



# CITY OF MISHAWAKA IMPROVEMENT LOCATION PERMIT APPLICATION

ADDRESS OF BUILDING/PROJECT \_\_\_\_\_

LEGAL DESCRIPTION \_\_\_\_\_

TAX KEY NUMBER (S) \_\_\_\_\_

PROJECT TYPE (check one):  Single Family Residential  Commercial  Industrial  Institutional  Other Residential

ZONING:  R-1  R-2  R-3  R-4  C-1  C-2  C-3  C-4  C-5  C-6  C-7  C-8  C-9  C-10  I-1  I-2  S-1  S-2

PROJECT DESCRIPTION: \_\_\_\_\_

PROJECT START DATE: \_\_\_\_\_ ESTIMATED PROJECT COMPLETION DATE: \_\_\_\_\_

BUILDING ADDITIONS ONLY: SQUARE FOOTAGE: \_\_\_\_\_ TOTAL HEIGHT: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX \_\_\_\_\_

PROPERTY OWNER(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX \_\_\_\_\_

**Single family residential projects:** You must attach a survey, plot plan, or other scaled hand drawing that shows the property lines and dimensions, sizes of all existing and proposed accessory structures, and location of the structures from property lines.

Residential accessory buildings and uses (additions, garages, pools, and fences, etc.) are **\$20.00**.

New Single Family Home construction is **\$50.00**.

New Two-Unit & attached condominium is **\$100.00**.

**Commercial, industrial, certain residential, and other nonresidential projects:** Plans must be submitted and approved in accordance with the applicable regulations of the Site Plan Approval Ordinance (Section 137-35) of the Mishawaka Zoning Ordinance prior to applying for this permit. The fee is **\$150.00 for 1,000 sq. ft. or less, and \$250.00 for over 1,000 sq. ft.**

**Failure to provide required information will result in delays or denial of permit.**

This application is for an Improvement Location Permit ONLY. A Building Permit may also be required from the City of Mishawaka Building Department.

Please note, "fence only" applications do not require a separate building permit.

I hereby certify to the correctness of all information required for this application including any and all attachments.

DATE: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_

**THIS PERMIT IS VALID FOR 1 YEAR FROM THE DATE OF APPROVAL**