



PARKS & RECREATION DEPT.
IRONWORKS PROGRAM & EVENTS
FOOD APPLICATION PACKET 2025

This is our Ironworks Program and Events vendor list for outdoor events with the Parks Department for 2025! Please note the **EARLY** and **LATE** registration fees. The late dates are FINAL for 2025. They are set to reflect the time it will take to ensure all applications are processed, the event is mapped, and that vendors get a minimum of 2 weeks' notice on location, set-up times, etc. We have some awesome new events this year and hope to have you out!

For the Win Food Truck Wednesday

1st & 3rd Wednesday, June & July 2025 | 11:00 am-2:00 pm

Ball Band Biergarten, 230 Ironworks Ave. | Mishawaka, IN 46544

Enjoy a lunch break at the Biergarten!

***You may only sign up for 1 date a month.**

Weekly Fee: \$40/week

Food Truck Friday

2nd & 4th Friday, June & July 2025 | 5:30 pm - 8:30 pm

Ball Band Biergarten, 230 Ironworks Ave. | Mishawaka, IN 46544

Enjoy dinner at the Ball Biergarten or take it to go!

***You may only sign up for 1 date a month.**

Weekly Fee: \$40/week

FULL - Mishawaka RETROFEST!

Saturday, June 14, 2025 | 2:00-10:00 pm

Ironworks Plaza, 230 Ironworks Ave. | Mishawaka, IN 46544

Get ready to TURN BACK TIME at Ironworks Plaza with our second annual Mishawaka RETROFEST. Bands including the 1985 (80's), Fool House (90's) and more playing your favorites from decades past.

Early registration fee ends Friday, April 11, 2025: \$315

Late registration fee ends Friday, May 15, 2025: \$525

FULL - Country Fest

Saturday, September 6, 2025 | 3:00-10:00 pm

Ironworks Plaza, 230 Ironworks Ave. | Mishawaka, IN 46544

Put on your cowboy boots and join the Parks Department and B100 for our second annual Country Fest. Come down to Ironworks Plaza for an evening filled with all thing's country.

Early registration fee ends Friday, July 4, 2025: \$245

Late registration fee ends Friday, August 7, 2025: \$455



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FOOD & BEVERAGE

Vendors serving food and beverages only. Food and beverage vendors must have the necessary permits, at least seven (7) days prior to the event, with the St. Joseph County Health Dept. Vendors will be accepted based on the items served.

FOOD VENDORS

Applications for Entry

Complete and return the Vendor Application Packet via mail or drop off at the Mishawaka Parks and Recreation Dept. Office located in the Battell Community Center at 904 N. Main St., Mishawaka, IN 46545. Cash, check, card, or money orders accepted. Checks and money orders made payable to the City of Mishawaka. **Payment is due at the time of acceptance to the event.**

Check-in & Set-up

Check-in and set-up times will vary for each event. A Park Representative will contact you prior to the event for details.

Booth Space

All businesses or other activity must be conducted within the designated rental area only. No distribution, canvassing, flyers, nor vending of any kind by strolling through the festival. **Tents must be weighed and not staked down into the ground, due to the irrigation systems.**

Closing & Tear Down

Closing and teardown times will vary for each event. A Park Representative will be in contact with you prior to the event for details.

Parking

Parking is limited, and is first come, first serve. After unloading and setting up, vehicles must be moved to the designated parking areas outside of the festival.

Refunds

Application fees received from accepted vendors are **non-refundable, no exceptions.**

Weather

All these events are outdoor events. In the case of inclement weather, a decision will be made to either cancel or postpone the event. A minimum of 48-hour weather check-in email will be sent out. However, the weather can change at any moment. Please be sure to check your emails the day of the event. Refunds are not awarded for weather cancellations.

***Note: Electric and water are available for food and beverage vendors ONLY.**



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Business/Booth Name: _____ Date: _____
 Contact Name: _____ Contact DOB: _____ Phone #: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Email: _____ Website: _____

Indicate which event you are applying for:

Event	For the Win Food Truck Wednesday	Food Truck Friday
FULL - Mishawaka RETROFEST!	June 4, 2025	June 27, 2025
FULL - Country Fest	June 18, 2025	July 11, 2025
	July 2, 2025	July 25, 2025
	July 16, 2025	

Trailer Information

Serving Window Location: Long Side Short End Three Sides Other _____
 Truck/Trailer Dimensions: Without Awnings or Hitch: _____ With Awnings or Hitch: _____
 Electrical Requirements: 110 220 # of amps? _____ # of outlets _____
 Can be hardwired? _____ Unit is self-contained? _____ Unit needs running water supply? _____
 List menu items: _____

Food and beverage vendors must follow all St. Joseph County Health Dept. rules and regulations, as well as the Mishawaka Parks and Recreation Dept. rules and regulations. Below, list booth space requirements, including food trailer or truck dimensions with service window orientation, as well as electrical requirements, (i.e. electric can be hard wired, 110/20v, etc.). Supply trucks may remain onsite but will be required to park away from the main festival area. _____

Application & Rules Agreement

I have read and will comply with the rules of the Mishawaka Parks Department, and I will comply with all applicable laws. By signing, I understand that any Food and Beverage vendors selling items not made by them will be asked to leave the festival with no refund of space rental fee.

Vendor's Signature: _____ Date: _____

Release & Indemnification Agreement

For and in consideration of the City of Mishawaka allowing the undersigned to participate in the Mishawaka Parks and Recreation Dept. Special Events for 2025, the undersigned hereby releases and agrees to indemnify and hold harmless the City of Mishawaka, Indiana, the Mishawaka Parks and Recreation Department, their agents, employees, and officials from any and all actions, causes of action, claims, damages, demands, judgments, executions, costs, expenses, including attorney fees, and all other claims for damages whatsoever which may hereafter be made, instituted, filed or recovered against the City of Mishawaka, Indiana, the Mishawaka Parks and Recreation Department, their agents, employees, and officials by the undersigned and any other person as the result of participating in this event.

Vendor's Signature: _____ Date: _____

FOR OFFICE USE ONLY: Payment Date: _____ Invoice#: _____ Amount Paid: _____