Department of Community Development, Redevelopment Commission:

1. The salaries for the following full-time employees of the Department of Community Development shall be paid in accordance with the schedule hereinafter recited, effective the 1st day of January, 2013, shall be payable in 26 equal bi-weekly pay periods beginning January 4, 2012 and effective the 1st day of January 2014, shall be payable in 26 equal bi-weekly pay periods beginning January 3, 2014.

BEGINNING January 4, 2013

	Annual Pay	Bi-Weekly Pay
Director	\$60,002	\$2,307.76
TIF Construction Manager	\$56,791	\$2,184.24
Program Construction Manager	\$51,428	\$1,978.04
NSP Grant Coordinator	\$47,048	\$1,809.52
Program Coordinator	\$36,022	\$1,385.50
Senior Planner (15% of annual salary)	\$ 6,540	\$ 251.55
Administrative Planner (20% of annual salary)	\$ 7,351	\$ 282.74

BEGINNING January 3, 2014

	<u> Annual Pay</u>	<u>Bi-Weekly Pay</u>
Director	\$60,902	\$2,342.38
TIF Construction Manager	\$57,642	\$2,217.00
Program Construction Manager	\$52,200	\$2,007.71
NSP Grant Coordinator	\$47,753	\$1,836.66
Program Coordinator	\$36,563	\$1,406.28
Senior Planner (15% of annual salary)	\$ 6,638	\$ 255.32
Administrative Planner (20% of annual salary)	\$ 7,461	\$ 286.98

Development will pay the employee (PERF) for those employees of the dep	partment v	who are	e eligible to p	articipate in	the fund.	Fund
DATED in Mishawaka, Indiana, this_	24	_ day o	of Septem	mge/ , 20	012.	

President

1

Secretary

RESOLUTION NO. 2012-04

A RESOLUTION OF THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA

APPROVING AND CONFIRMING THE SCHEDULE OF COMPENSATION FOR CERTAIN EMPLOYEES OF MISHAWAKA UTILITIES AND THE SEWER MAINTENANCE DEPARTMENT FOR 2013

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees for 2013 to the Utilities Board for review and approval; and

WHEREAS, collective bargaining with Teamsters Local 364 has resulted in the following wage rates for certain employees of the Sewer Maintenance Department, to take effect on January 1, 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby approves and confirms the salaries and wages on the attached schedule, all to take effect on January 1, 2013. For salaried positions, bi-weekly pay for the year beginning January 1, 2013 shall be payable every other week beginning on January 4, 2013 per the attached schedule. For hourly positions, the hourly wage shall apply.

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 11th day of December, 2012.

UTILITIES BOARD Mishawaka, Indiana

Gary E. West

Ronald F Watson

Kenneth B. Prince

ATTEST:

Kari Myers, Clerk of the Board

MISHAWAKA UTILITIES 2013 WAGE SCHEDULE Salaried, Full Time, Non-Union Employees

ELECTRIC DIVISION	Biweekly Pay	Annual Equivalent
Division Manager Superintendent Chief Engineer Construction Foreman Substation Supervisor Project Manager Operations Coordinator Senior Engineering Assistant Engineering Assistant Project Coordinator Office Coordinator	\$2,870.50 2,634.58 2,611.06 2,516.60 2,147.25 2,134.91 1,860.43 1,855.00 1,814.87 1,688.34 1,323.08	\$74,633 68,499 67,887 65,432 55,829 55,507 48,371 48,230 47,186 43,897 34,401
METERING DEPARTMENT	:	
Manager	\$2,278.64	\$59,245
WATER DIVISION	:	
Division Manager Assistant Manager Water Quality Supervisor Meter/Backflow Supervisor Operations Coordinator Quality Control Technician GIS Coordinator Telemetry Technician Well Head Protection Coordinator Office Coordinator	\$2,707.80 2,301.03 2,138.25 2,138.25 1,990.59 1,925.37 1,855.00 1,814.87 1,632.12 1,323.08	\$70,402 59,827 55,594 55,594 51,756 50,060 48,230 47,186 42,435 34,401
WASTEWATER DIVISION Division Manager Assistant Manager Operations Manager Chief Chemist Maintenance Manager Chemist Project Coordinator	\$2,707.80 2,301.03 2,192.45 2,096.55 2,033.98 1,937.55 1,408.98	\$70,402 59,827 57,004 54,510 52,884 50,377 36,633

Manager	\$2,165.55	\$56,304
MS4 Coordinator	1,807.79	47,003
Sewer Assistant Manager	1,841.85	47,888
Office Coordinator	1,323.08	34,401
Senior Secretary	1,291.59	33,581

SEWER MAINTENANCE DEPARTMENT - HOURLY

Advanced Operator	20.85
GIS Coordinator	20.25
Repairman A	20.34
Repairman B	20.00
Utility Operator	19.84
General Laborer	18.50
Probationary Rate	17.19

