



PARKS & RECREATION DEPT.  
FOOD VENDOR APPLICATION PACKET 2025  
FOOD VENDOR EVENTS & DATES

This is our vendor list for outdoor events with the Parks Department for 2025! Please note the **EARLY** and **LATE** registration fees. The late dates are FINAL for 2024. They are set to reflect the time it will take to ensure all applications are processed, the event is mapped, and that vendors get a minimum of 2 weeks' notice on location, set-up times, etc.

### Derby Day

Saturday, May 3, 2025 | 2:00-8:00 pm

Ball Band Biergarten, 230 Ironworks Ave. | Mishawaka, IN 46544

Saddle up and head down to the Ball Band Biergarten. We will be showing the Kentucky Derby LIVE on the big screen for the evening. Place some "bets" and wear your derby hats to win prizes.

**Early registration fee ends Friday, February 7, 2025: \$210**

**Late registration fee ends Friday, March 28, 2024: \$420**

### Tribute Fest

Saturday, May 10, 2025 | 4:00-10:00 pm

Central Park, 295 E. Mishawaka Ave. | Mishawaka, IN 46545

Join us at Central Park for our new festival, Tribute Fest! Featuring tribute bands of the finest musical artists in history!

**Early registration fee ends Friday, February 7, 2025: \$210**

**Late registration fee ends Friday, March 28, 2025: \$315**

### Independence Day Celebration

Saturday, June 28, 2025 | 5:00-10:00 pm

Central Park, 295 E. Mishawaka Ave. | Mishawaka, IN 46545

Celebrate our Nation's Independence Day with us at our ninth Independence Day Celebration! The day will feature live music, kids' games and activities, food, arts and crafts, and fireworks!

**Early registration fee ends Friday, April 25, 2025: \$175**

**Late registration fee ends Friday, May 16, 2025: \$385**

### Foam Fest

Saturday, July 12, 2025 | 11:00 am-1:00 pm

Ironworks Plaza, 230 Ironworks Ave. | Mishawaka, IN 46544

It's a day full of foam-tastic fun and games! Join us at Ironworks Plaza for the biggest foam party of the summer.

**Early registration fee ends Friday, April 26, 2025: \$70**

**Late registration fee ends Friday, May 23, 2025: \$280**

### Chill with a Cop Night

August 5, 2025 | 5:00-7:00pm

Merrifield Park, 801 N. Indiana Ave. | Mishawaka, IN 46544

Join the Mishawaka Police Department and the Mishawaka Parks Department for an evening of free fun, frozen treats, and conversation! National Night out + Chill with a Cop enhances the relationships between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. The event will include popsicles, games, inflatables, a DJ, Safety Pup and MORE!

**Early registration fee ends Friday, May 16, 2025: \$70**

**Late registration fee ends Friday, June 27, 2025: \$280**

### **Boos & Brews, Haunted Brew Fest**

Saturday, October 17, 2025 | 6:00-9:00 pm

Ball Band Biergarten, 230 Ironworks Ave. | Mishawaka, IN 46544

We don't want the adults to feel left out of the spooky season, so join us for the 21+ Boos and Brews, Haunted Brew Fest! We've invited local breweries to pour their favorites!

**Early registration fee ends Friday, July 18, 2025: \$105**

**Late registration fee ends Friday, August 15, 2025: \$315**

### **Flannel Formal**

Friday, November 7, 2025 | 7:00-10:00 pm

Ball Band Biergarten, 230 Ironworks Ave. | Mishawaka, IN 46544

Calling all our lumberjacks and lumberjanes, Flannel Formal is back for another year! Dress in your best flannel attire and head to the Ball Band Biergarten for axe-throwing, live music, drinks around the fire.

**Early registration fee ends Friday, August 29, 2025: \$105**

**Late registration fee ends Friday, September 26, 2025: \$315**

### **Winterfest**

Saturday, December 6, 2025 | 5:00-8:00 pm

Ironworks Plaza, 230 Ironworks Ave. | Mishawaka, IN 46544

Join us for the annual Winterfest Celebration! One of the best events of the year, we will kick things off with a lighted parade and tree lighting at Ironworks Ave! The event will include food vendors, a holiday market, pictures with Santa, trackless train rides, ice carving, fire performers, axe-throwing, and of course, ice skating!

