



City of Mishawaka  
100 Lincolnway West  
Mishawaka, IN  
46544

# Job Posting

**POSITION:** Fleet Maintenance Technician  
**DEPARTMENT:** Central Services  
**SALARY:** \$24.12 per hour  
**HOURS:** Various

**DATE POSTED:** 03/14/2023  
**DATE CLOSED:** Until filled

**DEFINITION:** Perform skilled work in maintenance and repair of a variety of mechanisms and parts of automotive equipment and machinery and do related work as assigned by the Central Motor Manager. Reports to Central Motor Pool Manager or to his/her designee.

## ESSENTIAL FUNCTIONS:

1. Provide general maintenance and preventative mechanic work when possible.
2. When necessary, provide mechanical repair for city vehicles and equipment.
3. Inspect, adjust, and replace necessary units and related parts.
4. Rebuild parts for repair and/or overhaul of light and heavy equipment.
5. Lubricate motors, check motor valves and belts and adjust and repair any mechanism that malfunctions including hydraulic and electrical systems.
6. Designs and fabricates specialized custom components as needed.
7. Test, repair and make recommendations to the Manager.
8. Requisitions supplies and parts from Parts Manager or Crib Attendant.
9. Do gas and Heli-arc welding and related fabrication.
10. Operate a variety of heavy construction equipment.

## QUALIFICATIONS:

1. High school diploma or equivalent
2. Minimum of three years' experience in mechanical maintenance and repair.
3. Must possess a valid Driver's License, CDL Class A or B preferred
4. Must have or obtain own tools.

## PHYSICAL REQUIREMENTS:

1. Employee must have the ability to operate an automobile.
2. Manual dexterity to use equipment.
3. Ability to bend, stand for long periods.
4. Ability to lift up to 50 pounds unassisted.

## APPLICATION:

Resumes/applications may be submitted via email, fax, regular mail, or in person to:

Mail: Human Resources  
City of Mishawaka  
100 Lincolnway West  
Mishawaka, Indiana 46544

Fax: (574) 254-0197

Email: [humanresources@mishawaka.in.gov](mailto:humanresources@mishawaka.in.gov)

**Please be sure to indicate the position you are applying for in your cover letter and resume.**