ALL DIVISIONS

Skilled Temporary Help \$7.25-\$25.00 Summer/Seasonal

SUPPORT STAFF

General Manager	\$2,964.19	\$77,069
Business Office Manager	2,382.05	61,933
DP Supervisor	1,839.40	47,825
Staff Consultant	1,774.58	46,139
Safety Coordinator	1,784.02	46,385
AS/400 Specialist	1,676.70	43,594
Systems Analyst	1,651.21	42,932
Senior Computer Operator	1,591.65	41,383
Computer Operator/Account Specialist	1,573.80	40,918
Computer Operator	1,526.31	39,684
Customer Service Representative	1,484.73	38,603
Senior Bookkeeper	1,443.21	37,524
Bookkeeper	1,338.00	34,788
Senior Secretary	1,238.63	32,204
City Attorney	672.36	17,482
Assistant City Attorney	536.63	13,954

- 1. Management may pay up to 15% less than the annual salaries shown to new employees during an initial employment period of up to six (6) months
- 2. Salaried personnel are not eligible for certification bonuses.
- 3. All full-time, non-seasonal MU employees (except Sewe not covered by the IBEW collective bargaining agreement are to receive longevity bonuses as set out in the IBEW Working Agreement.
- 4. As Sewer Maintenance Department employees are covered by the Teamsters agreement and PERF, they are not eligible for a longevity bonus or the MU Pension Plan.

RESOLUTION NO. 2012-03

A RESOLUTION OF THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA

APPROVING AND CONFIRMING THE SCHEDULE OF COMPENSATION FOR CERTAIN EMPLOYEES OF MISHAWAKA UTILITIES FOR 2013

WHEREAS, Mishawaka Ordinance 2580 designates the Board of Public Works and Safety of the City of Mishawaka as the city's Utilities Board, with responsibility for control and operation of Mishawaka Utilities; and

WHEREAS, IC 8-1.5-3-4 provides that the utilities control board shall fix the number and compensation of utility employees; and

WHEREAS, Mishawaka Utilities management has submitted the attached schedule of compensation for certain employees who are members of IBEW Local 1392 for 2013 to the Utilities Board for review and approval; and

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITIES BOARD OF THE CITY OF MISHAWAKA, INDIANA, that:

The Board hereby approves and confirms the salaries and wages on the attached schedule, to take effect on January 1, 2013.

PASSED by the Utilities Board of the City of Mishawaka, Indiana, on this 11th day of December, 2012.

UTILITIES BOARD Mishawaka, Indiana

Gary E Wes

Ronald E. Watson

_Kenneth B∖Prince

ATTEST:

Kari Mvers. Clerk of#the Board

MISHAWAKA UTILITIES 2013 WAGE SCHEDULE Hourly Rate for Union Employees

BUSINESS OFFICE	<u>2013</u>	
CPC Clerk A CPC Clerk B CPC Clerk C Mail Equipment Operator A Mail Equipment Operator B Mail Equipment Operator C Terminal Operator A Terminal Operator B Terminal Operator C Cashier A Cashier B Cashier C Phone Clerk	\$16.96 16.08 15.53 16.96 16.08 15.53 17.20 16.32 15.77 16.96 16.08 15.53	
METERING DEPARTMENT		
Meterman Service Representative Meter Reader Crew Leader (additional)	\$24.58 21.33 19.80 0.75	
ELECTRIC DIVISION		
Journeyman Lineman Apprentice Level 8 Apprentice Level 7 Apprentice Level 6 Apprentice Level 5 Apprentice Level 4 Apprentice Level 3 Apprentice Level 1 Machine Operator A Machine Operator B Clerk/Dispatcher A Clerk/Dispatcher B Crew Leader (additional)	\$30.79 26.17 25.70 25.25 24.33 23.86 22.48 22.02 21.56 23.10 21.29 21.04 19.64 0.75	

WATER DIVISION	<u>2013</u>
Working Construction Foreman Heavy Equipment Operator A Heavy Equipment Operator B Heavy Equipment Operator C Pipefitter A Pipefitter B Pipefitter C Senior Utilityman Intermediate Utilityman Utilityman Maintenance Technician General Maintenance A General Maintenance B General Maintenance C Chief Meter/Backflow Inspector Meter/Backflow Inspector Meter Repairman A Meter Repairman B Meter Repairman C Meter Installer A Meter Installer B Certification Bonus (DS-L and PF) For qualifying personnel (additional)	\$24.57 23.22 22.08 21.29 21.38 20.13 19.35 23.64 21.76 20.39 21.76 20.40 19.20 18.47 23.67 21.85 21.38 20.13 19.35 21.38 20.13
Crew Leader (additional) WASTEWATER DIVISION	0.75
Dewatering Mechanic Biosolids Technician Maintenance Technician A Maintenance Technician B Maintenance Technician C Chief Operator Utiltiy Operator A Utiltiy Operator B Utiltiy Operator C Pretreatment Technician Certification Bonus (additional per hour) Class I Class II Class III Class IV	\$23.88 21.76 21.76 20.13 19.34 22.32 21.18 19.77 18.99 21.85 0.35 0.45 0.75 1.00
SHIFT PREMIUM (additional per hour) 1st Shift (midnight to 8:00 a.m.) 3rd Shift (4:00 p.m. to midnight)	0.40 0.30
ALL UTILITY DIVISIONS SKILLED TEMPORARY HELP/seasonal	7.25-25.00