**Early registration fee ends Friday, October 3, 2025: \$105**

**Late registration fee ends Friday, October 31, 2025: \$315**



## PARKS & RECREATION DEPT. FOOD VENDOR APPLICATION PACKET 2025 FOOD VENDOR INFORMATION & RULES

### **FOOD & BEVERAGE**

Vendors serving food and beverages only. Food and beverage vendors must have the necessary permits, at least seven (7) days prior to the event, with the St. Joseph County Health Dept. Vendors will be accepted based on the items served.

### **FOOD VENDORS**

#### **Applications for Entry**

Complete and return the Vendor Application Packet via mail or drop off at the Mishawaka Parks and Recreation Dept. Office located in the Battell Community Center at 904 N. Main St., Mishawaka, IN 46545. Cash, check, card, or money orders accepted. Checks and money orders made payable to the City of Mishawaka. Payment is due at the time of applying for event.

#### **Check-in & Set-up**

Check-in and set-up times will vary for each event. A Park Representative will contact you prior to the event for details.

#### **Booth Space**

All businesses or other activity must be conducted within the designated rental area only. No distribution, canvassing, flyers, nor vending of any kind by strolling through the festival. **Tents must be weighed and not staked down into the ground, due to the irrigation systems.**

#### **Closing & Tear Down**

Closing and teardown times will vary for each event. A Park Representative will be in contact with you prior to the event for details.

#### **Parking**

Parking is limited, and is first come, first serve. After unloading and setting up, vehicles must be moved to the designated parking areas outside of the festival.

#### **Refunds**

Application fees received from accepted vendors are **non-refundable, no exceptions.**

#### **Weather**

All these events are outdoor events. In the case of inclement weather, a decision will be made to either cancel or postpone the event. A minimum of a 48-hour weather check-in email will be sent out. However, the weather can change at any moment. Please be sure to check your emails the day of the event. Refunds are not awarded for weather cancellations.

**\*Note: Electric and water are available for food and beverage vendors ONLY.**



**PARKS & RECREATION DEPT.  
FOOD VENDOR APPLICATION PACKET 2025  
FOOD VENDOR APPLICATION**

Business/Booth Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact DOB: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Indicate which festival group you are participating in.**

<b>Derby Day Tribute Fest Independence Day Celebration Foam Fest</b>	<b>Chill with a Cop Night Boos and Brews Haunted Brewfest Flannel Formal Winterfest</b>
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**Trailer Information**

Serving Window Location:    Long Side    Short End    Three Sides    Other \_\_\_\_\_  
 Trailer Dimensions: Without Awnings or Hitch: \_\_\_\_\_ With Awnings or Hitch: \_\_\_\_\_  
 Electrical Requirements:                    110                    220    # of amps? \_\_\_\_\_ # of outlets \_\_\_\_\_  
 Can be hardwired? \_\_\_\_\_ Self-contained? \_\_\_\_\_ Need running water supply? \_\_\_\_\_  
 List menu items: \_\_\_\_\_

Food and beverage vendors must follow all St. Joseph County Heath Dept. rules and regulations, as well as the Mishawaka Parks and Recreation Dept. rules and regulations. Below, list booth space requirements, including food trailer or truck dimensions with service window orientation, as well as electrical requirements, (i.e. electric can be hard wired, 110/20v, etc.). Supply trucks may remain onsite but will be required to park away from the main festival area.

**Application & Rules Agreement**

I have read and will comply with the rules of the Mishawaka Parks Department, and I will comply with all applicable laws. By signing, I understand that any Food and Beverage vendors selling items not made by them will be asked to leave the festival with no refund of space rental fee.

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Release & Indemnification Agreement**

For and in consideration of the City of Mishawaka allowing the undersigned to participate in the Mishawaka Parks and Recreation Dept. Special Events for 2025, the undersigned hereby releases and agrees to indemnify and hold harmless the City of Mishawaka, Indiana, the Mishawaka Parks and Recreation Department, their agents, employees, and officials from any and all actions, causes of action, claims, damages, demands, judgments, executions, costs, expenses, including attorney fees, and all other claims for damages whatsoever which may hereafter be made, instituted, filed or recovered against the City of Mishawaka, Indiana, the Mishawaka Parks and Recreation Department, their agents, employees, and officials by the undersigned and any other person as the result of participating in this event.

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:** Payment Date: \_\_\_\_\_ Invoice #: \_\_\_\_\_ Amount Paid: \_\_\_\_\_